

Skegness Town Council Covid-19 workplace risk assessment for Grounds Maintenance Staff

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> • Staff • Visitors units • Cleaners • Contractors • Drivers • Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions • Anyone else who physically comes in 	<p><u>Working Control</u></p> <ul style="list-style-type: none"> • Outdoors working at 2m social distance • Avoid multiple occupancy in vehicles • Work in the same small teams to avoid contact with multiple people • Vehicles to be wiped down and touchpoints cleaned daily • All visitors should be made aware of the containment controls (e.g. hand washing on entering the building) • Use disposable gloves when refuelling 	<p>Alcohol hand gel available in all vans. Encourage staff use and regular hand washing. Workplace signs in place.</p> <p>Encourage staff to report any problems and carry out skin checks as part of a skin surveillance programme (e.g. to detect dermatitis)</p> <p>https://www.hse.gov.uk/skin/professional/health-surveillance.htm</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice -</p> <p>https://www.publichealth.hscni.net/news/covid-19-coronavirus</p>	All Supervisors and grounds staff	18/05/20 Ongoing	Yes Ongoing task to remind staff.

	<p>contact with you in relation to your business</p>	<p>Hand Washing</p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place next at the units and Tower Gardens Pavilion. Where handwashing facilities are not available in outdoor space regular use of alcohol hand sanitiser. • Stringent hand washing taking place. • See hand washing guidance. • https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ • Drying of hands with disposable paper towels where available • https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/ • Staff encouraged to protect the skin by applying emollient cream regularly • https://www.nhs.uk/conditions/emollients/ • Gel sanitisers in any area where washing facilities not readily available 	<p>Posters, leaflets and other materials are available for display.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p> <p>Rigorous checks will be carried out by line managers to ensure that the necessary procedures are being followed. Facilities are cleaned and replenished on a regular basis.</p> <p>Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it and that all staff are empowered to remind each other and visitors. Management checks to ensure this is adhered to.</p>	<p>Signs to be Put up in work areas and provided to line managers</p> <p>All line manager</p>	<p>18/05/20</p> <p>18/05/20 ongoing task</p>	<p>Yes</p> <p>Yes</p>
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		<p>Line managers will maintain regular contact with staff members during this time.</p> <p>If advised that a member of staff or public has developed Covid-19 and were recently on our premises (including where a member of staff has visited other work place premises such as domestic premises), the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. https://www.publichealth.hscni.net/</p> <p><u>Mental Health</u> Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help Reference - https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/ www.hseni.gov.uk/stress</p>	<p>All staff members showing symptoms of Coronavirus will be advised to get a test. If this proves positive all staff members that have been in contact with that person will be advised to get tested. https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested</p> <p>Line managers will offer support to staff who are affected by Coronavirus or has a family member affected.</p> <p>Regular communication of mental health information and open door policy for those who need additional support.</p>	<p>Town Clerk/Dep Town Clerk</p> <p>All line managers</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>Yes</p> <p>Yes</p>
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