

SKEGNESS TOWN COUNCIL

Minutes of the Council Meeting

Held at 7:15pm on Wednesday 16th November 2022

Due to the public meeting over running and to allow people to leave the building the meeting did not start until 7:35pm

PRESENT: Councillor T Tye (Town Mayor) in the Chair.

Councillors: M Anderson, S Blackburn, T Burnham, R Cunnington, D Brookes, J Brookes, M Dannatt, S Dennis, D Edginton, A Findley, D Kirk, C Macey and J Sadler.

Invited: Rev Richard Holden

Absent: Cllr S Claxton and P Sutton

Officers: Town Clerk and Deputy Town Clerk.

15 members of the public were present, 1 member of the press attended.

C110. MINUTES OF LAST MEETING (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *That the minutes of the Council meeting held on Wednesday 5th October 2022 be confirmed as a correct record.*

C111. APOLOGIES (Agenda Item 2)

An apology for absence was received from Councillors P Barry (Deputy Mayor), B Brookes, S Kirk and G Saxon.

C112. DECLARATIONS OF INTEREST (Agenda Item 3)

Cllr D Brookes – item 9 – Business in area.

Cllr R Cunnington – item 18 – Grants Panel member.

C113. PUBLIC PARTICIPATION (Agenda Item 4)

Mr B Walker spoke on item 8, motion 1 requesting that not only Councillors sit on the working group. He also commented on the naming of the Café Dansant income account which is referenced in item 6 asking if the money could be put in reserves. The Town Clerk explained this account was a holding bank account for income and was not separate to the Council accounts.

**C114. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE
(Agenda Item 5)**

The Town Mayor informed Council that a list of Mayoral events has been posted on the Council website, Facebook and Twitter. The Town Clerk informed Council that Café Dansant will be closed on 30th November 2022 to allow staff to attend a former colleagues funeral.

It was proposed, seconded and

RESOLVED: *That the Mayors announcements be noted.*

C115. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 6)

The Town Clerk reported on a schedule of payments made between 28th September 2022 and 31st October 2022 as shown in Appendix A to these minutes. The Town Clerk answered questions on payments and a discussion around how the payments could be shown took place. The Town Clerk explained the reasons the payments were displayed as they were.

It was proposed, seconded and

RESOLVED: *That the payments and bank reconciliations be approved.*

C116. MANAGEMENT COMMITTEE MEETING MINUTES AND PLANNING COMMENTS (Agenda Item 7)

It was proposed, seconded and

RESOLVED: *That:-*

- a) *the Management Committee meeting minutes on Wednesday 19th October 2002 be approved and the resolutions therein adopted.*
- b) *the Planning comments made by the Town Clerk under delegated authority following inquorate Planning items considered at the Management Committee meeting on Wednesday 19th October 2022 be noted.*

C117. MOTIONS (Agenda Item 8)

Motion 1

Cllr M Dannatt spoke on his motion as the proposer and Cllr R Cunnington as the seconder, a discussion took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) *a working group is set up to discuss what this Council will be doing for the Kings Coronation.*
- b) *Members of the working group will come from the previously formed events working group plus other Councillors that wished to sit on the group and would consist of Cllrs T Tye (Mayor), T Burnham, P Barry (Deputy Mayor), A Findley, J Sadler and R*

Cunnington.

Motion 2

Cllr D Brookes spoke on the motion as the proposer and Cllr M Dannatt as the seconder a discussion took place.

7:48pm Councillor S Dennis arrived at the meeting.

The Town Clerk spoke on the importance of looking at the criteria and terms of conditions of funding to see if the Council would be eligible and any implications to the Council's budget with match funding. Cllr Anderson spoke on the possibility of offering a post graduate economic development student work experience to support in grant funding applications.

It was proposed, seconded and

RESOLVED: *That:-*

- a) a working group be established to look at funding options and bring back ideas and guidance to the Clerk.*
- b) the post graduate work experience opportunity be explored.*
- c) Members of the grant funding working group are Cllrs D Brookes (Chair), M Dannatt, R Cunnington, M Anderson and T Tye.*

Motion 3

Cllr A Findley (proposer) and Cllr R Cunnington (seconder) spoke on the motion. A discussion took place.

