

SKEGNESS TOWN COUNCIL

Minutes of the Council Meeting held via Video Conference

Held at 7 pm on Wednesday, 2nd September 2020

PRESENT: Councillor M Dannatt (Town Mayor) in the Chair.

Councillors: M Anderson, P Barry, S Blackburn, B Brookes, D Brookes, J Brookes, T Burnham, J Carpenter (Deputy Mayor), R Cunnington, D R Edginton, A Findley, D Kirk, S Kirk, G Saxon, P Sutton and T Tye.

Officers: Town Clerk and Deputy Town Clerk.

The meeting was live streamed on the Council's You Tube Channel to public and press.

C53. MINUTES OF LAST MEETING (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *That the minutes of the Council meeting held on Wednesday 5th August 2020 be confirmed as a correct record.*

C54. APOLOGIES (Agenda Item 2)

An apology for absence was received from Councillors S Claxton, S Dennis and S Emsen.

C55. DECLARATIONS OF INTEREST (Agenda Item 3)

No declarations on interest were made.

C56. PUBLIC PARTICIPATION (Agenda Item 4)

No questions received.

C57. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE (Agenda Item 5)

The Town Mayor informed Council that a list of Mayoral events has been posted on the Council website, Facebook and Twitter

It was proposed, seconded and

RESOLVED: *That the Mayor's announcements be noted.*

C58. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 6)

The Town Clerk reported on a schedule of payments made between 28th July 2020 and 27th August 2020 as shown in Appendix A to these minutes. He

brought attention to an error of a duplication for a BT payment of £68.39 that had now been rectified.

It was proposed, seconded and

RESOLVED: *That the amended schedule be approved.*

C59. COUNCILLORS QUESTIONS TO THE MAYOR (Agenda Item 7)

None received.

C60. QUESTIONS TO/COMMENTS FROM THE LINCOLNSHIRE POLICE REPRESENTATIVE (Agenda Item 8)

The following question was submitted by Cllr M Anderson:

Can you give us an update on Operation California that started last year? How many arrests were made? what are the staffing levels for this operation? and the cost to date.

Can you please inform us why this information is not published by the Police and Crime Commissioner reports? as this operation is funded with taxpayer's money.

Finally, still waiting on the number of arrests made for Hate Crimes 2019/20

Inspector Barnsley sent apologies for the meeting and provided a written response to the question which had been emailed to members including an update on Operation California stating all data was published on social media using #OpCalifornia.

A discussion around the figures and scrutiny of public money spent on policing took place.

C61. REPORTS FROM COUNCIL REPRESENTATIVES TO OUTSIDE BODIES (Agenda Item 9)

Cllr Cunnington provided a Environment/Disability Inclusion Assessment for Tower Gardens and one for Skegness. The Town Clerk pointed out some issues with the report including the fact that no labour costs were included and regulations that did not apply were used. The Town Clerk advised that scrutiny of the report was needed before any decisions were made.

A lengthy discussion around inclusivity improvements to Tower Gardens and possible funding took place.

Connected Coast reports were by provided by Cllr T Tye including minutes, a progress report and lobbying plan. A discussion around the proposals and the monies that had already been allocated took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) *the reports for the Connected Coast and Environment Assessments be noted.*
- b) *An extra-ordinary meeting be called where the Environment Assessment for Tower Gardens is considered along side a report from the Town Clerk.*

**C62. REPORTS BY DISTRICT AND COUNTY COUNCILLORS
(Agenda Item 10)**

None received.

C63. MOTIONS (Agenda Item 11)

Motion

That Skegness Town Council write to LCC Highways requesting a senior representative, with decision making powers, attend a future Council meeting to discuss concerns, and a way forward, regarding the speed limit on the A158 from the Winthorpe/Croft Junction to the Welcome Inn.

Background

This Council has raised concerns previously regarding this stretch of road, yet no resolution has been found. This area has been developed over the last few years which only looks to increase as there is further investment in the Town. It is imperative that this stretch of road is made safer for visitors and residents of Skegness to avoid further casualties and fatalities. I personally will not rest until a suitable resolution is found.

