

# SKEGNESS TOWN COUNCIL

## Minutes of the Council Meeting

**Held at 7:15pm on Wednesday, 6<sup>th</sup> September 2017**

**Present:** Councillor D Brookes (Town Mayor) in the Chair.  
Councillors: M Anderson, Mrs S Blackburn, T Burnham, D Cargill, J Carpenter, N Cooper, M Dannatt, S Dennis (Deputy Mayor), D R Edginton, G Ellis, M Gabbitas, P Gaskell, Mrs M Gray, R Hall, D Kirk, S Kirk and C Macey.

**Invited:** Rev R Holden (Mayors Chaplain) and Inspector M Bennison.

**Officers:** Town Clerk and Deputy Town Clerk

Ten members of the public were in attendance, no members of the press were present.

### **C 76. MINUTES OF LAST MEETING (Agenda Item 1)**

*It was proposed, seconded and*  
**RESOLVED:** *That the minutes of the last Council meeting held on [Wednesday 2<sup>nd</sup> August 2017](#) be confirmed as a correct record.*

### **C 77. APOLOGIES (Agenda Item 2)**

An apology for absence was received from Councillors Mr J Brookes, Mr J Byford and Miss E Freeman.

### **C 78. DECLARATIONS OF INTEREST (Agenda Item 3)**

Cllr S Kirk, item 17 and item 20, Category B - Trustee

### **C 79. PUBLIC PARTICIPATION (Agenda Item 4)**

The Mayor used his discretion to allow Cllr C Leyland, Leader of ELDC to speak on item 11 as it was considered to be of public interest. Cllr Leyland explained he was happy to work collaboratively with the Town Council and attend meetings. He informed Council he was very interested in the prosperity of Skegness with the Chief Executive of ELDC. He recognised there were capacity issues over the last bank holiday. He informed the chamber that he had been on a site visit to Skegness and was going to re-introduce the green (cleaning) machine as well as work on other projects in the Town.

**C 80. THE TOWN MAYOR'S ANNOUNCEMENTS & CORRESPONDENCE  
(Agenda Item 5)**

The Town Mayor informed Council that a list of Mayoral events has been posted on the Council website, Facebook and Twitter and thanked the Deputy Mayor for attending two events in his absence. The Mayor read out a letter of thanks from the X-Site Skatepark for the grant they received and informed Council that the public defibrillator was installed.

*It was proposed, seconded and  
**RESOLVED:** That the report be noted.*

**C 81. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 6)**

The Town Clerk reported on a schedule of payments made between 26<sup>th</sup> July 2017 and 25<sup>th</sup> August 2017 as shown in Appendix A to these minutes.

*It was proposed, seconded and  
**RESOLVED:** That the schedule be approved.*

**C 82. QUESTIONS TO/COMMENTS FROM THE LINCOLNSHIRE POLICE REPRESENTATIVE (Agenda Item 7)**

Cllr M Anderson submitted a question-  
*Why has no information been sent to Skegness Town Council on the level of reported crime since the street lights have been switched off? As previously requested.*

Inspector Bennison presented some figures from an analyst report on the effect on crime since the reduction in street lighting but pointed out that the Skegness and Lincoln area were not included in this report and that the figures were inconclusive. The inspector will be able to release the report in full once it has been signed off. The inspector had compared the crime rates for burglary and criminal damage for August 2016 and August 2017 which shows a decrease in those crimes.

Councillors raised issues of homelessness, petty crime and drug use and dealing in the Beacon Park, Burgh Road and Old Kwik Save area. The Inspector informed Council that work had been carried out around the Kwik Save site and encouraged all crime to be reported.

*It was proposed, seconded and  
**RESOLVED:** That due to the subject similarity item 15 in the agenda should be brought forward so that it could be considered at the same time.*

**C 83. LCC RESPONSE TO STREET LIGHTING (Agenda Item 15)**

*It was proposed, seconded and  
**RESOLVED:** That the report be noted.*

**C 84. REPORTS FROM COUNCIL REPRESENTATIVE TO OUTSIDE BODIES (Agenda Item 8)**

Cllr S Blackburn gave a verbal report on the LCC enforcement meeting to inform Council that LCC were putting a draft policy together on Street Vending and the use of A boards.

**C 85. REPORTS BY DISTRICT AND COUNTY COUNCILLORS (Agenda Item 9)**

None received.

