

# SKEGNESS TOWN COUNCIL

## Minutes of the Council Meeting

Held at 7 pm on Wednesday 6<sup>th</sup> October 2021

**PRESENT:** Councillor B Brookes (Deputy Mayor) in the Chair.

Councillors: M Anderson, P Barry, D Brookes, J Brookes, M Dannatt, S Dennis, A Findley, D Kirk, S Kirk, C Macey, J Sadler and T Tye.

**Invited:** Lydia Rusling (Assistant Director Economic Growth), Emilie Wales (Historic Environment Officer) and Matt Bentley (Conservation Project Officer).

**Officers:** Town Clerk and Deputy Town Clerk.

5 members of the public were present, no member of the press attended.

To aid the smooth running of the meeting and considering the invited guests schedules.

*It was proposed, seconded and*

**RESOLVED:** *That the Towns Fund Update (Agenda Item 4) be considered as the first item of the meeting.*

### **C82. TOWNS FUND UPDATE (Agenda Item 4)**

Lydia Rusling gave a verbal update on progression with the Towns Fund Project. Emily Wales spoke on the Town Centre project including Tower Gardens and Matt Bentley gave a briefing on the shop front scheme. Lydia answered questions and the Councillors thanked the officers for their time.

*It was proposed, seconded and*

**RESOLVED:** *That the Town's Fund update be noted.*

### **C83. MINUTES OF LAST MEETING (Agenda Item 1)**

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) an amendment be made to the page numbering for Council minutes from 7<sup>th</sup> July 2021 to start at page 7.*
- b) the minutes of the Council meeting held on Wednesday 1<sup>st</sup> September 2021 be confirmed as a correct record.*

### **C84. APOLOGIES (Agenda Item 2)**

An apology for absence was received from Councillors S Blackburn, T Burnham (Mayor), S Claxton, R Cunnington, D R Edginton, S Emsen, G

Saxon and P Sutton.

**C85. DECLARATIONS OF INTEREST (Agenda Item 3)**

Cllr S Dennis Category A – Item 7 Payee

**C86. PUBLIC PARTICIPATION (Agenda Item 5)**

None.

**C87. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE (Agenda Item 6)**

The Deputy Town Mayor informed Council that a list of Mayoral events has been posted on the Council website, Facebook and Twitter. The Deputy Mayor informed members that he had attending the swimming club and Goldwing event recently. The Town Clerk reminded everyone about the current Neighbourhood Plan consultation and informed members that he had received correspondence to confirm the fence on King George V walk would be reinstated.

*It was proposed, seconded and*

**RESOLVED:** *That the Mayors announcements be noted.*

**C88. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 7)**

Cllr S Dennis declared a Category A interest and withdrew from the meeting for this item.

The Town Clerk reported on a schedule of payments made between 17<sup>th</sup> August 2021 and 27<sup>th</sup> September 2021 as shown in Appendix A to these minutes. The Town Clerk answered questions on the payments.

*It was proposed, seconded and*

**RESOLVED:** *That the schedule be approved.*

**C89. COUNCILLORS QUESTIONS TO THE MAYOR (Agenda Item 8)**

None received.

**C90. QUESTIONS TO/COMMENTS FROM THE LINCOLNSHIRE POLICE REPRESENTATIVE (Agenda Item 9)**

The Coastal Police Quarterly briefing was presented which listed previous policing priorities. A discussion around what policing priorities should be in the future took place.

*It was proposed, seconded and*  
**RESOLVED:** *That the agreed policing priorities be:*

1. Visibility in the community, public engagement.
2. Community safety, including cultural issues, hate crimes and children's safety.
3. Drug dealing enforcement.

**C91. REPORTS FROM COUNCIL REPRESENTATIVES TO OUTSIDE BODIES**  
**(Agenda Item 10)**

None received.

**C92. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**  
**(Agenda Item 11)**

None received.

**C93. MOTIONS (Agenda Item 12)**

Cllr D Brookes presented his motion, Cllr A Findley spoke on the motion as the seconder and a lengthy debate took place with suggestions that Visit Lincs Coast should be approached and involved. A recorded vote was requested.

**For:**

Councillors P Barry, T Tye, A Findley, D Brookes, M Anderson, B Brookes (Deputy Mayor).

**Against:**

Councillors D Kirk, J Sadler and C Macey.

**Abstain:**

Councillors S Kirk, S Dennis.

*It was proposed, seconded and*  
**RESOLVED:** *That after 2 years of disruption and the ever-increasing work load of the switch on event Skegness Town Council works with the Hildreds Centre, Carnival Committee, other businesses and interested parties to establish an annual Christmas event weekend incorporating the Christmas Illuminations switch on and other activities to try and bring the whole town together,*

*This would need the Council to establish a budget of £10,000 per annum and to work with other interested parties to develop an appropriate organising committee together with mechanisms by which Council can be assured its contributions are appropriately used and managed.*

*This motion is subject to;*

*Council agreeing the full budget and precept in January 2022 and future Council approval of the constitution of the organising committee and subsequent appointment of Council representative(s) once the constitution is known.*

9:05 pm Cllr S Dennis left the meeting.

