

SKEGNESS TOWN COUNCIL

Minutes of the Council Meeting

Held at 7:15pm on Wednesday, 4th April 2018

Present: Councillor D Brookes (Town Mayor) in the Chair.

Councillors: M C Anderson, Mrs S Blackburn, J Byford, T Burnham, J Carpenter, D Cargill, N D Cooper, M Dannatt, S A Dennis, D R Edginton, G Ellis, E Freeman, M Gabbitas, P Gaskell, M Gray, D Kirk, S R Kirk and C Macey.

Absent: Councillor R Hall

Invited: Rev M Holdershaw (on behalf of Mayors Chaplain), Inspector M Bennison.

Officers: Town Clerk and Deputy Town Clerk

Eight members of the public were in attendance.

C203. MINUTES OF LAST MEETING (Agenda Item 1)

It was proposed, seconded and
RESOLVED: *That the minutes of the last Council meeting held on Wednesday, 7th March 2018 be confirmed as a correct record.*

C204. APOLOGIES (Agenda Item 2)

An apology for absence was received from Councillor J Brookes.

C205. DECLARATIONS OF INTEREST (Agenda Item 3)

There were no declarations of interest.

C206. PUBLIC PARTICIPATION (Agenda Item 4)

No issues raised, or questions asked on items in the published agenda.

C207. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE (Agenda Item 5)

The Town Mayor informed Council that a list of Mayoral events has been posted on the Council website, Facebook and Twitter.

*It was proposed, seconded and
RESOLVED: That the report be noted.*

C208. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 6)

The Town Clerk reported on a schedule of payments made between 28th February 2018 and 29th March 2018 as shown in Appendix A to these minutes.

*It was proposed, seconded and
RESOLVED: That the schedule be approved.*

C209. QUESTIONS TO AND COMMENTS FROM THE LINCOLNSHIRE POLICE REPRESENTATIVE (Agenda Item 7)

Cllr Byford brought up the recent drug taking incident in Tower Gardens and asked if drug taking in the Town is getting worse and what actions are being taking to address this.

Inspector Bennison confirmed that the person from the incident had committed a public order offence, had been identified and would be dealt with. He stated that the drug problem in Skegness is no worse or better than in previous years.

Cllr Anderson asked Inspector Bennison to pass on his thanks to his colleagues for their prompt action in dealing with a recent vandalism incident.

Cllr Kirk asked about the burglaries in the area. Inspector Bennison confirmed that this is a big problem at the moment. Nine arrests have been made and resources and dedicated patrols have been put in place to help tackle this issue.

Cllr Anderson asked about Police recruitment. Inspector Bennison informed that after a recruitment freeze new trainees are now being recruited, although it takes time to get fully trained things are improving.

C210. REPORTS FROM COUNCIL REPRESENTATIVE TO OUTSIDE BODIES (Agenda Item 8)

a) Cllr M Gabbitas presented a report on the Winter Flood.

*It was proposed, seconded and
RESOLVED: That the report be noted.*

b) Cllr M Gabbitas gave a verbal report on flood defences. A discussion took place.

*It was proposed, seconded and
RESOLVED: That the report be noted.*

c) Cllr P Gaskell presented the minutes from the Skegness Hospital Watch meeting. A discussion took place.

*It was proposed, seconded and
RESOLVED: That the report be noted.*

C211. REPORTS BY DISTRICT AND COUNTY COUNCILLORS (Agenda Item 9)

Cllr Byford raised the issue of petroleum wax and other litter being washed up on local beaches and the need to raise this with the MP.

Cllr Byford asked for an LCC update on the potholes and conditions of the road. Cllr Kirk was able to confirm some extra money had been made available and that both himself and Cllr Macey are raising and trying to escalate the issue at LCC. A lengthy discussion took place.

*It was proposed, seconded and
RESOLVED: That:-*
a) The reports be noted.
b) That the area manager for LCC Highways should be invited to a future Council meeting.