**C 86. PLANNING & PLANNING POLICY COMMITTEE MEETING MINUTES (Agenda Item 10)**

*It was proposed, seconded and  
**RESOLVED:** That the minutes of the Planning & Planning Policy Committee meeting held on [Tuesday, 1<sup>st</sup> August 2017](#), approved by Planning & Planning Policy Committee on Tuesday, 22<sup>nd</sup> August 2017 be noted.*

*It was proposed, seconded and  
**RESOLVED:** That the minutes of the Planning & Planning Policy Committee meeting held on [Tuesday, 22<sup>nd</sup> August 2017](#), be confirmed as a correct record of the meeting and the resolutions contained therein be adopted.*

**C 87. MOTIONS (Agenda Item 11)**

Cllr P Gaskell presented an amendment to his original published motion

Motion by Cllr P Gaskell  
Seconded by Cllr D Cargill

*ELDC raises millions of pounds from rent and car parks in Skegness during the holiday season. Skegness Town Council requests an urgent meeting with Craig Leyland, leader of ELDC, to explain why ELDC remit only a small proportion of this to be invested in the foreshore. Overflowing bins creating a potential rat infestation could be remedied by extra street cleaning and bin emptying, which would also improve the appearance of the town. Improvements to the illuminations would also attract more visitors to Skegness.*

A lengthy debate took place in which many views were expressed.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) *The Town Clerk speaks to ELDC to explore the possibility of reinstating the Street Scene Committee to work in partnership to help address the street cleansing issues in Skegness.*
- b) *The motion be deferred until the outcome of the discussions with ELDC is known.*

**C 88. NOTICE OF CONCLUSION OF AUDIT (Agenda Item 12)**

The Town Clerk reported that the External Auditor had reviewed and approved the 2016/17 accounts without any issues or comments and that the conclusion of audit would now be published.

*It was proposed, seconded and*

**RESOLVED:** *That the notice of conclusion of audit be noted.*

**C 89. TRADING COMPANY OPERATION (Agenda Item 13)**

The Town Clerk presented the Trading Company Operation report to determine the perimeter for which the Trading Company can operate.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) *Cllrs C Macey, M Gray and P Gaskell be appointed as Trading Company Directors.*
- b) *Council officers be approved to work on company tasks, as required, to fully establish the operation of the Trading Company.*
- c) *That an average of 1 hr per week in officer time is approved to administer the Trading Company*
- d) *If more than 1hr per week on average is needed this be reported back to Council with a view to looking at how these costs be recovered.*
- e) *That Skegness Town Council invest £1000 into Skegness Trading Company to enable it to commence operation.*

**C 90. BUDGET AND BUSINESS PLAN OVERVIEW (Agenda Item 14)**

The Town Clerk presented the Budget and Business Planning Overview report and initial summary budget to set out the starting point for Council in the development of the budget and precept setting process. The report also sets the framework for the committees when they consider their input to the budget. The Town Clerk then presented the Budget and Business Planning Skegness

Assets report to agree how Council wishes to proceed and authorise work to take plans forward so that the Budget and Business Plan can be developed.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) *The budget process be approved.*
- b) *The assumptions and comments set out in the initial budget be noted.*
- c) *The remit of the Accommodation Task and Finish Group be broadened to include assets and the name be changed to Property Task and Finish Working Group.*
- d) *An “in principle” decision to fund a replacement for the Pavilion through borrowing of up to £1.5 million be approved.*
- e) *The Town Clerk be authorised to initiate more formal discussions with SCAPE and to commence public consultation on a revised smaller scheme to replace Tower Garden Pavilion, in consultation with the Property Task and Finish Working group.*
- f) *The Town Clerk be authorised to enter more formal discussions with ELDC regarding Tower Gardens and other assets, in consultation with the Property Task and Finish Working Group.*
- g) *The Town Clerk be authorised to investigate interim accommodation in consultation with the Property Task and finish Working Group and to liaise with ELDC to avoid the need for short notice actions.*

**C 91. RESPONSE FROM COUNCILS REGARDING FAIRER FUNDING MOTION  
(Agenda Item 16)**

The Town Clerk gave a verbal report on the positive response to the fairer funding motion.

*It was proposed, seconded and*

**RESOLVED:** *That the verbal report be noted.*

**C 92. DISCRETIONARY RATE RELIEF REQUEST (Agenda Item 17)**

Cllr S Kirk declared a category B interest and did not take part in discussions or vote on this item.