**C94. MINUTES OF THE PLANNING & PLANNING POLICY COMMITTEE  
(Agenda Item 13)**

*It was proposed, seconded and*

**RESOLVED:** *That the minutes of the Planning & Planning Policy Committee held Wednesday 15<sup>th</sup> September 2021 be approved and the resolutions within adopted.*

**C95. MINUTES OF THE MANAGEMENT COMMITTEE (Agenda Item 14)**

*It was proposed, seconded and*

**RESOLVED:** *That the minutes of the Management Committee held on Wednesday 22<sup>nd</sup> September 2021 be approved and the resolutions within adopted.*

**C96. ASH DIEBACK VINE & CORONATION WALK (Agenda Item 15)**

The Town Clerk gave a verbal report on the works to remove diseased trees which will start this autumn. The Town Clerk clarified that the costs of the works were being met by East Lindsey District Council, as per the asset transfer agreement. The Town Clerk answered questions from members, more information can be found on the FAQ sheet.

*It was proposed, seconded and*

**RESOLVED:** *That the verbal update be noted.*

**C97. REMEMBRANCE PARADE ARRANGEMENTS (Agenda Item 16)**

*It was proposed, seconded and*

**RESOLVED:** *That the actions and responsibilities for this years' Remembrance Parade be noted.*

**C98. EXTERNAL AUDITOR REPORT & CERTIFICATE 2020/21  
(Agenda Item 17)**

*It was proposed, seconded and*

**RESOLVED:** *That the external auditor report & certificate for 2020/21 be noted and that the Accountability and Governance Annual Return (AGAR) had been put on the website and notice board as required.*

**The meeting closed at 9:27pm**

**Skegness Town Council**

**Appendix A**

**Current Account**

**List of Payments made from 17/08/2021 to 27/09/2021**

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
16/08/2021	Lincoln Occupational Health LL	EB459-1	420.00	Occupational Health Assessment
16/08/2021	Workwear Express ltd	EB459-2	7.73	Workwear
16/08/2021	Travis Perkins Trading Co Ltd	EB459-3	6.42	Padlock
16/08/2021	R W Stokes & Sons Ltd	EB459-4	157.74	Café stock purchases
16/08/2021	Rialtas Business Solutions Ltd	EB459-5	30.00	Software support
16/08/2021	Parker Motor Services Ltd	EB459-6	101.01	Oil, Grease & 2-stroke
16/08/2021	Pilgrim Foodservice Ltd	EB459-7	240.02	Cafe stock purchases
16/08/2021	Nisbets Plc	EB459-8	64.75	Coffee Jugs & cleaning products
16/08/2021	Nisbets Plc	EB459-8	113.54	Cleaning products
16/08/2021	Konica Minolta	EB459-9	78.26	Photocopier lease
16/08/2021	Freedom Fire and Security Main	EB459-10	114.00	Office door repair
16/08/2021	Eastern Shires Purchasing Orga	EB459-11	22.38	Stationery and signs
16/08/2021	EMS Pest Control	EB459-12	150.00	Wasp nests x 3
16/08/2021	Charles H Hill Ltd	EB459-13	180.96	Equipment repairs
16/08/2021	Amazon Payments UK Limited	EB459-15	- 37.86	Refund returned item
16/08/2021	Amazon Payments UK Limited	EB459-15	70.54	Hot Water dispensers
16/08/2021	Amazon Payments UK Limited	EB459-15	15.10	HDMI Cables
16/08/2021	Amazon Payments UK Limited	EB459-15	26.99	Café equipment replacement
16/08/2021	Amazon Payments UK Limited	EB459-15	7.95	Diary 2022
16/08/2021	Amazon Payments UK Limited	EB459-15	4.65	UV Pen
16/08/2021	Amazon Payments UK Limited	EB459-15	79.48	Hotplates for coffee
16/08/2021	Amazon Payments UK Limited	EB459-15	5.78	Park signs
16/08/2021	Amazon Payments UK Limited	EB459-15	8.50	Kitchen printer ink
17/08/2021	British Gas	DD	802.54	Building elec
18/08/2021	O2	DD	59.06	Mobile phones
19/08/2021	iZettle	DD	39.00	subscription
20/08/2021	British Gas	DD	12.03	Electricity building
23/08/2021	Bray Design Ltd t/a Copystat	EB459-14	100.80	Planter stickers
23/08/2021	Petty Cash	5308	150.00	Cash ex bank
24/08/2021	Anglian Water	DD	15.00	Water rates units
26/08/2021	Total Energies	DD	289.00	Park Electric
27/08/2021	Lloyds Bank	PAY	116.47	Bank Charges
28/08/2021	Salaries	EB464	23,793.03	Staff Salaries
28/08/2021	Cllr T Burnham	EB464	200.00	Mayors Allowance
31/08/2021	Staff Expenses	EB465	53.28	Café stock purchases
01/09/2021	DVLA	DD	275.00	Van Tax WN62 xxx
03/09/2021	ARK ICT Solutions	DD	44.65	IP Phones
07/09/2021	BT	DD	68.39	Broadband
07/09/2021	ARK ICT Solutions	DD	174.52	ICP Licences