It was proposed, seconded and

RESOLVED: *That, in principle, Council agree to voice record Management and Council meetings subject to appropriate equipment being purchased when finance is available.*

C118. CONTINENTAL MARKET (Agenda Item 9)

Councillor D Brookes declared an interest and left the meeting for this item.

The correspondence was discussed.

It was proposed, seconded and

RESOLVED: *That the Summer dates offered are not suitable and that a dialogue be opened up to explore the possibility of a date in October half term and what would be involved.*

C119. TREE WORKS (Agenda Item 10)

A short discussion took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) *the report be noted.*
- b) *the quote be approved, and the works instructed to be completed as soon as possible.*

C120. CHRISTMAS OPENING HOURS (Agenda Item 11)

It was proposed, seconded and

RESOLVED: *That Skegness Town Council office and café will close at the end of business on Friday 23rd December 2022 and re-open on Tuesday 3rd January 2022.*

C121. EVERWARM GRANT FOR BENCHES ON KING GEORGE V WALK (Agenda Item 12)

The Town Clerk gave a verbal report informing Council that the benches had been received and works to install them would take place over the next few weeks.

It was proposed, seconded and

RESOLVED: *That the verbal report be noted.*

C122. CULTURAL DEVELOPMENT FUND (Agenda Item 13)

The request from East Lindsey District Council (ELDC) for a letter of support was considered.

It was proposed, seconded and

RESOLVED: *That Skegness Town Council send a letter of support for the ELDC Cultural Development Fund application.*

C123. TO CONSIDER ADOPTION OF BENCHES LOCATED NEAR THE VIEW IN WINTHORPE (Agenda Item 14)

A short discussion took place.

It was proposed, seconded and

RESOLVED: *That Skegness Town Council take over the ownership and maintenance of the benches from Visit Lincs Coast.*

C124. SKEGNESS FORESHORE PLASTIC POLLUTION (Agenda Item 15)

A short discussion took place.

It was proposed, seconded and

RESOLVED: *That Luke Douglas-Home be invited to a future Council meeting to discuss reducing foreshore plastic pollution.*

C125. BUDGET TIMETABLE (Agenda Item 16)

A report setting out an updated timetable for the 2023/24.

It was proposed, seconded and

RESOLVED: *That the revised budget process timetable be approved.*

C126. PROPOSAL TO GO INTO PRIVATE SESSION FOR THE NEXT 2 ITEMS – Under the Public Bodies (Admission to Meetings) Act 1960 (due to the confidential nature of business relating to commercial premises, employment and commercial contracts). (Agenda Item 17)

It was proposed, seconded and

RESOLVED: *That the meeting go into private session for items 18 and 19 of the agenda due to the confidential nature of business relating to commercial premises, employment and commercial contracts.*

C127. BUDGET 2023/24 (Agenda Item 18)

The Town Clerk went through items including the Towns Fund Tower Gardens Project, Maintenance of Assets, Borrowing to Fund Capital Reserves, Review of Services, Emergency Response Cover. A lengthy discussion took place, the risks and implications were considered.

It was proposed, seconded and

RESOLVED: *That:-*

- a) a contribution of £30k be made to the cost of the Towns Fund Tower Gardens project.*
- b) £50k of existing capital reserves be allocated against contract risks for the Towns Fund Tower Garden project.*
- c) the ongoing revenue costs for Tower Gardens from 2024/25 be noted.*
- d) a 0.5 FTE be added to the revenue budget to undertake additional maintenance tasks at a cost of £14,250 to reduce future liabilities.*
- e) borrowing is not a way forward for general capital repairs.*
- f) the current grass cutting service remains as it is.*
- g) the option to provide out of hours response is not taken forward.*

C128. PROPOSED WORKS TO KIOSK (Agenda Item 19)

It was proposed, seconded and

RESOLVED: *That the proposed works to a leased kiosk owned by the Council, be approved.*

