

# SKEGNESS TOWN COUNCIL

## Minutes of the Council Meeting held via Video Conference

Held at 7 pm on Wednesday, 5<sup>th</sup> August 2020

**PRESENT:** Councillor M Dannatt (Town Mayor) in the Chair.

Councillors: M Anderson, P Barry, B Brookes, T Burnham, J Carpenter (Deputy Mayor), S Claxton, S Dennis, D R Edginton, A Findley, D Kirk, S Kirk, G Saxon and T Tye.

**Officers:** Town Clerk and Deputy Town Clerk.

**Absent:** Cllr P Sutton

The meeting was live streamed on the Council's You Tube Channel to public and press.

### **C35. MINUTES OF LAST MEETING (Agenda Item 1)**

*It was proposed, seconded and*

**RESOLVED:** *That the minutes of the Council meeting held on Wednesday 1<sup>st</sup> July 2020 be confirmed as a correct record.*

### **C36. APOLOGIES (Agenda Item 2)**

An apology for absence was received from Councillors S Blackburn, J Brookes, R Cunnington and S Emsen.

### **C37. DECLARATIONS OF INTEREST (Agenda Item 3)**

Cllr S Dennis item 6 – Category A Payee.

### **C38. PUBLIC PARTICIPATION (Agenda Item 4)**

No questions received.

### **C39. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE (Agenda Item 5)**

The Town Mayor thanked the Deputy Mayor for attending an event on his behalf and informed Council that a list of Mayoral events has been posted on the Council website, Facebook and Twitter

*It was proposed, seconded and*

**RESOLVED:** *That the Mayor's announcements be noted.*

**C40. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 6)**

Cllr S Dennis declared a Category A interest and withdrew for this item.

The Town Clerk reported on a schedule of payments made between 25<sup>th</sup> June 2020 and 27<sup>th</sup> July 2020 as shown in Appendix A to these minutes.

*It was proposed, seconded and*

**RESOLVED:** *That the schedule be approved.*

**C41. COUNCILLORS QUESTIONS TO THE MAYOR (Agenda Item 7)**

None received.

**C42. QUESTIONS TO/COMMENTS FROM THE LINCOLNSHIRE POLICE REPRESENTATIVE (Agenda Item 8)**

19:13 Cllr B Brookes left the meeting.

The following question was submitted by Cllr M Anderson:

*What is the latest figures for Hate Crimes 2019/20 in Skegness and the breakdown on BAMEs?*

*How many arrests have been made?*

*What support is given to the victims of these disgusting crimes that leave the victims scared for the rest of their lives?*

Inspector Barnsley sent apologies for the meeting and provided a written response to the question. The Town Clerk presented the response giving the figures that from July 2019 to June 2020 there were 86 reported Hate Crimes within Skegness and gave the breakdown on ethnicity. Victim Lincs is the service put in place by the Police and Crime Commissioner to provide victims with information, advice and support.

**C43. REPORTS FROM COUNCIL REPRESENTATIVES TO OUTSIDE BODIES (Agenda Item 9)**

Connected Coast reports were by provided by Cllr T Tye, a debate on information sharing and consultation and transparency took place.

*It was proposed, seconded and*

**RESOLVED:** *That the report be noted.*

**C44. REPORTS BY DISTRICT AND COUNTY COUNCILLORS (Agenda Item 10)**

An LCC Report had been provided by Cllrs C Macey and S Kirk, a discussion took place.

*It was proposed, seconded and*  
**RESOLVED:** *That the report be noted.*

**C45. MANAGEMENT COMMITTEE MEETING MINUTES (Agenda Item 11)**

*It was proposed, seconded and*  
**RESOLVED:** *That the minutes from the Management Committee Meeting held on Wednesday 29<sup>th</sup> July 2020 be approved and the resolutions within be adopted.*

**C46. REMEMBRANCE PARADE (Agenda Item 12)**

*It was proposed, seconded and*  
**RESOLVED:** *That the recommendation from the working group to hold a small act of Remembrance in Tower Gardens for 2020 be approved.*

**C47. NEIGHBOURHOOD DEVELOPMENT PLAN (Agenda Item 13)**

The Town Clerk presented a report to consider the draft Neighbourhood Plan (NDP) and associated documents. A discussion took place.

*It was proposed, seconded and*  
**RESOLVED:** *That:-*

- a) The foreword and acknowledgements be approved.*
- b) The draft plan is approved.*
- c) No further sites will be considered for inclusion in the plan.*

**C48. COUNCIL MEETING DATES (Agenda Item 14)**

The Town Clerk presented a report to amend certain Council and Committee meetings.