C212. PLANNING & PLANNING POLICY COMMITTEE MEETING MINUTES (Agenda Item 10)

*It was proposed, seconded and
RESOLVED: That the minutes of the Planning & Planning Policy Committee meeting held on Tuesday, 13th March 2018 and approved by the Planning & Planning Policy Committee on Tuesday, 3rd April 2018, be noted.*

C213. HR & APPOINTMENTS COMMITTEE MEETING MINUTES (Agenda Item 11)

*It was proposed, seconded and
RESOLVED: That the minutes of the HR & Appointments Committee meeting held on Monday, 12th March 2018, be approved and the resolutions contained therein adopted.*

C214. MOTIONS (Agenda Item 12)

None received.

C215. GENERAL DATA PROTECTION REGULATIONS (Agenda Item 13)

The Deputy Town Clerk presented the General Data Protection Regulations (GDPR) report to set out the main concepts and principles of the regulations and inform Council of the impact this will have and decision that need to be made. Some issues with the advice from NALC and SLCC were raised and the possible associated cost implications to the Council in appointing a Data Protection Officer. It was suggested by Council that GDPR compensation claims for personal damages be added to the risk register.

It was proposed, seconded and

RESOLVED: *That:*

- a) A detailed report and action plan, including the option to appoint a Data Protection Officer be sent to Business & Resources Committee to consider under their governance remit.*
- b) The Information Security Policy be approved.*
- c) The General and Employee Privacy Notices be approved.*

C216. TOWER GARDENS AND COMMUNITY HUB PROJECTS (Agenda Item 14)

The Town Clerk presented the Community Hub and Tower Gardens Project report from the Property Working Group and Town Clerk to determine whether to proceed from feasibility stage to design stage of the projects. A discussion took place. A recorded vote was advised as good practice for decisions relating to major projects.

It was proposed, seconded and

UNANIMOUSLY RESOLVED: *That:-*

- a) The report, Feasibility Business Plan and appendices be received.*
- b) Council proceed to Full Design Stage RIBA 4 subject to receiving assurances from East Lindsey District Council that the asset transfers as set out in section 4 of the report will be made to Skegness Town Council and that the former Pavilion site will be cleared.*
- c) The council finance phase 1 of the project as recommended in section 6.1 of the report.*

- d) to the Council authorise the signing the SCAPE Framework contract for the appropriate design works in accordance with Financial Regulation 11.1(m) and Standing Order 30c(vi) but subject to receiving assurances from ELDC regarding the transfer of the site and Tower Gardens.
- e) The intention to seek borrowing approval for the construction costs as set out in section 5.2 is confirmed.
- f) The situation in respect of Phase 2 be noted.

C217. NATIONAL ASSOCIATION OF LOCAL COUNCILS ETHICAL STANDARDS CONSULTATION (Agenda Item 15)

It was proposed, seconded and
RESOLVED: *That the consultation be noted and emailed to individual Councillors to respond.*

C218. PUBLIC SPACE PROTECTION ORDERS – DOG CONTROL ENFORCEMENT (Agenda Item 16)

Cllr D Kirk gave a verbal report from the Direction & Strategy Meeting and information from the Town Clerk was presented.

It was proposed, seconded and
RESOLVED: *That the Council investigates the feasibility and cost associated with Skegness Town Council using delegated authority from East Lindsey District Council to employ or contract Enforcement Personnel to take action against those who breach the PSPO Dog Enforcement controls that exist in Skegness.*

