

SKEGNESS TOWN COUNCIL

Minutes of the Management Committee Meeting

Held at 7.00pm on Wednesday, 26th January 2022

PRESENT: Councillor T Burnham (Town Mayor) in the Chair.

Councillors M Anderson, D Brookes, R Cunnington, D Edginton,
A Findley, C Macey, J Sadler and T Tye.

Officers: Town Clerk and Deputy Town Clerk.

Absent: Councillor P Barry, S Emsen, P Sutton, D Kirk and S Kirk.

2 Members of the public attended the meeting, no press members attended.

M43. MINUTES OF THE LAST MEETING (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *That the minutes of the Management Committee Meeting on Wednesday 24th November 2021 approved by Council on Wednesday 12th January 2022 be noted.*

M44. TO NOTE APOLOGIES (Agenda Item 2)

Apologies were received from Councillors M Dannatt, B Brookes (Deputy Mayor), S Blackburn, S Claxton, J Brookes, S Dennis, and G Saxon.

M45. DECLARATIONS OF INTEREST (Agenda Item 3)

No declarations of interest were made.

M46. GOVERNANCE REPORT QUARTER 3 RISK (Agenda Item 4)

The Town Clerk went through the Governance Monitoring Report on risks to report the third quarter risk management for 2021/22, review progress and identify any exceptions or new controls needed. The Town Clerk went through the risk register in detail explaining the importance of reducing and managing the risks. The Town Clerk answered questions from Councillors. A discussion around managing risks and frustrations regarding not being able to contact officers in Principle Authorities took place.

7:10pm Cllr M Anderson joined the meeting.

It was proposed, seconded and

RESOLVED: *That:-*

a) It be noted that the Risk Register will be reviewed at every

- Management Committee meeting.*
b) *the risk register be approved.*

M47. GOVERNANCE REPORT QUARTER 3 FINANCE (Agenda Item 5)

The Town Clerk went through the Governance Finance Monitoring report so that the Committee could review and identify any exceptions or new controls needed. The Town Clerk answered questions from Councillors and a discussion regarding rising costs and reviewing the business plan took place.

It was proposed, seconded and

RESOLVED: That:-

- a) *the Finance Report for the 3rd quarter be noted.*
- b) *the bank reconciliations be noted.*
- c) *the income & expenditure and balance sheet be noted.*
- d) *recommendations be made to Council to form a working group to look at reviewing the 5 year business plan.*

M48. GOVERNANCE REPORT QUARTER 3 SERVICES & OPERATIONAL MATTERS (Agenda Item 6)

The Town Clerk went through the services and operational report to update the Committee on quarter 3 performance and identify any exceptions or new controls needed and highlighted the need for some remedial works to the flooring at Winthorpe playpark. Concerns were raised about vulnerable people being unable to access East Lindsey District Council in times of need.

It was proposed, seconded and

RESOLVED: That:-

- a) *the report be noted and authority to proceed with the works to the flooring in Winthorpe play area be given.*
- b) *the movements on the task list be noted with no actions identified.*
- c) *the operational information has been reviewed and no actions have been identified.*
- d) *no other matters should be sent to Council.*

M49. CLIMATE CHANGE REPORT (Agenda Item 7)

The Town Clerk went through the Climate Change report to appraise the Committee of the current situation and future opportunities. A discussion took place and the importance of looking for any assistance available including future funding opportunities was recognised.

It was proposed, seconded and

RESOLVED: That:-

- a) *the report be noted.*
- b) *climate change actions be included within the review of the Council's 5 year business plan.*

M50. PENSIONS DISCRETIONS POLICY (Agenda Item 8)

Cllr D Brookes left the meeting for this item.

The policy was presented, a discussion took place, and the Town Clerk made some clarifications on the implications of the policy.

It was proposed, seconded and

RESOLVED: *That the Pensions Discretion Policy be approved.*

Cllr D Brookes returned to the meeting.

M51. PROPOSAL TO GO INTO PRIVATE SESSION FOR THE NEXT 2 ITEMS – Under the Public Bodies (Admission to Meetings) Act 1960 (due to the confidential nature of business relating to commercial confidentiality and HR Matters (Agenda Item 9)

It was proposed, seconded and

RESOLVED: *That the public and press be excluded.*

M52. HERITAGE CENTRE BUSINESS PLAN (Agenda Item 10)

The Town Clerk presented a draft business plan for a proposed Heritage Centre and a discussion took place.

It was proposed, seconded and

RESOLVED: *That this project be considered within the Council's long term business plan.*

M53. HR MATTERS (Agenda Item 11)

The Town Clerk gave a verbal update on confidential matters relating to employee sickness. A short discussion took place.

It was proposed, seconded and

RESOLVED: *That the report be noted.*

The meeting closed at 9:46pm