*It was proposed, seconded and*  
**RESOLVED:** *That the Management meeting on 26<sup>th</sup> August 2020 be cancelled. The Council meeting on the 4<sup>th</sup> November 2020 move to the 25<sup>th</sup> November (replacing Management Committee). The Council meeting on 2<sup>nd</sup> December 2020 move to the 16<sup>th</sup> December 2020 (replacing Management Committee).*

**C49. GENERAL DATA PROTECTION REGULATIONS (GDPR) ANNUAL REVIEW (Agenda Item 15)**

The Deputy Town Clerk presented the GDPR annual review report.

*It was proposed, seconded and*  
**RESOLVED:** *That the review be adopted and approved.*

**C50. LINCOLNSHIRE UNITARY AUTHORITY PROPOSALS (Agenda Item 16)**

The Town Clerk presented the Lincolnshire Unitary Authority Proposals report to consider whether the Council wishers to make any representations. A lengthy discussion took place. It was felt it was important to have a Town Council representative attend LALC meetings.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) *Cllr M Anderson be appointed as the official representative at LALC.*
- b) *The Town Clerk writes to the relevant government minister to set out the Councils position that whilst not against reform any changes need to ensure local democracy and consultation takes place.*

**C51. GRANT APPLICATION (Agenda Item 17)**

*It was proposed, seconded and*

**RESOLVED:** *That the grant request from Citizen Advice Skegness for £100 be approved.*

**C52. NOTICE OF POSTPONED ELECTION (Agenda Item 18)**

*It was proposed, seconded and*

**RESOLVED:** *That the notice of postponed election to fill the casual Town Councillor vacancy be noted.*

**The meeting closed at 8:54pm**

## Skegness Town Council

## Current Account

## List of Payments made from 25/06/2020 to 27/07/2020

Date	Payee	Ref	Amount	Detail
25/06/2020	Amazon Payments UK Ltd	EB344	64.85	Office Equipment
25/06/2020	JP Smith Heating and Plumbing	EB344	1,020.00	Plumbing works - store
25/06/2020	Sid Dennis and Sons Ltd	EB344	24.00	Waste Disposal
25/06/2020	Banner World Ltd	EB344	763.20	Café Equipment
27/06/2020	Staff Salaries	EB342	19,671.85	Staff Salaries
27/06/2020	Argos	EB342	287.64	Kitchen Equipment
29/06/2020	British Gas	DD	23.66	Electricity
29/06/2020	PWLB	DD	22,978.95	Loan Repayment
30/06/2020	Cllr M Anderson	EB343	100.00	Cllr Allowances
30/06/2020	Cllr D Brookes	EB343	125.00	Cllr Allowances
30/06/2020	Cllr J Carpenter	EB343	100.00	Cllr Allowances
30/06/2020	Cllr S Dennis	EB343	100.00	Cllr Allowances
30/06/2020	Cllr D Edginton	EB343	100.00	Cllr Allowances
30/06/2020	Cllr S Kirk	EB343	125.00	Cllr Allowances
30/06/2020	Cllr T Burnham	EB343	125.00	Cllr Allowances
30/06/2020	Cllr D Kirk	EB343	125.00	Cllr Allowances
30/06/2020	Cllr M Dannatt	EB343	260.00	Cllr & Mayoral Allowance
30/06/2020	Cllr S Blackburn	EB343	125.00	Cllr Allowances
30/06/2020	Cllr J Brookes	EB343	125.00	Cllr Allowances
30/06/2020	Cllr R Cunnington	EB343	100.00	Cllr Allowances
30/06/2020	Cllr S Claxton	EB343	125.00	Cllr Allowances
30/06/2020	Cllr A Findley	EB343	125.00	Cllr Allowances
30/06/2020	Cllr P Barry	EB343	100.00	Cllr Allowances
30/06/2020	Cllr S Emsen	EB343	124.60	Cllr Allowances
30/06/2020	Cllr G Saxon	EB343	125.00	Cllr Allowances
30/06/2020	Cllr B Brookes	EB343	124.60	Cllr Allowances
30/06/2020	Cllr P Sutton	EB343	125.00	Cllr Allowances
30/06/2020	Cllr T Tye	EB343	100.00	Cllr Allowances
01/07/2020	Ark IT Solutions	DD	108.00	IT Upgrade
02/07/2020	Amazon Payments UK Ltd	EB345	352.86	Café Equipment
02/07/2020	Burdens Group Ltd	EB345	944.97	Equipment Lease & Repairs
02/07/2020	CRS Business Systems	EB345	280.80	Café Equipment
02/07/2020	HMRC	EB345	5,024.48	PAYE Month 3
02/07/2020	LCC Pension Fund	EB345	6,108.23	Pension contributions
02/07/2020	Parker Motor Services	EB345	10.94	Equipment repairs
06/07/2020	Ark IT Solutions	DD	42.84	IP Seats
08/07/2020	BT	DD	68.39	Telephone
08/07/2020	Lloyds Bank	DD	22.22	Bank Charges
13/07/2020	Opus Energy	DD	47.87	Units Electricity
14/07/2020	Fuelgenie	DD	765.41	Petrol and Diesel
14/07/2020	Amazon Payments UK Ltd	EB346	217.43	Café Equipment
14/07/2020	Bray Design	EB346	81.00	COVID Signage
14/07/2020	Burdens Group Ltd	EB346	92.11	Mower repair
14/07/2020	Charles H Hill Ltd	EB346	211.89	Equipment parts
14/07/2020	Community Resource Planning Ltd	EB346	9,712.32	NDP Stage 4 fees
14/07/2020	CRS Business Systems	EB346	2,698.98	Café Equipment
14/07/2020	E-on	EB346	32.68	Electricity
14/07/2020	ESPO	EB346	146.65	Office Stationery & Cleaning Products
14/07/2020	G F Tomlinsons	EB346	1,953.91	Construction works
14/07/2020	Nisbets PLC	EB346	373.75	Café stock & consumables
14/07/2020	Parker Motor Services	EB346	17.66	Equipment repairs
14/07/2020	Pure Clean	EB346	30.00	Window Cleaning
14/07/2020	Sid Dennis and Sons Ltd	EB346	764.43	Cemetery & Tower Gardens Waste
14/07/2020	Travis Perkins	EB346	29.48	Public Property Materials
14/07/2020	Tudor Environmental	EB346	169.90	Public Property Materials
14/07/2020	Viking Direct	EB346	249.38	Postage and Cleaning
14/07/2020	B A Bush and Son Ltd	EB346	169.90	Vehicle Repairs
14/07/2020	Lingard & Brown	EB346	357.40	Café Stock
14/07/2020	Leisure Lines	EB346	216.00	Workwear
14/07/2020	Pilgrim Foodservice Ltd	EB346	340.58	Café Stock
14/07/2020	Turner Price	EB346	551.98	Café Stock

