

SKEGNESS TOWN COUNCIL

Minutes of the Management Committee Meeting

Held at 7.00pm on Wednesday, 20th October 2021

PRESENT: Councillor B Brookes (Deputy Mayor) in the Chair.

Councillors M Anderson, D Brookes, T Burnham (Town Mayor), R Cunnington, M Dannatt, S Dennis, D Edginton, A Findley, D Kirk, J Sadler and T Tye.

Officers: Town Clerk and Deputy Town Clerk (Via Zoom)

No members of the public or press attended the meeting.

M21. MINUTES OF THE LAST MEETING (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *to note the Minutes of the Management Committee held on 22nd September 2021, approved by Council on 6th October 2021.*

M22. TO NOTE APOLOGIES (Agenda Item 2)

Apologies were received from Councillors P Barry, S Blackburn, J Brookes, S Claxton, S Emsen, S Kirk, G Saxon, C Macey and P Sutton.

M23. DECLARATIONS OF INTEREST (Agenda Item 3)

No declarations of interest were made.

7:02pm Cllr M Anderson arrived.

M24. GOVERNANCE REPORT QUARTER 2 (Agenda Item 4)

The Town Clerk presented the Governance and Performance Monitoring to report the second quarter financial position and the second quarter's finances, risk and performance so that the Committee can identify any exceptions or new controls needed and make appropriate reports to Council. The Town Clerk went through the operational report, income & expenditure sheet, balance sheet, bank reconciliations, outstanding actions list, risk management table and café/hall trading account. The Town Clerk answered questions on financial matters and a lengthy discussion took place.

Councillor Findley presented a list of items that he felt were expenditure items that should be attributed to the café and suggested that true figures were not being kept. The Town Clerk asked it be minuted that he strongly objected to the accusation that proper records were not being kept. A contentious debate on the income and expenditure of the café took place. The Town Clerk explained the complexities around trying to accurately calculate the utility costs of the café when it was part of a much larger building.

7:46pm Cllr S Dennis arrived.

7:59pm Cllr R Cunnington arrived.

Further discussions around costs, electricity usage and the need to keep a close eye on costs took place.

8:10pm Cllr M Dannatt left the meeting.

It was proposed, seconded and

RESOLVED: *That:-*

- a) the report for the second quarter of 2021/22 be noted.*
- b) the bank reconciliations be noted.*
- c) the income & expenditure and balance sheet be noted.*
- d) the Risk Register be approved with an action to increase the risk rating to red in relation to Café Dansant income and expenditure.*
- e) the task list be noted.*
- f) the operational information be noted*

A recorded vote was requested for the next item.

For:

M Anderson, A Findley and T Tye

Against:

None

Abstention:

T Burnham (Town Mayor), B Brookes, S Dennis, D Edginton, J Sadler, D Kirk and D Brookes.

- g) that the following matter be sent to Council – Due to the Pandemic the Management Committee are concerned that Café Dansant could potentially have a deficit in this financial year.*

M25. BUDGET WORKING GROUP (Agenda Item 5)

The Budget Working Group notes were presented a short discussion took place.

It was proposed, seconded and

RESOLVED: *That the notes be noted.*

M26. DRAFT BUDGET 2022/23 (Agenda Item 6)

The Town Clerk explained that £10,000 had been added to the draft budget for the potential illuminations event agreed at the previous Council and that utility fuel budgets had been increased to reflect the steep increase in the wholesale market but that this may calm after the Chancellor's budget statement at the end of October.

A discussion took place regarding the Mayor's allowance and car park income. Councillors felt that the car park income should be higher than shown in the draft budget.

It was proposed, seconded and

RESOLVED: *That :-*

- a) the verbal report be noted.*
- b) A recommendation to Council be made to raise the Mayor's allowance budget to £5,280 and increase the income budget for car parking from £18,000 to £25,000*

M27. PHOTOCOPIER LEASE (Agenda Item 7)

A short discussion took place.

It was proposed, seconded and

RESOLVED: *That the Deputy Town Clerk be given delegated authority to procure a new lease for the photocopier at a reasonable cost.*

M28. CORRESPONDENCE REGARDING ROAD OFF CHURCH LANE LEADING TO WINTHORPE PLAYPARK (Agenda Item 8)

The correspondence and the issues with the road were considered, a short discussion took place.

10:12pm Cllr D Edginton left the meeting.

It was proposed, seconded and

RESOLVED: *That:-*

- a) further investigations take place to look at the possible remedial works needed to reduce flooding along with the associated costs.*
- b) a letter be sent to the resident explaining that further investigations will be taken place.*

The meeting closed at 10.13pm