

SKEGNESS TOWN COUNCIL

Minutes of the Council Meeting

Held at 7:15pm on Wednesday 5th October 2022

PRESENT: Councillor T Tye (Town Mayor) in the Chair.

Councillors: M Anderson, P Barry (Deputy Mayor), T Burnham, R Cunnington, D Brookes, J Brookes, D Edginton, A Findley, D Kirk, S Kirk, J Sadler, G Saxon and P Sutton.

Invited: Reader Jean Smith

Absent: Cllr B Brookes

Officers: Town Clerk and Deputy Town Clerk.

3 members of the public were present, 1 member of the press attended.

C94. MINUTES OF LAST MEETING (Agenda Item 1)

It was proposed, seconded and

RESOLVED: *That the minutes of the Council meeting held on Wednesday 7th September 2022 be confirmed as a correct record.*

C95. APOLOGIES (Agenda Item 2)

An apology for absence was received from Councillors S Blackburn, S Claxton, M Dannatt, S Dennis and C Macey.

C96. DECLARATIONS OF INTEREST (Agenda Item 3)

No declarations were made.

C97. PUBLIC PARTICIPATION (Agenda Item 4)

Mr B Walker commended Cllr R Cunnington on sourcing grant funding (Item 9) and expressed support for Cllr A Findley's motion on bins (Item 11).

Ms V Cross from Skegness Youth Centre spoke on item 9, thanking Cllr R Cunnington for sourcing grant funding for the Youth Centre.

C98. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE (Agenda Item 5)

The Town Mayor informed Council that a list of Mayoral events has been posted on the Council website, Facebook and Twitter. The Mayor informed Council that Steve Emsen had not attended a Council meeting for over 6 consecutive months and as per the Local Government Act 1972 ceases to

be a member of this authority.

It was proposed, seconded and

RESOLVED: *That:*

- a) *it be noted Steve Emsen has not attended a Council meeting for over six consecutive months and ceases to be a Skegness Town Councillor.*
- b) *the Mayors announcements be noted.*

C99. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 6)

The Town Clerk reported on a schedule of payments made between 1st August 2022 and 31st August 2022 as shown in Appendix A to these minutes. The Town Clerk answered questions on payments and a discussion around how the payments could be shown took place. The Town Clerk explained the reasons the payments were displayed as they were.

7:21pm Cllr S Kirk arrived at the meeting.

It was proposed, seconded and

RESOLVED: *That the payments and bank reconciliations be approved.*

C100. QUESTIONS TO/COMMENTS FROM THE LINCOLNSHIRE POLICE REPRESENTATIVE (Agenda Item 7)

None received. A discussion around Police representative attendance at meetings took place.

C101. REPORTS FROM COUNCIL REPRESENTATIVE TO OUTSIDE BODIES (Agenda Item 8)

None.

C102. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS (Agenda Item 9)

A report from Cllr R Cunnington on grant funding from the Community Value Fund was presented and he spoke on his report.

It was proposed, seconded and

RESOLVED: *That the Community Value Fund report be noted.*

C103. PLANNING & PLANNING POLICY COMMITTEE MEETING MINUTES (Agenda Item 10)

It was proposed, seconded and

RESOLVED: *That:*

- a) *the Planning & Planning Policy Committee meeting minutes be approved and the resolutions therein adopted.*

- b) *the comments made by the Town Clerk under delegated authority following an inquorate Planning & Planning Policy meeting due on Wednesday 31st August 2022 be noted.*

C104. MOTIONS (Agenda Item 11)

Motion 1

Cllr A Findley spoke on his motion as the proposer and a discussion took place. An amendment was put forward which the proposer and seconder of the Motion were happy to accept.

It was proposed, seconded and
RESOLVED: *That Skegness Town Council investigate the potential to have provision for an emergency point of contact and to provide weekend bin emptying and litter picking or anything else that could be described as an emergency. This service would be for emergencies only*

Motion 2

Cllr Findley spoke on his motion and a lengthy discussion took place. The Town Clerk spoke on the meetings he had attended on the Towns Fund project for the public realm which includes provision for new bins in the Town Centre. An amendment to the motion to include plans for unsafe bins was proposed which the proposer and seconder were happy to accept.