Proposer: Cllr A Findley
Seconder: Cllr D Brookes

Cllr Findley presented his motion and Cllr D Brookes spoke on the motion. There was general agreement in Council that this stretch of road needed to be made safer. A discussion took place. Cllr S Kirk proposed an amendment to the motion, as below which the original proposer and seconder were content to adopt.

That Skegness Town Council write to LCC Highways requesting a senior representative along with a representative from the Road Safety Partnership to attend a future Council meeting to discuss concerns and agree a way forward regarding the speed limit on the A158 from the Winthorpe/Croft Junction to the Welcome Inn.

It was proposed, seconded and
RESOLVED: *That the amended motion be approved.*

C64. PLANNING & PLANNING POLICY COMMITTEE (Agenda Item 12)

The Town Clerk informed members that no minutes were available due to the meeting being inquorate. The Town Clerk indicated that having further members on the committee would reduce the likelihood of the meeting being inquorate in the future.

It was proposed, seconded and

RESOLVED: *That Cllr M Anderson be appointed to the Planning and Planning Policy Committee.*

C65. AMENDMENTS TO FINANCIAL REGULATIONS (Agenda Item 13)

The Town Clerk presented a report to consider allowing expenses up to the value of £150, usually put through Petty Cash to be refunded via electronic bank transfer.

It was proposed, seconded and

RESOLVED: *That the Town Clerk and Deputy Town Clerk be authorised to reimbursement expenses via bank transfer up to a maximum value of £150.00*

C66. ALLOTMENT DEPOSITS (Agenda Item 14)

The Town Clerk presented a report to consider introducing a deposit of £50 on newly let allotments.

It was proposed, seconded and

RESOLVED: *That a deposit scheme be approved.*

C67. COVID RISK ASSESSMENT FOR COMMUNITY HALL USE (Agenda Item 15)

A short discussion took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) the community hall risk assessment be approved.*
- b) all public facing risk assessments are put in front of Council each month.*

C68. JAPANESE KNOTWEED ON COUNCIL OWNED LAND (Agenda Item 16)

The Town Clerk gave a verbal update on the confirmed presence of Japanese Knotweed on Council land. Informing members that it is understood to also be on two adjacent residential properties with one of them being the source. The Town Clerk informed Council that one of the residential properties had agreed to pay their share but the other had declined. A discussion took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) If there continued to be no agreement that the Town Clerk report the neighbouring Japanese Knotweed to the relevant authorities.*
- b) That the Town Council take action to eradicate the weed on land they are responsible for.*

C69. ACT OF REMEMBRANCE (Agenda Item 17)

The Town Clerk reported to Council that the working group recommended that a 30-minute service take place around the bandstand with invited representatives only, less than 100 people. There will be a cenotaph provided by Hildreds and limited wreath laying. The Town Clerk advised against any more than one person singing to ensure the risks associated with Covid 19 are reduced. A discussion around funding the event through district Councillors grants took place and Cllr A Findley was thanked for his partnership working during these difficult times.

It was proposed, seconded and
RESOLVED: *That the verbal report be noted.*

C70. TREES ON COUNCIL OWNED LAND (Agenda Item 18)

The Town Clerk gave a verbal report on recent issues with Ash tress on Coronation and Vine walk. Explaining that ELDC had reported the spread of Ash Die Back was slower than expected and that they do not intend to carry out any work until the majority of trees are significantly infected. The Town Clerk raised concerns around this and the agreement that was in place where responsibility for Ash Dieback remains with ELDC for the next four years. The Town Clerk advised that a full survey of all trees associated with the asset transfer was needed at a cost of £2340 to provide evidence to approach ELDC. The budget for the tree survey is already in place. A discussion took place.

