

SKEGNESS TOWN COUNCIL

Minutes of the Council Meeting

Held at 7:15pm on Wednesday, 7th November 2018

Present: Councillor Mrs M Gray (Deputy Town Mayor) in the Chair.

Councillors: Mrs S Blackburn, D Brookes, J Brookes, T Burnham, D Cargill, J Carpenter, M Dannatt, D R Edginton, Miss E Freeman, M Gabbitas, P Gaskell, D Kirk, S R Kirk and C Macey.

Invited: Rev M Houldershaw (Mayors Chaplain)

Officers: Town Clerk, Deputy Town Clerk, Billy Brookes (Work Experience)

Seven members of the public were in attendance, no members of the press were present.

C109. MINUTES OF LAST MEETING (Agenda Item 1)

It was proposed, seconded and
RESOLVED: *That the minutes of the last Council meeting held on Wednesday 3rd October 2018 be confirmed as a correct record.*

C110. APOLOGIES (Agenda Item 2)

An apology for absence was received from Councillor M Anderson, J Byford, N Cooper, S Dennis (Town Mayor), G Ellis and R Hall.

C111. DECLARATIONS OF INTEREST (Agenda Item 3)

Cllr P Gaskell item 13 – Co-opted Councillor.

C112. PUBLIC PARTICIPATION (Agenda Item 4)

Mr Dutton made a comment on item 14 Review of Polling Stations to state that The Miners retreat was closing. The Town Clerk reported that the document dealt with the closure.

C113. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE (Agenda Item 5)

The Deputy Town Mayor informed Council that a list of Mayoral events has

been posted on the Council website, Facebook and Twitter. The Deputy Mayor then reminded everyone that the Remembrance Parade was due to place this Sunday and that Councillors should arrive early to the next Council meeting for the annual photograph.

C114. SCHEDULE OF PAYMENTS FOR APPROVAL
(Agenda Item 6)

The Town Clerk reported on a schedule of payments made between 24th September 2018 and 26th October 2018 as shown in Appendix A to these minutes and advised Council that the apparent duplicate entry for the DVLA van tax was for two different vans.

It was proposed, seconded and
RESOLVED: *That the schedule be approved.*

C115. QUESTIONS TO AND COMMENTS FROM THE LINCOLNSHIRE POLICE REPRESENTATIVE (Agenda Item 7)

None received.

C116. REPORTS FROM COUNCIL REPRESENTATIVES TO OUTSIDE BODIES (Agenda Item 8)

None received.

C117. REPORTS BY DISTRICT AND COUNTY COUNCILLORS (Agenda Item 9)

None received.

C118. PLANNING & PLANNING POLICY COMMITTEE MEETING MINUTES (Agenda Item 10)

It was proposed, seconded and
RESOLVED: *That the Minutes of the Planning & Planning Policy Committee Meeting held on Tuesday, 9th October 2018 be adopted.*

It was proposed, seconded and
RESOLVED: *That the Minutes of the Planning & Planning Policy Committee Meeting held on Tuesday, 30th October 2018 be approved and the resolutions within be adopted.*

C119. DIRECTION & STRATEGY COMMITTEE MEETING MINUTES (Agenda Item 11)

It was proposed, seconded and

RESOLVED: *That:-*

- a) The budget recommendations would be considered at a future budget setting meeting.*
- b) That the Minutes of the Direction & Strategy Committee Meeting held on Wednesday, 26th September 2018 be approved and the resolutions within be adopted.*

C120. BUSINESS & RESOURCES COMMITTEE MEETING MINUTES (Agenda Item 12)

It was proposed, seconded and

RESOLVED: *That:-*

- a) The budget recommendations would be considered at a future budget setting meeting*
- b) The Minutes of the Business & Resources Committee Meeting held on Wednesday, 24th October 2018 be approved and the resolutions within be adopted.*

C121. COUNCILLOR ALLOWANCES (Agenda Item 13)

The Town Clerk presented the Councillor Allowances report to inform Council about a clarification of the law relating to Council allowances for Co-opted Councillors and to seek authorisation for the Council's Local Association of Local Councils (LALC) representative to take up the issue nationally. A discussion took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) The changes identified and the action taken by the Town Clerk be noted.*
- b) The matter of payment of allowances to co-opted Councillors, be raised with LALC by the local representative.*

C122. REVIEW OF POLLING STATIONS (Agenda Item 14)

*It was proposed, seconded and
RESOLVED: That the review of polling stations be noted.*

C123. ELDC FORESHORE MASTERPLAN (Agenda Item 15)

Cllr S Kirk spoke on the draft foreshore master plan. A discussion took place.

*It was proposed, seconded and
RESOLVED: That any feedback, comments and preferences be emailed to the Town Clerk as soon as possible to respond to the consultation.*

C124. SKEGNESS CAR PARK SURVEY (Agenda Item 16)

*It was proposed, seconded and
RESOLVED: That the Skegness Car Park Survey be noted.*

C125. BECOMING A COUNCILLOR (Agenda Item 17)

The Deputy Town Clerk presented the Becoming a Councillor report to inform Council and gain approval for proposed information events. A discussion took place.