It was proposed, seconded and
RESOLVED: *That Skegness Town Council contact East Lindsey District Council regarding the present condition of the bins throughout Skegness. We would like to know if they have any plans to replace any bins in the not too distant future and if so, how many, where and when? We also want to know what plans are in place to make the dangerous bins safe?*

C105. POLICE FEEDBACK REPORT (Agenda Item 12)

The Town Clerk spoke on the report and a discussion took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) *the report be noted.*
- b) *specific meetings be arranged with the local MP and Police and Crime Commissioner, so that Councillors can raise the issues and concerns relating to crime levels and Police resources.*
- c) *Superintendent Mark Housley be invited to a future Council meeting.*

C106. EXTERNAL AUDIT – OPTION TO OPT OUT (Agenda Item 13)

It was proposed, seconded and

RESOLVED: *That Skegness Town Council does **not** take up the option to opt out of the External Audit arrangements and will be regarded as opted-in for the next five-year period.*

C107. TOWN CLERK MISCELLANEOUS REPORT (Agenda Item 14)

The Town Clerk gave a verbal report informing Council that an ELDC Councillor grant had been received for a Christmas Tree, lighting and decoration in Tower Gardens. He also informed Councillors that a small unveiling of the Queens Canopy plaque on West Way, Winthorpe would take place at 10:30am on Tuesday 18th October 2022.

It was proposed, seconded and

RESOLVED: *That the Town Clerk's verbal report be noted.*

C108. OFFER A WARM SPACE AND SIGN UP TO THE WARM SPACE CHARTER (Agenda Item 15)

A lengthy discussion around available space, resources and other issues the Council might face when offering a warm space took place.

It was proposed, seconded and

RESOLVED: *That:-*

- a) more information on warm space charter is needed along with research into the availability and costs of offering the space.*
- b) Skegness Town Council agree in principle to offering a warm space in January and February once the scheme has been researched, terms and conditions for offering the space are developed and the community hall is available.*

C109. VISIT LINCS COAST (Agenda Item 16)

The Town Clerk spoke on implications relating to items previously funded by Visit Lincs Coast and a discussion took place.

It was proposed, seconded and

RESOLVED: *That details of the costs be sought and then considered in the budget setting process.*

