

# SKEGNESS TOWN COUNCIL

## Minutes of the Council Meeting

Held at 7:15pm on Wednesday, 6<sup>th</sup> March 2019

**Present:** Councillor Sidney Dennis (Mayor) in the Chair.

Councillors: M C Anderson, Mrs S Blackburn, T Burnham, D Cargill, J Carpenter, M Dannatt, D R Edginton, G Ellis, Miss E Freeman, M Gabbitas, P Gaskell, Mrs M Gray (Deputy Mayor), S Kirk, D Kirk and C Macey.

**Invited:** Rev M Houldershaw (Mayors Chaplain)

**Officers:** Town Clerk, Deputy Town Clerk.

**Absent:** Councillor R Hall and N Cooper.

Seven members of the public were in attendance, no press members were present.

### **C184. MINUTES OF LAST MEETING (Agenda Item 1)**

*It was proposed, seconded and  
**RESOLVED:** That the minutes of the last Council meeting held on Wednesday 6<sup>th</sup> February 2019 be confirmed as a correct record.*

### **C185. APOLOGIES (Agenda Item 2)**

An apology for absence was received from Councillors D Brookes, J Brookes, and J Byford.

### **C186. DECLARATIONS OF INTEREST (Agenda Item 3)**

Cllr P Gaskell item 15 – Category B Chair of Committee.  
Cllr D Cargill item 15 – Category B Committee member.

### **C187. PUBLIC PARTICIPATION (Agenda Item 4)**

No members of the public spoke.

**C188. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE**  
**(Agenda Item 5)**

The Town Mayor informed Council that a list of Mayoral events has been posted on the Council website, Facebook and Twitter. The Mayor also informed Council that purdah will start on the 11<sup>th</sup> March 2019.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) The Town Mayor's announcements be noted*
- b) The date that Purdah commences be noted.*

**C189. SCHEDULE OF PAYMENTS FOR APPROVAL**  
**(Agenda Item 6)**

The Town Clerk reported on a schedule of payments made between 29<sup>th</sup> January 2019 and 25<sup>th</sup> February 2019 as shown in Appendix A to these minutes.

*It was proposed, seconded and*

**RESOLVED:** *That the schedule be approved.*

**C190. QUESTIONS TO AND COMMENTS FROM THE LINCOLNSHIRE POLICE REPRESENTATIVE** (Agenda Item 7)

None.

**C191. REPORTS FROM COUNCIL REPRESENTATIVES TO OUTSIDE BODIES**  
**(Agenda Item 8)**

Cllr D Cargill presented a report from the CCTV partnership and Coastal Access For All (CAFA). Cllr P Gaskell presented the minutes from the last Skegness Hospital Watch meeting. Cllr G Ellis gave a verbal report from LALC to inform Council to expect a service level agreement from LALC next week. A discussion took place.

*It was proposed, seconded and*

**RESOLVED:** *That the CCTV report, CAFA report, Hospital Watch Minutes and verbal report from LALC be noted.*

**C192. REPORTS BY DISTRICT AND COUNTY COUNCILLORS** (Agenda Item 9)

Cllr C Macy and S Kirk tabled an LCC report for March 2019, a discussion around LCC service provision and budgets took place.

The Town Clerk gave a verbal update on the meeting between LCC Highways and Skegness Town Council around communication and process issues.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) the reports be noted.*
- b) The points from the LCC Highways meeting be sent to LALC.*

**C193. PLANNING & PLANNING POLICY COMMITTEE MEETING MINUTES  
(Agenda Item 10)**

*It was proposed, seconded and*

**RESOLVED:** *That minutes of the Planning & Planning Policy Committee meeting held on Tuesday 19<sup>th</sup> February 2019 be approved and the resolutions therein adopted.*

**C194. TOWER GARDENS COMMUNITY BUILDING (Agenda Item 11)**

The Town Clerk presented the Tower Gardens Community Building report to seek approval for the final Business Plan, construction costs, to apply for a Public Works Loan Board (PWLB) loan and to enter into contract with GT Tomlinson. The report was also to confirm that there is no intention to increase the precept for the purpose of funding the loan repayments and to agree a press statement. The Town Clerk presented the final version of the Community Building Business Plan, gave the latest PWLB repayment figure and gave a verbal update on progress with the project then answered any questions. A discussion took place.

*A recorded vote was requested*

*It was proposed, seconded and all Councillors present unanimously*

**RESOLVED:**

- a) That the Final Community Building Business Plan and associated construction costs be approved.*
- b) To seek approval from the Secretary of State for Housing Communities & Local Government to apply for a PWLB loan of £1,460,000 for up to 30 years to fund the capital cost associated with the construction of a Community Building in Tower Gardens. with annual loan repayments of approximately £70,854.*
- c) It is not intended to increase the precept for the purpose of the loan repayments.*
- d) That the application form and supporting information required by the Secretary of State for Housing, Communities & Local Government, as appended to the report, be approved.*

- e) To approve entering into a contract with GF Tomlinson using the SCAPE Framework NEC4 Engineering and Construction contract Delivery Agreement once funding is secured and the transfer of assets is complete.
- f) To authorise the Town Clerk to finalise any minor amendments to the delivery agreement.
- g) To authorise two Councillors and the Town clerk to sign and/or seal the agreement as is required by law.
- h) That the Town Clerk amend the press release to expand on how this project has been budgeted for within the Councils 5-year Business Plan.

**C195. LONE WORKING POLICY REVIEW (Agenda Item 12)**

*It was proposed, seconded and*  
**RESOLVED:** That the Lone Working Policy be approved.