08/09/2021	Turner and Price Ltd	EB463-1	107.25	Café stock purchases
08/09/2021	Tree Generation	EB463-2	490.00	Tree survey Tower Gardens
08/09/2021	R W Stokes & Sons Ltd	EB463-3	123.30	Café stock purchases
08/09/2021	Trade UK	EB463-4	57.91	Public property materials
08/09/2021	Pure-Clean	EB463-5	30.00	Window cleaner
08/09/2021	Pilgrim Foodservice Ltd	EB463-6	698.03	cafe stock purchases
08/09/2021	Lincolnshire County Council	EB463-7	6,758.07	Pension contributions mth 5
08/09/2021	HMRC	EB463-8	6,030.89	HMRC contributions mth 5
08/09/2021	Flowbird Smart City UK Ltd	EB463-9	600.24	Parking machine repairs
08/09/2021	East Lindsey District Council	EB463-10	1,166.66	Units rent
08/09/2021	Charles H Hill Ltd	EB463-11	7.15	equipment repairs
08/09/2021	Burdens Group	EB463-12	765.32	Mower lease
08/09/2021	Burdens Group	EB463-12	79.63	Mower repairs
08/09/2021	Amazon Payments UK Limited	EB463-13	12.78	First aid products
08/09/2021	Amazon Payments UK Limited	EB463-13	9.95	Office stationery
08/09/2021	East Lindsey District Council	EB456-2	6,966.83	Woodlands Election Costs
08/09/2021	Amazon Payments UK Limited	EB466-1	115.27	Cafe equipment
08/09/2021	Burdens Group	EB466-2	69.69	Equipment repairs
08/09/2021	Charles H Hill Ltd	EB466-3	16.30	Equipment repairs
08/09/2021	East Lindsey District Council	EB466-4	225.00	BID Levy
08/09/2021	British Gas	EB466-5	36.55	Electricity
08/09/2021	Jewson	EB466-6	17.40	Public Property Materials
08/09/2021	Parker Motor Services Ltd	EB466-7	26.86	Equipment repairs
08/09/2021	Pilgrim Foodservice Ltd	EB466-8	36.46	Cafe stock purchases
08/09/2021	Rialtas Business Solutions Ltd	EB466-9	348.00	Software Support
08/09/2021	Sid Dennis & Sons Ltd	EB466-10	18.59	Waste disposal
08/09/2021	Turner and Price Ltd	EB466-11	59.55	Cafe stock purchases
13/09/2021	Opus Energy	DD	53.25	Electricity Units
14/09/2021	Fuelgenie	DD	542.54	Petrol and Diesel
17/09/2021	Resonics Ltd	EB471	4,098.00	50% deposit accoustic install
17/09/2021	Amazon Payments UK Limited	EB468-1	39.05	Café equipment
17/09/2021	B A Bush & Son Ltd	EB468-2	42.96	Turf tyre
17/09/2021	Charles H Hill Ltd	EB468-3	30.54	equipment repairs
17/09/2021	Eastern Shires Purchasing Orga	EB468-4	24.84	Public property materials
17/09/2021	Nisbets Plc	EB468-5	29.94	Cleaning and Hygiene
17/09/2021	Trade UK	EB468-6	14.87	Public Property materials
17/09/2021	Sid Dennis & Sons Ltd	EB468-7	1,169.90	Tower Gardens Bins
17/09/2021	Pilgrim Foodservice Ltd	EB468-8	150.42	Café stock purchases
17/09/2021	PKF Littlejohn LLP	EB468-9	1,560.00	External Audit 2021
17/09/2021	R A Hackett - Tree Care & Gard	EB468-10	900.00	Tree Work Tower Gardens
17/09/2021	Travis Perkins Trading Co Ltd	EB468-11	4.25	Public property materials
17/09/2021	Turner and Price Ltd	EB468-12	132.61	Café stock purchases
27/09/2021	Staff Salaries	EB474	23,249.20	Staff Salaries
27/09/2021	Anglian Water Business Nationa	EB470-1	58.82	Unit water rates
27/09/2021	Bray Design Ltd t/a Copystat	EB470-2	133.20	Posters
27/09/2021	ESPO	EB470-3	64.08	Office stationery
27/09/2021	Jewson	EB470-4	17.40	Public property materials
27/09/2021	Nisbets Plc	EB470-5	19.17	Cleaning & Hygiene
27/09/2021	Trade UK	EB470-6	7.39	Public property materials
27/09/2021	Pilgrim Foodservice Ltd	EB470-7	140.05	Café stock purchases
		Total Payments	<u>85,416.87</u>	