

SKEGNESS TOWN COUNCIL

Minutes of the Extraordinary Council Meeting held via Video Conference

Held at 2.30 pm on Wednesday, 6th May 2020

PRESENT: Councillor M Dannatt (Town Mayor) in the Chair.

Councillors: M Anderson, P Barry, B Brookes, D Brookes, J Brookes, T Burnham, J Carpenter (Deputy Mayor), S Claxton, R Cunnington, S Dennis, D R Edginton, S Emsen, A Findley, D Kirk, S Kirk and T Tye.

Officers: Town Clerk and Deputy Town Clerk.

Invited: MP Matt Warman, Inspector Jacqueline Barnsley

Absent: Cllr G Saxon

The meeting was live streamed on the Council's You Tube Channel to public and press.

C199. MINUTES OF LAST MEETING (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *That the minutes of the Council meeting held on Wednesday 4th March 2020 be confirmed as a correct record.*

C200. APOLOGIES (Agenda Item 2)

An apology for absence was received from Councillors S Blackburn and P Sutton.

C201. DECLARATIONS OF INTEREST (Agenda Item 3)

Cllr S Dennis item 6 – Category A Payee.

C202. PUBLIC PARTICIPATION (Agenda Item 4)

Mr K Evans submitted a comment requesting no change to the meeting time.

Ms J Sadler submitted a comment requesting no change to the meeting time.

C203. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE (Agenda Item 5)

A list of Mayoral events has been posted on the Council website, Facebook and Twitter. Cllr M Dannatt (Mayor) then read out a statement regarding the

commemoration of the 75th anniversary of VE Day.
The Town Clerk announced that the Pavilion had won the RICS regional social impact award in the Leisure category and would now be put forward for the national award.

*It was proposed, seconded and
RESOLVED: That the report be noted.*

C204. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 6)

The Town Clerk reported on a schedule of payments made between 25th February 2020 and 27th April 2020 and a schedule of payments that had not been able to be authorised by two Councillors in the usual manner due to the current lockdown as shown in Appendix A to these minutes. The Town Clerk answered a question on the PRS license payment to confirm it could be forwarded to next year.

Cllr S Dennis declared a Category A interest and withdrew from the meeting for this item.

*It was proposed, seconded and
RESOLVED: That both the schedule of payments be approved and authorised.*

C205. REPORTS BY DISTRICT AND COUNTY COUNCILLORS (Agenda Item 7)

None received.

C206. COUNCILLOR CONCERNS ON THE IMPACT OF COVID 19 IN THE COMMUNITY (Agenda Item 8)

Cllr M Anderson asked:

Since the Government put in new measures of payments of benefits for sick disabled people and people claiming Universal Benefits after February 28th, 2020 the Chancellor announced new payments for claimants because of Covid-19. There was an uplift of payments of £20 per week for new claimants which was welcomed.

Since then it has transpired that the sick and vulnerable people who are existing customers of DWP payments before the 28th February were excluded from the increases announced by the Government.

The 2010 Equalities Act quite clearly states that no sick or disabled people should not be discriminated against either by the Public or Private sector because of their disability or sickness.

This decision by the Government not to pay all claimants the same amounts is clearly discrimination against existing claimants which is unlawful under the Equalities Act 2010.

Can you please explain why this decision was made to exclude these claimants and create a two tier system?

Matt Warman MP had spoken to the relevant minister who assured him that no discrimination is intended and that every intention is to get people access to the funds needed. The MP spoke on the complexities of different benefit systems working in parallel. Anyone with an issue accessing their benefits should contact the MP directly.

Cllr S Kirk commented on the temptation to visit the coast this bank holiday and stressed the importance of staying home to protect others and the NHS.

**C207. PLANNING & PLANNING POLICY COMMITTEE MEETING MINUTES
(Agenda Item 9)**

It was proposed, seconded and

RESOLVED: *That the minutes of the Planning & Planning Policy Committee meeting held on Wednesday 11th March 2020 be approved.*

C208. MANAGEMENT COMMITTEE MEETING MINUTES (Agenda Item 10)

It was proposed, seconded and

RESOLVED: *That the minutes of the Management Committee meeting held on Wednesday 11th March 2020 be approved.*

**C209. NOTES FROM THE EMERGENCY ADVISORY MEETING
(Agenda Item 11)**

It was proposed, seconded and

RESOLVED: *That the decisions within the emergency advisory meeting notes be approved and adopted.*