The meeting closed at 9.16pm

Current Account

List of Payments made between 28/02/2018 and 29/03/2018

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
28/02/18	Lloyds Bank	75	16.40	Bank Charges
06/03/18	Burdetts Garage	005175	235.86	New van repair
07/03/18	LCC	EB183	3,521.06	Pension Contributions Mth 11
07/03/18	HM Customs & Excise	EB183	2,966.28	PAYE Contributions Mth 11
07/03/18	LALC	EB183	2,255.58	LALC 2018/19 Subscription
07/03/18	LALC	EB183	16.00	Cllr LALC Training - IT
07/03/18	East Lindsey District Council	EB183	816.67	Units Rent - March
07/03/18	East Lindsey District Council	EB183	608.83	Office Rent
07/03/18	Sid Dennis & Sons Ltd	EB183	129.15	Green waste Disposal
07/03/18	Tudor Environment	EB183	553.19	Traffic Signs re Grasscutting
07/03/18	Screwfix	EB183	211.23	Traffic Cones and Workwear
07/03/18	Anglian Water	EB183	40.36	Unit 1D Water Rates
07/03/18	Anglian Water	EB183	43.41	Unit 1E Water Rates
07/03/18	Society of Local Council Clerk	E183	36.00	Staff Training - GDPR
12/03/18	Fuelgenie	DD	132.04	Petrol and Diesel
12/03/18	Opus Energy	DD	172.37	Electricity Units
12/03/18	Daisy Communications	EB184	21.79	Office Telephone
12/03/18	RBS Software Solutions	EB184	192.00	Allotment Software
13/03/18	Charles H Hill Ltd	EB184	616.69	Mower repairs, 2 stroke & cord
12/03/18	Screwfix	EB184	34.56	Public property materials
12/03/18	Sid Dennis & Sons Ltd	EB184	123.52	Cemetery Bins
12/03/18	Eon	EB184	245.47	Elec - Xmas Illuminations
12/03/18	Zurich Municipal Insurance	EB184	4,083.88	Insurance
14/03/18	Purple Zebra Gifts Ltd	EB185	416.09	Crystal Awards
14/03/18	Screwfix	EB185	175.91	New Team Workwear
14/03/18	LALC	EB185	155.00	LALC Annual training scheme
14/03/18	Microsoft Ireland Operations	EB185	43.02	Microsoft Licence
14/03/18	Sid Dennis & Sons Ltd	EB185	53.71	Green Waste & Asbestos disposa
14/03/18	Anglian Water	EB185	34.61	Allotments water rates
14/03/18	Travis Perkins	EB185	73.10	Public Property Materials
18/03/18	O2	DD	54.24	Mobile Phones
20/03/18	HM Customs & Excise	EB188	3,822.27	PAYE Contributions Month 12
20/03/18	LCC	EB188	3,521.06	Pension Contributions Mth 12
20/03/18	East Lindsey District Council	EB188	5,248.75	CCTV 2017/18
20/03/18	JB Taylor Construction Ltd	EB188	284.26	Metal works re ramps new van
20/03/18	Screwfix	EB188	241.67	Public Property Materials
24/03/18	TalkTalk	DD	23.65	Office telephone
27/03/18	Staff Salaries	EB186	13,474.00	Staff Salaries

29/03/20	Cllr C Macey	EB187	96.40	Cllr Allowance 4th qtr
29/03/18	Cllr D Brookes	EB187	347.35	Cllr and Mayor Allowance
29/03/18	Cllr D Edginton	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr J Carpenter	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr M Anderson	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr N Cooper	EB187	125.00	Cllr Allowance 4th qtr
29/03/18	Cllr S Dennis	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr G O Ellis	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr E Freeman	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr D Cargill	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr D Kirk	EB187	125.00	Cllr Allowance 4th qtr
29/03/18	Cllr J Brookes	EB187	125.00	Cllr Allowance 4th qtr
29/03/18	Cllr J Byford	EB187	125.00	Cllr Allowance 4th qtr
29/03/18	Cllr M Dannatt	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr M Gabbittas	EB187	125.00	Cllr Allowance 4th qtr
29/03/18	Cllr T Burnham	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr G Gray	EB187	125.00	Cllr Allowance 4th qtr
29/03/18	Cllr S Blackburn	EB187	125.00	Cllr Allowance 4th qtr
29/03/18	Cllr S R Kirk	EB187	125.00	Cllr Allowance 4th qtr
29/03/18	Cllr R Hall	EB187	100.00	Cllr Allowance 4th qtr
29/03/18	Cllr P Gaskell	EB187	100.00	Cllr Allowance 4th qtr

Total Payments 47,237.43