The meeting closed at 9:47pm

Appendix A

Skegness Town Council

Current Account

List of Payments made from 28/09/2022 Till 31/10/2022

28/09/2022	Expenses	EB640	£67.28	Bench Repair
28/09/2022	Lloyds Bank	377000000	£206.55	bank charges
03/10/2022	Skegness Trading Company Ltd	YEARLYTRAD	-£13.00	Skeg Trading co Conf statement
03/10/2022	Ark ICT Solutions Ltd	03.10.22	£39.25	telephones
03/10/2022	PWLB	03.10.22	£10,065.87	Loan Repayment
05/10/2022	Amazon Payments UK Limited	EB639-1	£24.98	Office Equipment
05/10/2022	BROCOL	EB639-2	£27.00	Bench Repair
05/10/2022	Burdens Group	EB639-3	£765.32	Ransome mower Lease
05/10/2022	Eastern Shires Purchasing Orga	EB639-5	£0.84	First aid equipment
05/10/2022	Rialtas Business Solutions Ltd	EB639-6	£355.20	Cemeteries software yearly fee
05/10/2022	Trade UK	EB639-7	£5.98	Bench Repair
05/10/2022	Sid Dennis & Sons Ltd	EB639-8	£181.62	Waste Collection ST Mary
05/10/2022	Sid Dennis & Sons Ltd	EB639-8	£128.36	Waste Collection ST Clements
05/10/2022	Sid Dennis & Sons Ltd	EB639-8	£601.01	Waste Collection Tower Gardens
05/10/2022	Charles H Hill Ltd	EB639-4	£86.83	public property materials
05/10/2022	British Gas	DDOCT	£24.54	Unit 2C Electricity
10/10/2022	British Telecom	DDOCT	£83.94	broadband
12/10/2022	The Corporate Christmas tree	EB641-1	£216.99	Christmas tree lights for bandstand
12/10/2022	Nisbets Plc	EB641-2	£80.17	cafe equipment
12/10/2022	N Power Business Solutions	EB641-3	£289.66	Electricity car park machine and lighting
12/10/2022	Pilgrim Foodservice Ltd	EB641-4	£109.56	cafe stock purchases
12/10/2022	Opus Energy	DD OCT	£82.14	Electricity for units
12/10/2022	Expenses	EB644	£33.46	Tools
13/10/2022	Worldline IT Services UK Ltd	DDOCT	£918.04	Fuel for team vehicles
13/10/2022	HM Customs & Excise	VAT QTR 2	£7,707.84	Quarter 2 VAT payment
17/10/2022	AIBMS	13742426	£29.24	card transaction fee oct
19/10/2022	Telefonica UK Ltd	DDOCT	£63.14	grounds teams phones
19/10/2022	British Gas	DDOCT-1	£514.30	Electricity for pavilion
19/10/2022	Next day catering Equipment	CREDITOCT	-£225.75	Refund on goods never received
19/10/2022	Burdens Group	EB642-1	£690.75	Chipper Annual Service/Repair
19/10/2022	Equals Money PLC	EB642-2	£12.00	Card transaction fee Equals
19/10/2022	Konica Minolta	EB642-3	£79.58	printing consumables
19/10/2022	Nisbets Plc	EB642-4	£64.38	cafe equipment
19/10/2022	Pilgrim Foodservice Ltd	EB642-5	£134.46	café stock purchases
19/10/2022	P & R Decorator Centre	EB642-6	£13.85	Paint
19/10/2022	R W Stokes & Sons Ltd	EB642-7	£221.70	café stock purchases
19/10/2022	Travis Perkins Trading Co Ltd	EB642-8	£123.12	Fence Panels
19/10/2022	TRJ Electric & PV Solar Ltd	EB642-9	£1,288.80	Car Park lighting upgrade
21/10/2022	Lincolnshire Association of Lo	EB648-1	£52.00	training
21/10/2022	Turner and Price Ltd	EB648-2	£240.60	cafe stock purchases
21/10/2022	British Gas	DDOCT	£21.12	Electricity for pavilion
25/10/2022	Total Gas and Power	DD OCT	£23.21	Gas for Pavilion
25/10/2022	EDF Energy	DDOCT	£590.96	Electricity Tower Gardens
26/10/2022	Anglian Water Business National	DDOCT	£1,041.48	water tower gardens
27/10/2022	October pay	EB646A	£22,956.05	October salaries
31/10/2022	British Gas	DD OCT	£4.60	Electricity for unit 2c
			£50,029.02	