

SKEGNESS TOWN COUNCIL

Minutes of the Management Committee Meeting

Held at 7.30 pm on Wednesday, 29th July 2020

PRESENT: Councillor M Dannatt (Mayor) in the Chair.

Councillors M Anderson, P Barry, S Blackburn, B Brookes, D Brookes, J Brookes, T Burnham, J Carpenter (Deputy Mayor), R Cunnington, S Dennis, D Edginton, A Findley, D Kirk, S Kirk, G Saxon, P Sutton and T Tye.

Officers: Town Clerk and Deputy Town Clerk

The meeting was live streamed via YouTube for public viewing.

M 1. MINUTES OF THE LAST MEETING (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *to note the Minutes of the Management Committee held on 11th March 2020, approved by Council on 6th May 2020.*

M 2. TO NOTE APOLOGIES (Agenda Item 2)

Apologies were received from Cllr S Claxton and S Emsen.

M 3. DECLARATIONS OF INTEREST (Agenda Item 3)

Cllr M Dannatt item 11 Category A – Similar Business.
Cllr D Brookes item 11 Category A – Similar Business.
Cllr B Brookes item 11 Category A – Similar Business.
Cllr J Brookes item 11 Category A – Similar Business.

M 4. MINUTES OF THE PLANNING AND PLANNING POLICY COMMITTEE MEETING (Agenda Item 4)

It was proposed, seconded and

RESOLVED: *that the minutes of the Planning and Planning Policy Committee meeting held on 15th July 2020 be approved.*

M 5. ANNUAL REPORT (Agenda Item 5)

The Town Clerk presented the annual report explaining that this would normally be brought to the Town Meeting, that was unable to go ahead due to the Covid 19 pandemic. The report had been amended due to an error on attendance.

It was proposed, seconded and

RESOLVED: That the amended annual report be approved.

M 6. GOVERNANCE REPORT QUARTER 1 (Agenda Item 6)

The Town Clerk presented the Governance and Performance Monitoring to report the first quarter financial position and the first quarter's finances, risk and performance so that the Committee can identify any exceptions or new controls needed and make appropriate reports to Council. The Town Clerk went through income & expenditure sheet, balance sheet, bank reconciliations, outstanding actions list and risk management table. The Town Clerk reported on the loss of income due to the Covid 19 Pandemic including car park, rents and hall hire and that a letter is due to go out to all lessees regarding payment of rents due. He spoke on the potential pressure on costs and that reserves will need replenishing to maintain the minimum level recommended by the accounting guidance for Town and Parish Council which the external Auditor will examine. A lengthy discussion took place.

It was proposed, seconded and

RESOLVED: That

- a) *The report for the first quarter be noted.*
- b) *The bank reconciliations be noted.*
- c) *The income & expenditure, including the areas of risk concerning income, and balance sheet be noted.*
- d) *The risk register be approved with no additional actions or issues identified.*
- e) *The movements on the task list be noted.*
- f) *The operational issues be noted.*
- g) *No other matters were identified to be sent to Council.*

M 7. 5 YEAR BUSINESS PLAN (Agenda Item 7)

The Town Clerk presented the five-year business plan report, a discussion around the needs and aspirations for the Town and how these could be included within the plan took place.

It was proposed, seconded and

RESOLVED: That the following amendments be made to the draft 5-year business plan

- a) *On page 8 section 6 within the bullet point section on how the corporate vision, aims and objectives will be achieved the following bullet point be added – “Ensure an inclusive community by challenging discrimination on any protected characteristic”*
- b) *On page 8 section D that the sentence “To challenge the idea within the Local Plan that you cannot develop market value housing in Skegness” be added.*
- c) *On page 9 section E to add fitness and wellbeing facilities.*
- d) *On page 9 section K to add “and support the communities health and wellbeing”.*
- e) *On page 9 section G to add “and seek to protect Council assets after the word services.”*

- f) To remove “Skegness Partnership” on the action plan and replace with “Skegness Chamber or Towns Fund Board” as appropriate.

M 8. REOPENING OF PLAYAREAS (Agenda Item 8)

The risk assessment and signage for the play areas was presented.

It was proposed, seconded and

RESOLVED: *That the risk assessment and signage be approved.*

M 9. SECURING LAND FROM ILLEGAL OCCUPATION (Agenda Item 9)

The Town Clerk gave a verbal update on recent illegal occupation of Council owned land and the associated costs, a discussion took place. Council commended the Town Clerk for acting so swiftly to resolve the issue.

It was proposed, seconded and

RESOLVED: *That a confidential options paper be brought to Council which looks at the possible solutions and associated costs for securing Council owned sites.*

M10. LEASE FOR ADDITIONAL UNIT (Agenda Item 10)

It was proposed, seconded and

RESOLVED: *That the signing of the lease for the additional unit be approved.*

M11. CAFÉ LICENSE CONSULTATION (Agenda Item 11)

Cllr M Dannatt and G Saxon declared a Category A interest and withdrew from the meeting for this item.

Cllr B and D Brookes declared a Category A interest and left the meeting.

The application was considered, and a discussion took place.

It was proposed, seconded and

RESOLVED: *That the application from Sugar Sweet for a pavement café and stalls be supported.*

Cllrs A Findley, R Cunnington, S Dennis, D Edginton left the meeting.

M12. APPLICATION S/153/01123/20 – Mr Williamson, Roman Bank Garage, Roman Bank, Skegness, PE25 1RZ (Agenda Item 12.1)

Proposal: Planning Permission - Construction of a vehicular access.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

M13. APPLICATION S/153/00394/20 – Mr J Chappell, 98 Grosvenor Road, Skegness, PE25 1RZ (Agenda Item 12.2)

Proposal: Planning Permission - Change of use of part of the former bus depot to use under Class B1: Businesses, and Class B8: Storage and Distribution and A1:Shops of The Town & Country Planning (Use Classes) Order 1987 as amended for the storage and distribution of scaffolding equipment to include the installation of a trade counter and the change of use of land for the storage of scaffolding equipment to use in connection with existing scaffolding business.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

M14. APPLICATION S/153/00394/20 – Mr & Mrs J Parker, 47 Firbeck Avenue, Skegness, PE25 3LA (Agenda Item 12.3)

Proposal: Planning Permission - Extension and alterations to the existing dwelling to provide a ground floor lounge, dining/living room and porch with a first floor bedroom and ensuite over and construction of a vehicular access.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

M15. APPLICATION S/153/0121/20 – Mr & Mrs A Eley, Barn Cottage, Old Roman Bank, Skegness, PE25 1DT (Agenda Item 12.4)

Proposal: Section 73 application in relation to conditions no. 2 (holiday occupancy) and condition no. 5 (period of occupancy) as imposed on planning permission reference no. S/153/00894/12 which was for the change of use, conversion of existing redundant barn to use as holiday accommodation, to include extensions and alterations to provide a bathroom and lobby on the ground floor and the raising of the roof height to provide 2 no. bedrooms.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

The meeting closed at 9.32pm