It was proposed, seconded and
RESOLVED: *That:-*

- a) *the Town Clerk be fully supported in his approach to ensure ELDC fulfilled their responsibilities regarding Ash Die Back.*
- b) *the tree survey be approved.*

C71. COUNCIL INCOME (Agenda Item 19)

The Town Clerk informed Council that income from Scarborough Avenue car park had improved but that no commercial rents had been received and only 1 leaseholder had made contact. A short discussion took place.

It was proposed, seconded and
RESOLVED: *That:-*

- a) *the Town Clerk write to the leaseholders that had not been in contact requesting payment by the end of September and that if this were not forthcoming the Town Clerk be authorised to start legal proceedings.*
- b) *The Town Clerk write to the leaseholder that had made contact to request substantial payment before the end of September and that if this were not forthcoming the Town Clerk be authorised to start legal proceedings.*

The meeting closed at 9:30pm

Skegness Town Council

Appendix A

Current Account

List of Payments made from 28/07/2020 to 27/08/2020

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
30/07/2020	Petty Cash	5291	150.00	Petty cash
04/08/2020	Land registry	CCJUL	6.00	Plans
04/08/2020	Lloyds Bank	CCJUL	32.00	Annual fee
04/08/2020	Amazon	CCJUL	4.99	Café Equipment
04/08/2020	Amazon	CCJUL	359.99	Café Equipment
04/08/2020	Cater 4 you	CCJUL	111.49	Café Equipment
04/08/2020	Amazon	CCJUL	18.89	Café Consumables
04/08/2020	Amazon	CCJUL	24.97	Café Equipment
04/08/2020	Amazon	CCJUL	18.95	Café Equipment
04/08/2020	NAMESCO	CCJUL	10.79	Web domain
04/08/2020	NAMESCO	CCJUL	39.59	Web domain
04/08/2020	Amazon	CCJUL	20.55	Café Consumables
04/08/2020	Biopac UK	CCJUL	54.48	Café Consumables
04/08/2020	Biopac UK	CCJUL	108.01	Café Consumables
04/08/2020	Davpac	CCJUL	38.92	Café Equipment
04/08/2020	Banana Print	CCJUL	33.90	Café Consumables
05/08/2020	DVLA	DD	265.00	Vehicle tax - YD10
05/08/2020	Burdetts Garage	5292	164.00	Service and MOT YD10
05/08/2020	Ark ICT Solutions	DD	46.99	IP phone seats
06/08/2020	Amazon Payments UK Limited	EB351-1	65.59	Cafe Equipment
06/08/2020	Burdens Group	EB351-2	5,502.00	Public property equipment
06/08/2020	Flowbird Smart City UK Ltd	EB351-3	347.46	Car park machine contract
06/08/2020	Nisbets Plc	EB351-4	35.54	Cafe equipment
06/08/2020	Pilgrim Foodservice Ltd	EB351-5	153.01	Cafe Stock purchases
06/08/2020	Trade UK	EB351-6	29.99	Workwear
06/08/2020	Sid Dennis & Sons Ltd	EB351-7	25.61	Waste disposal
06/08/2020	Travis Perkins Trading Co Ltd	EB351-8	119.39	Public property materials
06/08/2020	Turner and Price Ltd	EB351-9	125.10	Cafe stock purchases
06/08/2020	Viking Direct	EB351-10	37.98	Office stationery
06/08/2020	Amazon Payments UK Limited	EB352-1	117.34	cafe equipment
06/08/2020	Burdens Group	EB352-2	1,599.32	Machinery lease
06/08/2020	HMRC	EB352	5,531.72	PAYE contributions
06/08/2020	Lincolnshire County Council	EB352-4	6,233.64	Pension contributions
06/08/2020	Impact (Boston) Ltd	EB352-5	84.96	Car park consumables
06/08/2020	Pilgrim Foodservice Ltd	EB352-6	148.80	cafe stock purchases
06/08/2020	Trade UK	EB352-7	49.98	Public property materials
06/08/2020	TRJ Electric & PV Solar	EB352-8	7,782.60	Electrical works Tower Gardens
06/08/2020	Travis Perkins Trading Co Ltd	EB352-9	50.34	Public property materials
06/08/2020	Turner and Price Ltd	EB352-10	134.97	cafe stock purchases
06/08/2020	Sid Dennis & Sons Ltd	EB353-1	1,621.43	Tower Gardens Bins
06/08/2020	Charles H Hill Ltd	EB353-2	206.78	Equipment repairs
06/08/2020	Nisbets Plc	EB353-3	88.06	cafe consumables
06/08/2020	Travis Perkins Trading Co Ltd	EB353-4	57.79	public property materials
06/08/2020	Zurich Municipal	EB353-5	99.31	Insurance additional premium
06/08/2020	Workwear Express Ltd	EB353-6	775.68	Workwear
06/08/2020	BT	DD	68.39	Broadband
07/08/2020	BT	DD	68.39	Broadband
07/08/2020	Lloyds Bank	DD	50.53	Service charges
10/08/2020	Staff Expenses	EB355	60.92	Cafe Stock Purchases
10/08/2020	Petty Cash	5294	150.00	Petty cash