15/07/2020	Petty Cash	chq005289	150.00	Petty Cash
20/07/2020	O2	DD	57.79	Mobile phones
22/07/2020	Turner Price	EB347	260.45	Café Stock
22/07/2020	Travis Perkins	EB347	11.74	Public Property Materials
22/07/2020	R W Stokes and Sons Ltd	EB347	430.85	Café Stock
22/07/2020	Sid Dennis and Sons Ltd	EB347	69.55	Waste Disposal
22/07/2020	Screwfix	EB347	29.99	Workwear
22/07/2020	Pilgrim Foodservice Ltd	EB347	245.41	Café Stock
22/07/2020	Parker Motor Services	EB347	10.94	Equipment repairs
22/07/2020	Nisbets PLC	EB347	131.44	Café Cleaning & Consumables
22/07/2020	GRS Signs	EB347	84.48	Park signage
22/07/2020	Burdens Group Ltd	EB347	96.08	Equipment repairs
22/07/2020	British Gas	EB347	65.70	Building Gas
22/07/2020	Amazon Payments UK Ltd	EB347	132.50	Cleaning, PPE & Public Property Mats
22/07/2020	ELDC	EB350	6,536.90	Business Rates - Car Park & Units
22/07/2020	R A Hackett	EB350	2,700.00	Tree Works
22/07/2020	Lumalite	EB350	7,243.20	Xmas Illuminations
22/07/2020	HC Solutions Ltd	EB350	840.00	Legal Fees
22/07/2020	Japenese Knotweed Solutions	EB350	330.00	Survey
23/07/2020	Anglian Water	DD	8.00	Water Rates Units
23/07/2020	Anglian Water	DD	14.00	Water Rates Units
24/07/2020	Total Gas & Power	DD	180.42	Park Electric
27/07/2020	Cllr M Dannatt	EB348	160.00	Mayoral Allowance
27/07/2020	Staff Salaries	EB349	22,131.58	Staff Salaries
		Total Payments	<u>121,408.81</u>	