The meeting closed at 9:23pm

Appendix A

Skegness Town Council

Current Account

List of Payments made from 01/08/2022 to 31/08/2022

Date	Payee	Ref	Amount	Detail
01/08/2022	Bookers	EB612-1	£67.17	cafe stock purchases
01/08/2022	Lidi	EB612-2	£22.13	cafe stock purchases
01/08/2022	Konica Minolta	EB608-4	£151.60	Photocopier lease
01/08/2022	British Gas	DD AUG	£19.88	Electricity for unit 2
02/08/2022	Boots	EB613	£5.00	first aid equipment
02/08/2022	DVLA	DD AUG	£290.00	Vehicle tax
03/08/2022	Ark ICT Solutions LTD	DD AUG	£43.87	Phone bill office phones
04/08/2022	Lloyds Bank	CCAUG	£232.28	credit card payment
08/08/2022	Morrisons	EB616-1	£14.17	cafe stock purchases
08/08/2022	Bookers	EB616-2	£79.79	cafe stock purchases
08/08/2022	Charles H Hill Ltd	EB608-1	£110.85	Lawn mower parts
08/08/2022	Flowbird Smart City UK Ltd	EB608-2	£282.00	Tickets for car park machine
08/08/2022	Turner and Price Ltd	EB608-3	£339.28	cafe stock purchases
08/08/2022	East Lindsey District Council	EB608-5	£1,194.66	rent industrial units
08/08/2022	Tudor (UK) Ltd	EB608-6	£40.39	litter pickers
08/08/2022	DLP Planning Ltd	EB608-7	£3,529.80	Professional fees, NDP
08/08/2022	Burdens Group	EB608-8	£765.32	Van repairs
08/08/2022	Mrs P Harrison	EB609	£55.00	Allotment refund
08/08/2022	Fair FX Plc T/A Equals Money	EB617	£1,000.00	setting up funds
08/08/2022	British Telecom	DD AUG	£110.18	Broadband
09/08/2022	Tool station	EB614-1	£24.49	banding for wastebins
09/08/2022	Nigel Waters Hardware	EB614-2	£63.58	Bullet lock and housing
11/08/2022	Petty Cash	Petty cash	£250.00	petty cash top up.
12/08/2022	Lidi	EB618-1	£74.73	cafe stock purchases
12/08/2022	Bookers	EB618-2	£28.92	cafe stock purchases
12/08/2022	7 Core Electrical Wholesale Lt	EB611-1	£11.04	Bulb for lamp
12/08/2022	Burdett's Garage	EB611-2	£414.22	Van repairs
12/08/2022	Charles H Hill Ltd	EB611-3	£112.97	2 stroke oil
12/08/2022	CRS Business Systems	EB611-4	£377.76	Dishwasher parts
12/08/2022	ESPO	EB611-5	£37.38	first aid equipment
12/08/2022	Flowbird Smart City UK Ltd	EB611-6	£105.31	July and August service
12/08/2022	J B Taylor Construction Limited	EB611-7	£247.77	Materials to secure site
12/08/2022	Pilgrim Foodservice Ltd	EB611-8	£404.64	cafe stock purchases
12/08/2022	Trade UK	EB611-9	£124.17	work boots
12/08/2022	Trade UK	EB611-9	£28.96	tape measure
12/08/2022	Sid Dennis & Sons Ltd	EB611-10	£257.10	commercial waste for cemteries
12/08/2022	Opus Energy	DD AUG	£80.08	Electricity for units
15/08/2022	AIBMS	DD AUG	£39.47	card transaction fees (car park)
15/08/2022	Ark ICT Solutions Ltd	DD AUG	£341.40	Software support
15/08/2022	Worldline IT Services UK Ltd	DD AUG	£814.18	Fuel for work vans
26/08/2022	Lloyds Bank	DD AUG	£82.38	bank charges
30/08/2022	Amazon Payments UK Limited	EB621-1	£21.12	cake tins
30/08/2022	Amazon Payments UK Limited	EB621-1	£7.95	Fly bulb
30/08/2022	Amazon Payments UK Limited	EB621-1	£9.96	Safety signs for units
30/08/2022	Amazon Payments UK Limited	EB621-1	£12.36	Safety signs for units
30/08/2022	Amazon Payments UK Limited	EB621-1	£12.05	Safety signs for units
30/08/2022	Amazon Payments UK Limited	EB621-1	£5.49	disposable gloves
30/08/2022	Bray Design Ltd v/a Copystat	EB621-2	£72.00	Bin stickers
30/08/2022	DLP Planning Ltd	EB621-4	£2,633.04	Professional fees, NDP
30/08/2022	N Power Business Solutions	EB621-5	£704.80	car park machine electricity and street light
30/08/2022	Nisbets Plc	EB621-6	£63.51	cleaning and hygiene for café
30/08/2022	Pilgrim Foodservice Ltd	EB621-7	£538.59	cafe stock purchases
30/08/2022	Lincolnshire County Council	EB620-1	£6,451.40	Pension Contribution August
30/08/2022	J20 and J21	EB623-1	£320.00	Grave refund
30/08/2022	J18	EB623-2	£160.00	Grave refund
30/08/2022	J19	EB623-3	£160.00	Grave refund
30/08/2022	Sid Dennis & Sons Ltd	EB624	£740.56	Commercial Waste tower gardens
30/08/2022	HMRC	EB620-2	£6,414.31	PAYE Contributions
30/08/2022	Staff Salaries	EB619A	£25,985.32	PAYE AUG 2022
30/08/2022	Pure-Clean	EB622-1	£30.00	Window cleaning for Pavilion
30/08/2022	ScholasticPic School Photograph	EB622-2	£150.00	Council annual photo
30/08/2022	Travis Perkins Trading Co Ltd	EB622-3	£23.04	tools and equipment
30/08/2022	Turner and Price Ltd	EB622-4	£356.58	cafe stock purchases
30/08/2022	Workwear Express Ltd	EB622-5	£325.69	workwear grounds team and café shirts
30/08/2022	Royal British Legion Poppy	CHQ005318	£17.00	Mayors wreath from allowance
31/08/2022	o2	DDAug22	£63.14	Mobile Phones
31/08/2022	British Gas	DDAug22	£527.72	Pavilion Electricity
31/08/2022	British Gas	DDAug22	£20.45	Pavilion Electricity
31/08/2022	Anglian Water	DDAug22	£23.00	Water for the Units
		Total Payments	£58,123.00	

