

SKEGNESS TOWN COUNCIL

Minutes of the Management Committee Meeting

Held at 7.00 pm on Wednesday, 21st October 2020

PRESENT: Councillor M Dannatt (Town Mayor) in the Chair.

Councillors M Anderson, P Barry, B Brookes, D Brookes, J Brookes, T Burnham, R Cunnington, S Dennis, D Edginton, A Findley, S Kirk, G Saxon and T Tye.

Officers: Town Clerk and Deputy Town Clerk

The meeting was live streamed via YouTube for public viewing.

M30. MINUTES OF THE LAST MEETING (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *that the Minutes of the Management Committee held on Wednesday 30th September 2020, are a correct record.*

M31. TO NOTE APOLOGIES (Agenda Item 2)

Apologies were received from S Blackburn, J Carpenter (Deputy Mayor), S Claxton, S Emsen, D Kirk and P Sutton.

M32. DECLARATIONS OF INTEREST (Agenda Item 3)

No declarations of interest were made.

M33. GOVERNANCE REPORT QUARTER 2 (Agenda Item 4)

The Town Clerk presented the Governance and Performance Monitoring to report the second quarter financial position and the second quarter's finances, risk and performance so that the Committee can identify any exceptions or new controls needed and make appropriate reports to Council. Bank reconciliations had been provided to members prior to the meeting. The Town Clerk went through income & expenditure and balance sheet identifying areas that are under pressure or overspent. He also went through the café and hall performance, operational issues, outstanding actions list and risk management table. The Town Clerk answered questions from Councillors and a discussion took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) the report for the second quarter of 2020/21 be noted.*
- b) the bank reconciliations be approved.*

- c) *the income and Expenditure and Balance sheet in Appendix A be noted.*
- d) *the Risk Register in Appendix B be approved*
- e) *the Task List Appendix C be noted*
- f) *To note the operational information*
- g) *To raise the concerns regarding residents unable to access ELDC services, due to not having a phone or internet be sent to Council.*
- h) *It was agreed that grant requests to support Town Council run community groups should include the provision of refreshment and other sustenance.*

M34. DRAFT BUDGET 2021/22 (Agenda Item 5)

The Town Clerk presented a budget report following the September committee decisions and reminded members that they had a legal duty to produce a balanced budget and that reserves should be kept to the recommended level of 3-12 months expenditure which equates to £175-700k . The report set out different budget options and the consequential risks of those options so that the Committee could determine how to proceed. The Town Clerk went through the different options. The Town Clerk answered questions from Councillors and a lengthy debate took place.

It was proposed, seconded and

RESOLVED: *That option 2 be brought back to the Council meeting in November with a list of further possible savings that do not affect services.*

21:03 Cllr G Saxon left the meeting.

M35. SECURING SITES OPTION PAPER (Agenda Item 6)

A short discussion took place where the current budgetary restraints were recognised.

It was proposed, seconded and

RESOLVED: *That the report be noted, and the situation be reviewed in 12 months' time or before if necessary.*

M36. PUBLIC FACING RISK ASSESSMENTS (Agenda Item 7)

It was proposed, seconded and

RESOLVED: *That the risk assessments be approved and be part of the quarterly government report in future.*

M37. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) (Agenda Item 8)

The Town Clerk gave a verbal update informing the Committee that after comments were received back from ELDC the statutory consultation on the plan is due to start on 9th November 2020. The Town Clerk Informed Councillors that their assistance would be needed to engage with residents on the plan and get their feedback.

It was proposed, seconded and

RESOLVED: *That the verbal report be noted.*

21:10 Cllr J Brookes left the meeting.

M38. TOWNS FUND APPLICATION (Agenda Item 9)

The Town Clerk gave a verbal report on progress with the application, that the application was for £250k with a further £50k needing to come from other grant funding. The Town Clerk pointed out that there would be a revenue cost for maintenance but that it would not be needed until 2022. A short discussion took place.

It was proposed, seconded and

RESOLVED: *That the verbal report be noted.*

M39. INVITATION FOR COUNCIL REPRESENTATIVE TO SIT ON OUTSIDE BODY (Agenda Item 10)

The invitation from Skegness Police was considered.

It was proposed, seconded and

RESOLVED: *That Cllr T Burnham and A Findley would act as official representative of Skegness Town Council on the Mutual Gain Steering Group.*

Cllrs B Brookes, R Cunnington, S Dennis and D Edginton left the meeting.

M40. APPLICATION S/153/01258/20 – Mr I Ellis, Skegness Water Leisure Park, Wall Lane, Ingoldmells, PE25 1JF (Agenda Item 11.1)

Proposal: Erection of a building to provide 2no. offices.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

M41. APPLICATION S/153/01633/20 – Mr K Carl, 1-28 Alexandra Court, Skegness, PE25 3QZ (Agenda Item 11.2)

Proposal: Alterations to existing flats to include replacement balconies, path, patio and installation of an access controlled gate and fencing to a maximum height of 1.8m.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

M42. APPLICATION S/153/01633/20 – Mr K Carl, Richmond Court Communal Building, Richmond Court, Skegness, PE25 3PT (Agenda Item 11.3)

Proposal: Planning Permission - Alterations to existing building to include an external lift shaft, replacement precast concrete frames, balcony frames with steel columns and beams, replacement of some doors and windows, construction of paths and patio areas with seating, erection of gates and fencing to a maximum height of 1.8 metres.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

M43. APPLICATION S/153/01719/20 – Skegness Property Ltd, 107-111 Roman Bank, Skegness, PE25 2SW (Agenda Item 11.4)

Proposal: Planning Permission - Erection of a building comprising of 4no. units to be used under Use Class E (a), or (b), or (c) (Commercial, Business and Service Use) or a hot food takeaway of the Town & Country Planning Use Classes Amendment (England) Regulations 2020, with associated car parking and construction of a vehicular and pedestrian access.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

M44. APPLICATION S/153/01779/20 – Mr & Miss Shelbourn & Swift, 102 Hoylake Drive, Skegness, PE25 2TL (Agenda Item 11.5)

Proposal: Planning Permission - Rear extension and alterations to existing dwelling to provide a kitchen/living/dining area with an attached single garage with a bedroom, dressing room and en-suite in the existing and proposed roof space. Existing conservatory and detached garage on site to be removed.

It was proposed, seconded and

RESOLVED: *That the Council objects on the grounds that the development is overbearing in nature and will cause loss of light, overshadowing, overlooking and loss of privacy.*

The meeting closed at 21:42pm