**C210. TO CONSIDER ACTIONS REQUIRED TO MANAGE THE SITUATION
RESULTING FROM THE CORONAVIRUS COVID 19 MEASURES
(Agenda Item 12)**

The Town Clerk presented the report to agree the Council's interim processes required to manage the Covid 19 crisis. A discussion took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) the report be noted.*
- b) the Annual Council meeting be cancelled, and that the emergency legislation is used which enables the current Mayor, committee and representative appointment, chairman, signatory and any procedures and policies to continue until 7th May 2021.*
- c) the Annual Town Meeting be postponed until April/May 2021.*
- d) All meetings be held by video conferencing and to be live streamed for public viewing until further notice.*
- e) All meetings in May be cancelled.*
- f) Planning applications be permitted to be considered at Full Council, Management Committee as well as at Planning meeting.*

- g) *That future Council and Committee meetings be held at 7pm until further notice.*

C211. NOTICE OF RESIGNATION OF COUNCILLOR (Agenda Item 13)

The Town Clerk advised that the notice of vacancy will be issued by ELDC in due course but, due to the current restrictions, it is not expected that any elections will take place until May 2021.

It was proposed, seconded and
RESOLVED: *That the vacancy be noted.*

C212. THEFT OF CEMETERY EQUIPMENT (Agenda Item 14)

The Town Clerk presented the report which lists out all the items that have been stolen. Inspector Barnsley confirmed that CCTV and ANPR investigations had not resulted in any leads and that the next step would be to conduct a media appeal for information.

A discussion took place around the current fear of crime and reports on social media of an increase in burglaries. Inspector Barnsley confirmed that one suspect had received 13 charges which was a positive result and should help quell the current spate in crime.

It was proposed, seconded and
RESOLVED: *That:-*
a) *the report be noted.*
b) *the Town Clerk be given delegated authority to purchase essential (unbudgeted) equipment for the cemetery to a limit of £5000.*

C213. TO RECEIVE AN UPDATE ON PROGRESS WITH COUNCIL ACCOUNTS AND AN IMPACT ASSESSMENT ON COUNCIL FINANCES RESULTING FROM THE CORONAVIRUS LOCKDOWN AND TO AGREE A POSITION IN RELATION TO MANAGING DEBTS (Agenda Item 15)

The Town Clerk presented a report on Council Finances and how the lockdown had affected the Councils' income which represents 21% of the total budget. A lengthy discussion took place around the issues and hardship that the Town faces.

It was proposed, seconded and
RESOLVED: *That:-*
a) *the report be noted.*
b) *all lessees are to have an individual rent payment plan in place by 31st December 2020 to be agreed with the Town Clerk. This must be paid by the end of the current Council term at the latest.*

17:05 Cllr S Dennis left the meeting.

C214. UPDATE ON GENERAL STAFFING SITUATION DURING LOCKDOWN (Agenda Item 16)

The Town Clerk gave a verbal update on the current staffing situation.
17:10 Cllr Carpenter left the meeting.

It was proposed, seconded and

RESOLVED: *That:-*

a) the report be noted.

b) a vote of thanks be recorded for all Town Council employees.

C215. CONSIDERATION OF PLANNING APPLICATIONS (Agenda Item 17)

17:13 Cllrs B Brookes, A Findley and S Kirk left the meeting.

APPLICATION S/153/00628/20 – McDonalds Restaurant, Grand Parade, Skegness, PE25 2UG (Agenda Item 17- 4.1)

Proposal: Planning Permission – Consent to Display - 4 no. internally illuminated freestanding digital signs and 1 no. digital booth screen.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

APPLICATION S/153/00652/20 – Miss L Miller, 25 Kennedy Avenue, Skegness, PE25 3PN (Agenda Item 17- 4.2)

Proposal: Planning Permission – Extensions and alterations to existing dwelling to provide a study with pitched roof over existing garage link and a walk-in cupboard and games/fitness room.

It was proposed, seconded and

RESOLVED: *That the application be supported.*

APPLICATION S/153/00679/20 – Ms M Walker, Little Learners Nursery, Lincoln Road, Skegness, PE25 2DN (Agenda Item 17- 4.3)

Proposal: Planning Permission – Extension to existing children's nursery to provide 2no. ground floor classrooms, a snug, babies room and toilets with first floor storage over.