11/08/2020	Ark ICT Solutions	DD	268.60	Microsoft 365 licence
12/08/2020	Opus Energy	DD	56.95	Units - Energy
13/08/2020	Fuelgenie	DD	700.06	Petrol and Diesel
17/08/2020	Brelsford Tyre & Exhaust	5293	15.00	Vehicle repairs
18/08/2020	Staff Expenses	EB357	87.12	cafe stock purchases
19/08/2020	O2	DD	57.79	Mobile phones
21/08/2020	British Gas	DD	14.48	Gas - Tower Gardens
21/08/2020	British Gas	DD	890.65	Electric - Tower Pavilion
24/08/2020	Turner and Price Ltd	EB354-1	142.76	Cafe stock purchases
24/08/2020	Sid Dennis & Sons Ltd	EB354-2	191.84	Waste disposal
24/08/2020	Trade UK	EB354-3	39.55	Equipment repairs
24/08/2020	Pilgrim Foodservice Ltd	EB354-4	166.88	Cafe stock purchases
24/08/2020	Parker Motor Services Ltd	EB354-5	40.82	Equipment repairs
24/08/2020	P & R Decorator Centre	EB354-6	95.55	Public property materials
24/08/2020	Konica Minolta	EB354-7	143.46	Photocopier lease
24/08/2020	G F Tomlinson Building Ltd	EB354-8	4,256.18	Construction costs
24/08/2020	Eastern Shires Purchasing Orga	EB354-9	60.13	Office stationery
24/08/2020	B A Bush & Son Ltd	EB354-10	15.95	Vehicle repairs
24/08/2020	Amazon Payments UK Limited	EB354-11	101.74	Office stationery
24/08/2020	East Lindsey District Council	EB356	3,053.99	Rent- Units April
24/08/2020	Turner and Price Ltd	EB356-2	231.96	cafe stock purchases
24/08/2020	Tudor (UK) Ltd	EB356-3	187.20	Public property materials
24/08/2020	Pilgrim Foodservice Ltd	EB356-4	223.52	Cafe stock purchases
24/08/2020	Eastern Shires Purchasing Orga	EB356-5	27.00	Office equipment
24/08/2020	Amazon Payments UK Limited	EB356-6	48.57	cafe equipment
24/08/2020	Staff Expenses	EB360	47.10	Cafe stock purchases
24/08/2020	Staff Expenses	EB362	23.18	Cafe Stock Purchases
25/08/2020	Anglian Water	DD	14.00	Water rates
25/08/2020	Anglian Water	DD	29.00	Water Rates
27/08/2020	Staff Salaries	EB359A/B	23,888.88	Staff Salaries mth 5
27/08/2020	Cllr M Dannatt	EB359A/B	160.00	Mayors Allowance
		Total Payments	<u>68,212.04</u>	