**C196. QUESTIONS TO UNITED LINCOLNSHIRE HOSPITAL TRUST (ULHT)  
 (Agenda Item 13)**

It had been previously agreed that questions should be agreed by Council so as to avoid any issues for individual Councillors during Purdah. The questions that had been submitted by Councillors were presented by the Town Clerk along with suggested questions that covered the concerns raised. A discussion took place.

*It was proposed, seconded and*  
**RESOLVED:** That:-

- a) Question 1 submitted by Cllr Anderson be incorporated into Question 10 from the Town Clerk.
- b) Questions 2 & 3 submitted by Cllr Anderson be omitted.
- c) Question 4 submitted by Cllr Anderson be incorporated into Question 1 from the Town Clerk.
- d) Question 5 submitted by Cllr Anderson be amended to remove “the 3 most deprived wards”
- e) Question 6 submitted by Cllr Anderson be amended to read “With high mortality rated in Lincolnshire compared to the rest of the UK what are the CCG, ULHT and LCC doing to improve this?”
- f) The question submitted by Cllr P Gaskell be approved.

- g) Questions 1-10 from the Town Clerk be approved with the amendments stated.
- h) The decision on who should present these questions be taken by the Town Mayor.

**C197. COMMITTEE STRUCTURE (Agenda Item 14)**

The Town Clerk presented a report to determine the future committee structure. A discussion took place.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) *The report be noted.*
- b) *The future Committee Structure comprise of a council committee that meets once per month with full delegated authority and is made up of all Councillors and a separate Planning Committee.*
- c) *That the Planning Committee meet before a Council Committee meeting where appropriate.*

**C198. GRANT REQUEST (Agenda Item 15)**

A request from Coastal Access For All (CAFA) for a grant of £200 was presented.

*It was proposed, seconded and*

**RESOLVED:** *That the grant request be approved.*

**C199. PROPOSAL TO GO INTO PRIVATE SESSION FOR THE NEXT ITEM – Under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of business relating to commercially confidential quotations. (Agenda Item 16)**

*It was proposed, seconded and*

**RESOLVED:** *That the press and public be excluded for the next item.*

**C200. COUNCIL INSURANCE (Agenda Item 17).**

The Deputy Town Clerk presented a report to consider arrangements for the Council insurance and to inform Council on the arrangements made for motor vehicle insurance.

*It was proposed, seconded*

**RESOLVED:** *That:-*

- a) The provision made for motor vehicle insurance be noted.*
- b) Financial Regulation 11.1h be suspended.*
- c) That the current Council Insurance be extended for 3 years with Zurich at a cost of £3311.18 per annum.*
- d) That Council Insurance is included as a specialist service provision in financial regulation 11.1 a. ii.*

**The meeting closed at 9.02pm**

# Skegness Town Council

Appendix A
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## Current Account

### List of Payments made between 29/01/2019 and 25/02/2019

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
29/01/19	Anglian Water	DD	14.00	Unit 1A Water Rates
29/01/19	Anglian Water	DD	8.00	Unit 1B Water Rates
30/01/19	Lloyds Bank	52	16.82	Bank charges
04/02/19	DVLA	CCJan19	257.50	Van Tax - Vauxhall
04/02/19	Amazon	CCJan19	75.00	NEC4 contract book
06/02/19	Viking Direct	EB236	88.56	Postage and Stationery
06/02/19	Zurich Municipal Insurance	EB236	1,505.02	Vehicle Insurance 2019/2020
06/02/19	HM Customs & Excise	EB236	3,449.20	PAYE Month 10 contributions
06/02/19	Lincolnshire County Council	EB236	3,757.50	Pension Contributions mth 10
06/02/19	Screwfix	EB236	81.97	Magnetic beacon and wd40
06/02/19	Miles Hartley Electrical Contractor	EB236	468.00	Electrical Works re illuminations
06/02/19	Safe Data Storage Ltd	EB237	33.00	Cloud back up montly chge
06/02/19	Konica Minolta	EB237	243.42	Photocopier lease & usage
06/02/19	Travis Perkins	EB237	20.52	Weed control fabric p/tunnel
06/02/19	Travis Perkins	EB237	5.44	Wood screws
06/02/19	Travis Perkins	EB237	23.00	3 x hinges - p/tunnel
06/02/19	Travis Perkins	EB237	19.62	Sadolin Woodstain
06/02/19	Travis Perkins	EB237	129.30	Gravel
06/02/19	Lumalite	EB237	7,030.20	Christmas Illuminations
06/02/19	Parkinson Partnership	EB237	300.00	VAT Registration Assistance
12/02/19	Fuelgenie	DD	54.01	Diesel
12/02/19	LALC	EB238	192.00	Annual Training Scheme
12/02/19	Screwfix	EB238	12.24	Sanding discs & Paint brushes
12/02/19	Travis Perkins	EB238	7.74	White spirit 2l
12/02/19	Travis Perkins	EB238	147.53	Timber
12/02/19	Travis Perkins	EB238	12.86	Bolts & Drill bits
12/02/19	East Lindsey District Council	EB238	816.67	Units Rent
12/02/19	East Lindsey District Council	EB238	410.83	Office Rent
12/02/19	Sid Dennis & Sons Ltd	EB238	214.38	Cemetery Bins
18/02/19	O2	DD	54.91	Mobile phones
20/02/19	G F Tomlinson Building Limited	EB235	52,808.80	Tomlinsons Pre-construction
22/02/19	Anglian Water	DD	14.00	Water Rates unit 1A
22/02/19	Anglian Water	DD	8.00	Water Rates Unit 1B
24/02/19	TalkTalk	DD	30.00	Office Broadband

Total Payments 72,310.04