

SKEGNESS TOWN COUNCIL

Minutes of the Management Committee Meeting

Held at 7.30 pm on Wednesday, 26th June 2019

PRESENT: Councillor J Carpenter (Deputy Mayor) in the Chair.

Councillors P Barry, S Blackburn, B Brookes, D Brookes, J Brookes, T Burnham, R Cunnington, M Dannatt (Mayor), S Dennis, D Edginton, A Findley, D Kirk, S Kirk, G Saxon, P Sutton, T Tye and B Walker

Officers: Town Clerk and Deputy Town Clerk

Four members of the public were present.

M 1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *To appoint Cllr J Carpenter Chairman for the year.*

M 2. DEPUTY CHAIRMAN OF THE COMMITTEE (Agenda Item 2)

It was proposed, seconded and

RESOLVED: *To appoint Cllr M Dannatt (Mayor) Deputy Chairman for the year.*

M 3. TO NOTE APOLOGIES (Agenda Item 3)

Apologies were received from Cllr M Anderson, S Claxton and S Emsen.

M 4. DECLARATIONS OF INTEREST (Agenda Item 4)

Cllr T Tye item 15 Category B – Member.

M 5. DISPENSATIONS (Agenda Item 5)

To confirm that all Councillors have dispensation for budget setting and precept setting decisions and do not need to declare an interest.

M 6. TO CONSIDER AND APPROVE THE APPROACH AND ACTIONS REQUIRED TO MANAGE SCARBROUGH AVENUE CAR PARK FOLLOWING TRANSFER (Agenda Item 6)

The Town Clerk presented the Scarbrough Avenue Asset Transfer Preparation Report to inform Council of the current situation and to consider and approve the approach and actions required to manage Scarbrough Avenue car park following transfer on 31st October 2019. The Town Clerk explained the current complexities around managing the car park and the contradictory advice received regarding the powers and legislation for car park management by a Town or Parish Council. The Town Clerk answered questions.

It was proposed, seconded and

RESOLVED: *That*

- a) The report be noted.*
- b) The continuation of the existing car park charges, parking times and parking layouts be approved.*
- c) The removal of telephone and internet payment until such times as a suitable system can be found be approved.*
- d) The risks be added to the Council's risk register.*
- e) The Town Clerk bring back an update and other requirements to a future Committee meeting.*

M 7. TO CONSIDER AND APPROVE THE APPROACH AND ACTIONS REQUIRED TO MANAGE OTHER ASSETS FOLLOWING TRANSFER (Agenda Item 7)

The Town Clerk presented the Asset Transfer Update and Preparation Report to inform Council of the current situation and to consider and approve the approach and actions required to manage transferred assets other than Scarbrough Avenue car park following completion of the transfer on 31st October 2019. The Town Clerk answered questions.

It was proposed, seconded and

RESOLVED: *That*

- a) The report be noted.*
- b) Skegness Town Council request seven free of charge cards from Danfo for public toilet access for Council grounds employees and until the situation is resolved the Town Clerk be authorised to continue providing 20p coins to ground staff.*
- c) The development of an Environmental, Ecology and Biodiversity Policy with associated strategy be approved.*
- d) The risks be added to the Council's risk register.*

M 8. TO RECEIVE AN UPDATE ON THE CONSTRUCTION OF THE COMMUNITY BUILDING TOWER GARDENS AND TO AUTHORISE ASSOCIATED PROCUREMENT (Agenda Item 8)

The Town Clerk presented the Community Building Progress and Next Steps report to receive an update on the Community Building and to approve the next steps in preparing for commissioning in January 2020. The Town Clerk answered questions and a discussion around the kitchen fit out and audio-visual requirements took place.

It was proposed, seconded and

RESOLVED: *That*

- a) The report be noted.*
- b) The Town Clerk be authorised to procure the kitchen fit out as set out in section 2.2 of the report.*
- c) The Town Clerk be authorised to procure the AV/Data equipment as set out in section 3.6 of the report.*
- d) The decision in respect of initial utility and broadband suppliers, as set out in the report, be approved.*

8:44pm Cllr S Blackburn left the meeting.

M 9. TO ESTABLISH A WORKING GROUP TO CONSIDER THE COMMUNITY BUILDING NAMING COMPETITION ENTRIES AND MAKE RECOMMENDATIONS TO COUNCIL (Agenda Item 9)

It was proposed, seconded and

RESOLVED: *That Councillors B Brookes, T Burnham, S Kirk, P Sutton and B Walker be appointed to the Community Building Name working group.*

M10. THE LOCAL COUNCIL AWARDS 2019 (Agenda Item 10)

The Town Clerk reported that after consultation with the Mayor and Deputy Mayor submissions had been made to the LALC and NALC Council awards for 2019.

M11. TO REVIEW AND APPROVE DRAFT POLICIES (Agenda Item 11)

It was proposed, seconded and

RESOLVED: *That the Grant and HR policy be approved.*

M12. STREET NAMING REQUEST (Agenda Item 12)

A request from Manorcrest homes to name a street on the New Lumley Fields development "Normanby Road" was considered

It was proposed, seconded and

RESOLVED: *That the request to name a street on the New Lumley Fields development "Normanby Road" be approved.*

M13. INVITATION TO LCC RESILIENT COMMUNITIES CONFERENCE (Agenda Item 13)

It was proposed, seconded and

RESOLVED: *That the invitation be noted and any members wishing to attend book themselves on the conference.*

M14. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) (Agenda Item 14)

The Town Clerk presented the NDP report to authorise moving to the next stage of the Neighbourhood Development Plan.

It was proposed, seconded and

RESOLVED: *That:-*

- a) Moving to Stage 4 of the NDP be approved.*
- b) The cost be noted.*

M15. TO CONSIDER APPLICATIONS FOR GRANTS (Agenda Item 15)

Cllr T Tye declared a Category B interest and left the meeting for this item.

At the point it became apparent there was an interest, Cllr S Kirk declared a Category B interest on this item as he was a Trustee of the College associated with the Rotary Grant Request and left the meeting for this item.

A grant request from the Citizens Advice for £100 and a request for the Rotary Club for £1000 was considered.

It was proposed, seconded and

RESOLVED: *That:-*

- a) The grant request for the Citizens Advice be deferred until such time that they could provide a completed application form confirming that the money would be received and spent in the Skegness area.*
- b) That the Rotary Club be awarded a grant for £250.*

The meeting closed at 9.07pm