It was proposed, seconded and

RESOLVED: *That Skegness Town Council Objects on the grounds of concerns regarding inadequate access, highway safety and traffic generation on this already busy highway.*

APPLICATION S/153/00671/20 – Mr & Mrs Elliott, Land North of Lay by, Burgh Road, (Willow Park), Skegness, PE25 2LA (Agenda Item 17- 4.4)

Proposal: Section 73 application in relation to Condition No. 4 (Holiday Occupancy), as previously imposed on Planning Permission Reference No. S/153/1591/18 for the 'Change of use of land for siting 40no. static caravans to include the construction of a vehicular access and an internal access road

It was proposed, seconded and

RESOLVED: *That Skegness Town Council Objects on the grounds of the flood risk.*

The meeting closed at 5:25pm

Skegness Town Council

**Appendix A
Authorised**

Current Account

List of Payments made from 25/02/2020 to 27/04/2020

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
26/02/20	ZURICH	EB324	7,081.08	Council insurance
26/02/20	AMAZON	EB324	111.72	Key cabinet & fobs, cleaning mats
26/02/20	BURDENS GROUP LTD	EB324	561.58	Ferris mower service
26/02/20	CHARLES H HILL LTD	EB324	756.96	Strimmer cord & heads
26/02/20	LALC	EB324	2,602.42	LALC & NALC Subscription
26/02/20	SID DENNIS AND SON	EB324	78.14	Green waste
26/02/20	GRS SIGNS	EB324	187.17	Signage
26/02/20	PERFECT CIRCLE	EB324	3,115.55	Project management fee
26/02/20	P&R DECORATOR CENTRE	EB324	17.20	Sadolin
26/02/20	TUDOR ENVIRONMENTAL	EB324	68.54	Deep Water Signs
26/02/20	ESPO	EB324	333.86	Vacuum, cleaning equipt & mats
26/02/20	JB TAYLOR CONSTRUCTION LTD	EB324	236.44	Public property materials
26/02/20	TOTAL GAS & POWER	EB324	1,179.66	Electric - Tower Gardens
26/02/20	PPL/PRS	EB324	1,611.63	PPL & PRS Licence
26/02/20	GARRY SMITH ROOFING	EB324	90.00	Repairs to roof - storm damage
26/02/20	TALKTALK BUSINESS	DD	32.34	Office broadband
27/02/20	STAFF SALARIES	EB325	17,810.40	Staff Salaries mth 11
27/02/20	CLLR M DANNATT	EB325	240.00	Mayors Allowance
28/02/20	LLOYDS BANK	DD	31.24	Bank charges
09/03/20	ELDC	5285	180.00	Food Hygiene Registration
09/03/20	OFCOM	CC47	75.00	2-way radio licence
09/03/20	FALLGUARD	CC46	393.90	Heras Fencing
09/03/20	FIRST TUNNELS	CC45	8.00	Polythene tape
09/03/20	AMAZON	CC44	16.98	2 x tourniquet- first aid kit
10/03/20	HODGKINSONS	EB325	50.00	Legal searches
10/03/20	P&R DECORATOR CENTRE	EB325	5.70	Paintbrushes
10/03/20	GF TOMLINSON BUILDING LTD	EB325	19,080.00	Construction works
10/03/20	LALC	EB325	43.20	Councillor training
10/03/20	HALLGATE LINCS LTD	EB325	49.80	Fire extinguisher service
10/03/20	SAFE DATA STORAGE	EB325	33.00	Cloud back up
10/03/20	LCC PENSION FUND	EB325	5,362.09	Pension contributions
10/03/20	HMRC	EB325	4,612.42	PAYE Contributions
10/03/20	TRADE UK	EB325	93.03	Public property materials
10/03/20	PPL/PRS	EB325	66.30	VE Day event licence
10/03/20	AMAZON PAYMENTS LT	EB325	146.03	Coin counter & heavy duty velcro
10/03/20	RIALTAS	EB325	202.80	Allotments software
10/03/20	SID DENNIS AND SONS LTD	EB325	586.82	Cemetery bins, tower gardens, walks
10/03/20	NINGBO MANUFACTUR	EB325	1,625.94	Function chairs and table trolley
10/03/20	FURNITURE@WORK	EB325	3,628.80	Folding tables x 21

