



SKEGNESS TOWN COUNCIL

Special Meeting of the Council

Wednesday, 25th May 2022

7.00 pm at the Tower Gardens Pavilion, Skegness

NOTICE IS HEREBY GIVEN of the above meeting. The business to be dealt with at the meeting is listed in the agenda set out below.

AGENDA

1. MINUTES OF LAST MEETING – To Follow

To receive, consider and adopt (or otherwise) the Minutes of the Annual Council meeting held on Wednesday 18th May 2022

2. APOLOGIES

3. DECLARATIONS OF INTEREST

4. RECOMMENDATIONS FROM RISK MANAGEMENT WORKING GROUP –report and risk register attached

To approve or otherwise the recommendations from the working group and if approved appoint to a community engagement working group.

5. APPROVAL OF ACCOUNTS AND ANNUAL RETURN 2021-22 – Annual return and supporting documents attached.

To include Annual Governance and Accountability Return (AGAR) Form (appendix A), Income & Expenditure, Balance Sheets and Bank Reconciliations (appendix B), Inventory (appendix C) and Disposals (appendix D).

6. APPOINTMENT OF THE INTERNAL AUDITOR FOR 2022-23

To consider continuing the current arrangements for internal audit.

7. GOVERNANCE AND PERFORMANCE QUARTER 4 – Report and appendices attached.

To include task list, income & expenditure for Café and Hall,

8. COMMITTEE STRUCTURE AND APPOINTMENTS FOR 2022/23 - Attached

To confirm the Committee Structure and make appointments for 2022/23

9. NOMINATION AND APPOINTMENT TO COUNCIL APPOINTED TASK & FINISH WORKING GROUPS – Attached

To approve Working Group/Task and Finish Group (TFG) members for 2022/23

10. OUTSIDE BODIES REPRESENTATIVE APPOINTMENTS – Attached

To approve Outside Body representatives for 2022/23.

11. CONFIRMATION OF OFFICER DELEGATIONS – Report Attached

To approve or otherwise officer delegations.

12. REPORTS FROM COUNCIL REPRESENTATIVES TO OUTSIDE BODIES
– Attached

Saltfleet to Gibraltar Point Briefing – Councillor B Brookes.
Connected Coast Board Minutes 24th March 2022 – Councillor T Tye.

13. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS - attached

Lincolnshire County Council May 2022 Report – Councillors C Macey and S Blackburn.

14. REVIEWED POLICES – attached

To approve (or otherwise) the reviewed polices to include:

- Street Collection Permits
- Community Engagement
- Press & Media Policy
- Social Media Policy
- Equality Policy
- ICT Acceptable Use Policy
- Tower Gardens Events Policy
- Fire – Tower Gardens Pavilion
- Fire – Industrial Units

15. GENERAL DATA PROTECTION REGULATION (GDPR) REVIEW – report and amended privacy notice attached.

16. ARRANGEMENTS FOR THE JOLLY FISHERMAN CHARACTER – report attached.

To approve (or otherwise) the arrangements for the Jolly Fisherman character.

17. CHARITABLE/NON PROFIT-MAKING BUSINESS RATE RELIEF SUPPORT

To approve (or otherwise) local support for The Shepherd's Flock International Church.

18. HR MATTER – report attached.

To seek changes in the recruitment process.

19. ELDC PARISH COUNCIL GRANT SCHEME FOR THE QUEENS PLATINUM JUBILEE CELEBRATIONS – letter and policy document attached.

To consider the correspondence received.

A handwritten signature in black ink, appearing to read "S Larner". The letters are fluid and connected, with a large initial "S" and a cursive "Larner".

Steve Larner – Town Clerk
18th May 2022