Skegness Town Council

Current Account

List of Payments made from 28/09/2022 Till 31/10/2022

28/09/2022	Expenses	EB640	£67.28	Bench Repair
28/09/2022	Lloyds Bank	377000000	£206.55	bank charges
03/10/2022	Skegness Trading Company Ltd	YEARLYTRAD	-£13.00	Skeg Trading co Conf statement
03/10/2022	Ark ICT Solutions Ltd	03.10.22	£39.25	telephones
03/10/2022	PWLB	03.10.22	£10,065.87	Loan Repayment
05/10/2022	Amazon Payments UK Limited	EB639-1	£24.98	Office Equipment
05/10/2022	BROCOL	EB639-2	£27.00	Bench Repair
05/10/2022	Burdens Group	EB639-3	£765.32	Ransome mower Lease
05/10/2022	Eastern Shires Purchasing Orga	EB639-5	£0.84	First aid equipment
05/10/2022	Rialtas Business Solutions Ltd	EB639-6	£355.20	Cemeteries software yearly fee
05/10/2022	Trade UK	EB639-7	£5.98	Bench Repair
05/10/2022	Sid Dennis & Sons Ltd	EB639-8	£181.62	Waste Collection ST Mary
05/10/2022	Sid Dennis & Sons Ltd	EB639-8	£128.36	Waste Collection ST Clements
05/10/2022	Sid Dennis & Sons Ltd	EB639-8	£601.01	Waste Collection Tower Gardens
05/10/2022	Charles H Hill Ltd	EB639-4	£86.83	public property materials
05/10/2022	British Gas	DDOCT	£24.54	Unit 2C Electricity
10/10/2022	British Telecom	DDOCT	£83.94	broadband
12/10/2022	The Corporate Christmas tree	EB641-1	£216.99	Christmas tree lights for bandstand
12/10/2022	Nisbets Plc	EB641-2	£80.17	cafe equipment
12/10/2022	N Power Business Solutions	EB641-3	£289.66	Electricity car park machine and lighting
12/10/2022	Pilgrim Foodservice Ltd	EB641-4	£109.56	cafe stock purchases
12/10/2022	Opus Energy	DD OCT	£82.14	Electricity for units
12/10/2022	Expenses	EB644	£33.46	Tools
13/10/2022	Worldline IT Services UK Ltd	DDOCT	£918.04	Fuel for team vehicles
13/10/2022	HM Customs & Excise	VAT QTR 2	£7,707.84	Quarter 2 VAT payment
17/10/2022	AIBMS	13742426	£29.24	card transaction fee oct
19/10/2022	Telefonica UK Ltd	DDOCT	£63.14	grounds teams phones
19/10/2022	British Gas	DDOCT-1	£514.30	Electricity for pavilion
19/10/2022	Next day catering Equipment	CREDITOCT	-£225.75	Refund on goods never received
19/10/2022	Burdens Group	EB642-1	£690.75	Chipper Annual Service/Repair
19/10/2022	Equals Money PLC	EB642-2	£12.00	Card transaction fee Equals
19/10/2022	Konica Minolta	EB642-3	£79.58	printing consumables
19/10/2022	Nisbets Plc	EB642-4	£64.38	cafe equipment
19/10/2022	Pilgrim Foodservice Ltd	EB642-5	£134.46	café stock purchases
19/10/2022	P & R Decorator Centre	EB642-6	£13.85	Paint
19/10/2022	R W Stokes & Sons Ltd	EB642-7	£221.70	café stock purchases
19/10/2022	Travis Perkins Trading Co Ltd	EB642-8	£123.12	Fence Panels
19/10/2022	TRJ Electric & PV Solar Ltd	EB642-9	£1,288.80	Car Park lighting upgrade
21/10/2022	Lincolnshire Association of Lo	EB648-1	£52.00	training
21/10/2022	Turner and Price Ltd	EB648-2	£240.60	cafe stock purchases
21/10/2022	British Gas	DDOCT	£21.12	Electricity for pavilion
25/10/2022	Total Gas and Power	DD OCT	£23.21	Gas for Pavilion
25/10/2022	EDF Energy	DDOCT	£590.96	Electricity Tower Gardens
26/10/2022	Anglian Water Business National	DDOCT	£1,041.48	water tower gardens
27/10/2022	October pay	EB646A	£22,956.05	October salaries
31/10/2022	British Gas	DD OCT	£4.60	Electricity for unit 2c

