



SKEGNESS TOWN COUNCIL

Cemetery Services

Application for Interment

DATE RECEIVED BY STC (OFFICIAL USE ONLY)

To be completed by the Funeral Director

This application confirms details that have already been agreed verbally with the Town Council and must be delivered to the Town Clerk, Skegness Town Council, North Parade, Skegness, PE25 1DA, Tel. 01754 766113, (email townclerk@skegness.gov.uk) **no later than two full clear working days before the burial.**

Shaded boxes must be completed or the application will be delayed/refused.

Cemetery	Skegness – St Marys, Winthorpe
Funeral director	
Day, date and time of burial as agreed verbally with the Town Council.	
Full name of deceased	

Maiden name			
Address of Deceased:			
Postcode			
Place where death occurred		Occupation	
Date of death	Age		
Dimension of coffin or casket (in inches) <u>Length</u>	Include fittings & handles <u>Width</u>	<u>Depth</u>	
Coffin type			
Consecrated or non-consecrated? Religion	Officiating Official/Minister		
Service or straight to grave?	Number of grave if grant of exclusive right is held		

To be completed by the grave owner or organiser

Please tick **one** of the following and complete as necessary.

New grave

I confirm the rules of the cemetery and all various terms and conditions have been explained to me (they are available on the Town Council website www.skegness.gov.uk follow link to cemetery service information or can be obtained by contacting Skegness Town Council)

Signed _____ **Date** _____

Full name _____ **Title** _____ .

OR A previously purchased grave is to be opened

I would like the burial to take place in grave number _____ at _____ Cemetery (please complete).

*I confirm that I am the registered owner of grave number _____ and that I give permission for the deceased to be interred in accordance with the details given.

Signed _____ **Date** _____

Full name _____ **Title** _____

Address _____

_____ **Postcode** _____

Email _____ **Telephone number** _____

Relationship to deceased _____

By signing this form, I agree to Skegness Town Council and associated third parties, holding and processing my details for the purpose of managing and maintaining the Council's cemetery and associated services.

Note to Funeral Directors

All fees must be paid within 21 days of the Interment. Late payment may result in additional costs being incurred.

All applications for new graves must be signed by the person who will become the grave owner.

If additional graves are required for family members these must be reserved at the same time to guarantee availability of consecutive graves. Applications for each grave must be completed and signed by the person it is intended for. Full Names and Addresses must be provided.

If the application is in relation to someone under the age of 18, the parent or guardian must sign. Please be aware grave reservations are only valid for a period of 40 years. Also if someone subsequently moves from Skegness, significant additional costs may be incurred when the grave is put into use.