11/03/20	PETTY CASH	5286	150.00	Petty cash
12/03/20	OPUS ENERGY LTD	DD	90.58	Elec - Units
13/03/20	ATOS RE FUELGENIE	DD	333.12	Petrol and Diesel
18/03/20	O2	DD	56.28	Mobile telephone
24/03/20	BURDETTS GARAGE	5287	144.00	Vehicle repairs
24/03/20	ANGLIAN WATER BUSI	DD	14.00	Water Rates Unit
24/03/20	ANGLIAN WATER BUSI	DD	8.00	Water Rates Unit
26/03/20	TALKTALK BUSINESS	DD	32.75	Office Broadband
27/03/20	LLOYDS BANK	DD	26.44	Bank Charges
03/04/20	PUBLIC WORKS LOANS	DD	10,065.87	Loan Payment
03/04/20	ARK	DD	27.60	IP Phone seats
07/04/20	BT	DD	30.06	Pavilion office phone & internet
14/04/20	OPUS ENERGY LTD	DD	99.82	Units electricity
15/04/20	FUELGENIE	DD	345.81	Petrol and Diesel
20/04/20	O2	DD	57.79	Mobile telephone
23/04/20	ANGLIAN WATER BUSI	DD	8.00	Units - Water Rates
23/04/20	ANGLIAN WATER BUSI	DD	14.00	Units - Water Rates
27/04/20	ARK	DD	306.00	IP Phones and supplies
		Total Payments	<u>84,215.86</u>	

Skegness Town Council

**Appendix A
Unauthorised**

Current Account

List of Payments made from 25/02/2020 to 27/04/2020

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
18/03/20	NISBETS	EB326	1,827.69	Café tables & chairs
18/03/20	WAZEL WOOD FLOORS	EB326	148.80	Timber
18/03/20	TRAVIS PERKINS	EB326	167.99	Building mats re shed
18/03/20	ESPO	EB326	128.68	Chair trolley & cleaning mats
18/03/20	TUDOR ENVIRONMENTAL	EB326	531.49	Petrol cabinet & materials
18/03/20	CHARLES H HILL LTD	EB326	147.92	Equipment repairs
18/03/20	DAISY COMMUNICATION	EB326	38.03	Office telephone
18/03/20	PURPLE ZEBRA GIFTS	EB326	185.58	Mayors award
18/03/20	ELDC	EB326	410.83	Office Rent
18/03/20	ELDC	EB326	893.33	Units Rent
18/03/20	ELDC	EB326	374.00	Service charge
18/03/20	TRADE UK	EB326	11.19	Hex nuts
18/03/20	AMAZON PAYMENTS	EB326	163.36	Wall mounted child seat & signage
25/03/20	CRS	EB327	28,776.00	Café kitchen fixtures & fittings
25/03/20	ZURICH	EB327	179.04	Insurance new mower
25/03/20	BRITISH GAS	EB327	104.86	Pavilion gas
25/03/20	P&R DECORATOR CENTRE	EB327	4.32	Roller tray and white spirit
27/03/20	STAFF SALARIES	EB329	17,760.15	Salaries mth 12
31/03/20	PHS GROUP	EB328	264.42	Sanitary waste annual charge
31/03/20	ELDC	EB328	5,248.75	CCTV Maintenance
31/03/20	SID DENNIS AND SONLTD	EB328	175.68	Green waste
31/03/20	AEGIS TECH	EB328	82.80	Remal monitoring from phone line
31/03/20	ESPO	EB328	18.11	Glu dots & bin liners
31/03/20	TRADE UK	EB328	57.94	Boots, overtrousers and gloves
31/03/20	TRAVIS PERKINS	EB328	27.80	Building materials
31/03/20	AMAZON PAYMENTS	EB328	119.17	2 x high chairs and safety signs
31/03/20	ZURICH	EB328	60.14	Insurance Jolly Fisherman in transit
31/03/20	SAFE DATA STORAGE	EB328	33.00	Cloud data storage
31/03/20	HMRC	EB328	4,954.62	Month 12 PAYE
31/03/20	LCC PENSION FUND	EB328	5,362.09	Month 12 pension
31/03/20	CLLR R WALKER	EB330	103.40	Councillor Allowances
31/03/20	CLLR A TYE	EB330	100.00	Councillor Allowances
31/03/20	CLLR P SUTTON	EB330	125.00	Councillor Allowances
31/03/20	CLLR B BROOKES	EB330	108.00	Councillor Allowances