£50,029.02

Skegness Town Council

Credit card

List of Payments

25/10/2022	Adobe	IEE2022010	£12.64	Software support
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£12.64

Skegness Town Council

Petty Cash

List of Payments made from 03.10.22 till 31.10.22

03/10/2022	Fairburn and sons	PC230	£6.25	Eggs cafe
12/10/2022	Home bargains	PC229	£40.00	Christmas decs for bandstand tree
12/10/2022	Home bargains	PC229	£1.19	Playing cards for soup day
12/10/2022	Works	PC231	£15.00	Games for soup day
17/10/2022	Fairburn and sons	PC233	£6.25	Cafe stock purchases
25/10/2022	Home Bragins	PC232	£3.98	Plastic wallets
31/10/2022	Fairburn and sons	PC234	£6.25	cafe stock purchases

£78.92

Skegness Town Council

Equals card

List of Payments made from 02.10.22 till 28.10.22

02/10/2022	Bookers	EQ031	£35.67	cafe stock purchases
05/10/2022	Lidi	EQ032	£39.27	cafe stock purchases
06/10/2022	Lidi	EQ033	£49.83	cafe stock purchases
06/10/2022	Tesco	EQ034	£3.10	cafe stock purchases
10/10/2022	Lidi	EQ036	£25.35	cafe stock purchases
10/10/2022	Bookers	EQ035	£42.69	cafe stock purchases
12/10/2022	Lidi	EQ037	£31.58	cafe stock purchases
12/10/2022	Morrisons	EQ038	£9.67	cafe stock purchases
13/10/2022	Lidi	EQ039	£19.12	cafe stock purchases
13/10/2022	Bookers	EQ040	£40.43	cafe stock purchases
17/10/2022	Aldi	EQ042	£4.68	cafe stock purchases
17/10/2022	Lidi	EQ041	£16.73	cafe stock purchases
22/10/2022	Bookers	EQ043	£35.71	cafe stock purchases
25/10/2022	Lidi	EQ044	£26.52	cafe stock purchases
25/10/2022	Tesco	EQ045	£5.84	cafe stock purchases
28/10/2022	Bookers	EQ046	£43.13	cafe stock purchases

£429.32

Bank Reconciliation Statement as at 31/10/2022
for Cashbook 6 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/10/2022	52	499.07
			<u>499.07</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			499.07
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			499.07
		Balance per Cash Book is :-	499.07
		Difference is :-	0.00

Checked by clymen - charlotte.

S Rame 2/11/2022

amyl
4.11.22.