*It was proposed, seconded and
RESOLVED: That:-*

- a) The report be noted.*
- b) The Becoming a Councillor events be approved.*
- c) It be noted diversity includes people with different disabilities and from different cultural and ethnic backgrounds not just age and gender.*

C126. CUSTOMER SERVICE POLICY (Agenda Item 18)

*It was proposed, seconded and
RESOLVED: That the customer service policy be approved.*

C127. COMMUNITY BUILDING & ASSET TRANSFER (Agenda Item 19)

The Town Clerk gave a verbal report on current progress with the proposed community building and asset transfers. The Town Clerk informed Council

that ELDC's application for demolition of the Pavilion had been approved with conditions imposed and that the Council's planning application for the new building had been submitted and validated. The Town Clerk also updated Council on community engagement activities including the launch of a competition to name the building.

The Town Clerk informed Council that progress had been made with regards to proposed asset transfers from ELDC and that additional professional advice would be needed due to complex VAT implications.

A proposal was made to go into private session.

Proposal that under the public bodies (admission to meetings) act 1960 due to the matters to be discussed relating to commercially confidential information and being in the public interest that Council go into private session to discuss the next item.

It was proposed, seconded and
RESOLVED: *That the public be excluded for the second part of item 19.*

The Town Clerk spoke about different options to manage the public toilets in Tower Gardens and proposed management plans for other areas in the Town.

It was proposed, seconded and
RESOLVED: *That:-*

- a) Additional professional VAT advice be approved.
- b) The Town Clerk further explores the options and associated costs to manage the public toilets in Tower Gardens with ELDC.
- c) This Council works with ELDC on future management plans and the communication of these plans in relation to proposed asset transfers.

The meeting closed at 9pm

Skegness Town Council

Appendix A

Current Account

List of Payments made between 28/08/2018 and 24/09/2018

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
28/08/18	Burdetts Garage	005189	131.16	Van repair
29/08/18	Lloyds Bank	13	22.74	Bank Charges
31/08/18	Konica Minolta	EB208	78.26	Photocopier Lease
31/08/18	Jewson Builders	EB208	12.08	Public Property Materials
31/08/18	Screwfix	EB208	73.98	2 x Work Boots
31/08/18	Tudor Environment	EB208	137.46	Public Property Materials
31/08/18	East Lindsey District Council	EB208	410.83	Office Rent
31/08/18	East Lindsey District Council	EB208	816.67	Units rent
31/08/18	Eastern Shires Purchasing Org	EB208	35.86	Public property materials
31/08/18	National Ass Memorial Masons	EB208	240.00	NAMM training course
31/08/18	Charles H Hill Ltd	EB208	212.74	Machinery Parts
31/08/18	Daisy Communications	EB208	24.60	Office telephone
31/08/18	Sid Dennis & Sons Ltd	EB208	419.50	Green Waste & Skips
31/08/18	Sid Dennis & Sons Ltd	EB208	279.34	Cemetery bins
04/09/18	Tudor Environment	EB210	21.72	2 x Fan Rakes
04/09/18	Travis Perkins	EB210	203.52	Public Property Materials
04/09/18	Anglian Water	EB210	45.41	Unit 1E Rates
04/09/18	Anglian Water	EB210	42.32	Unit 1D Water Rates
04/09/18	HM Customs & Excise	EB210	3,674.36	PAYE mth 5 contributions
04/09/18	Lincolnshire County Council	EB210	3,798.38	Pension contributions mth 5
04/09/18	Charles H Hill Ltd	EB210	43.75	Machinery parts
04/09/18	Lumalite	EB210	7,243.20	Xmas Illuminations
12/09/18	Fuelgenie	DD	486.80	Petrol & Diesel
18/09/18	O2	DD	54.91	Mobile Phone
22/09/18	Anglian Water	DD	17.00	Unit 1A Water Rates
22/09/18	Anglian Water	DD	16.50	Unit 1B Water Rates
24/09/18	TalkTalk	DD	29.05	Office Broadband

Total Payments 18,572.14

Skegness Town Council

Petty Cash Payments

List of Payments made between 03/07/2018 and 24/09/2018

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
03/07/18	Morrisons	PC43	7.00	Coffee & creamer
03/07/18	Morrisons	PC43	0.50	Milk
03/07/18	Morrisons	PC43	5.00	WD40
03/07/18	Allotment Holder	PC44	5.00	Allotment deposit returned
09/07/18	PC World	PC45	69.99	Modem Router
10/07/18	Fishers	PC46	45.00	Spare key for Van
02/08/18	Fishers	PC47	7.00	2 x spare keys for office door

Total Payments 139.49