*It was proposed, seconded and*

**RESOLVED:** *That the request from The Village, Church Farm be supported.*

**C 93. COMMUNITY ALCOHOL PARTNERSHIP (Agenda Item 18)**

*It was proposed, seconded and*

**RESOLVED:** *That the request from Lincolnshire Police to use the Skegness Town Council crest for the community alcohol partnership be approved.*

**C 94. CONSULTATION OF EAST MIDLAND RAIL FRANCHISE (Agenda Item 19)**

*It was proposed, seconded and*

**RESOLVED:** *That the consultation be sent to the next Direction & Strategy Committee meeting to formulate a response from Council and that individual Councillors should also try to respond.*

**C 95. GRANT APPLICATION REQUEST (Agenda Item 20)**

Cllr S Kirk declared a category B interest and did not take part in discussions or vote on this item.

*It was proposed, seconded and*

**RESOLVED:** *That the grant application from The Village, Church Farm be approved.*

**The meeting closed at 9:18pm**

**Skegness Town Council****Appendix A****Current Account****List of Payments made between 26/07/2017 and 25/08/2017**

<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
26/07/17	Opus Energy	DD	0.17	Unit 1A Electricity
26/07/17	Anglian Water	DD	16.00	Unit 1A Water Rates
26/07/17	Anglian Water	DD	23.00	Unit 1B Water Rates
28/07/17	Lloyds Bank	33	21.23	Bank Charges
31/07/17	HM Customs & Excise	EB154	2,917.67	PAYE contributions mth 4
31/07/17	Lincolnshire County Council	EB154	3,231.49	Pension contrib mth 4
31/07/17	Charles H Hill Ltd	EB154	381.95	Machinery repairs
31/07/17	Konica Minolta	EB154	78.26	photocopier lease
31/07/17	Tudor Environment	EB154	112.60	Sprayer & rose spray
31/07/17	Frank Wood & Sons	EB154	125.00	Refunded memorial fees
31/07/17	P and R Decorators	EB154	26.22	Paint and materials
31/07/17	Screwfix	EB154	232.93	Work boots and waterproofs
02/08/17	Lincs Extreme Sports Assoc	005161	1,000.00	X-site grant
02/08/17	Skegness Rugby Club	005162	500.00	Skegness Rugby Club Grant
08/08/17	Burdetts Garage	005163	233.00	Service and MOT van
08/08/17	Royal British Legion	005164	10.00	Donation from grounds team
08/08/17	Skegness Partnership	005165	350.00	Skegness Partnership Sponsorship
02/08/17	Konica Minolta	EB155	318.13	Photocopier printing
02/08/17	The Storehouse	EB155	144.32	Room hire for NDP training
02/08/17	Glendale Countryside Limited	EB155	4,284.85	Grass cutting July 2017
02/08/17	Daisy Communications	EB155	35.64	Office telephone
02/08/17	LALC	EB155	98.00	LCR magazines x 7
02/08/17	East Lindsey District Council	EB155	608.83	Office rent
07/08/17	Lloyds Bank	CCJuly17	32.00	Annual credit card fee
07/08/17	Amazon UK	CCJuly17	7.99	IT equipment
12/08/17	Opus Energy	DD	5.65	Electricity Unit 1 A & Unit 1B
14/08/17	FuelGenie	DD	93.10	Petrol
18/08/17	O2	DD	24.94	Mobile phone
22/08/17	Anglian Water	DD	16.00	Unit 1A Water Rates
22/08/17	Anglian Water	DD	23.00	Unit 1B Water Rates
24/08/17	TalkTalk	DD	23.23	Office broadband
25/08/17	Staff Salaries	EB156	10,131.66	Staff Salaries
25/08/17	Cllr Danny Brookes	EB156	200.00	Mayors Allowance

Total Payments 25,306.86

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## Skegness Town Council

### Current Account

#### List of Payments made between 31/08/2017 and 25/09/2017

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<u>Date</u>	<u>Payee</u>	<u>Ref</u>	<u>Amount</u>	<u>Detail</u>
31/08/17	Lloyds Bank	37	18.29	Service charge
31/08/17	Community Resource Planning	EB155	9,986.40	NDP stage one fee
01/09/17	Lincolnshire County Council	EB157	3,130.91	Pension contrib mth 5
01/09/17	HM Customs & Excise	EB157	2,693.72	PAYE contrib mth 5
01/09/17	Charles H Hill Ltd	EB157	177.75	machinery repairs
01/09/17	East Lindsey District Council	EB157	416.67	Units 1A&B rent
01/09/17	Sid Dennis	EB157	178.12	Cemetery bins
01/09/17	Tudor Environment	EB157	141.55	Public property equipment
01/09/17	Screwfix Direct UK	EB157	155.86	Workwear
07/09/17	Charles H Hill Ltd	EB158	586.10	Machinery repairs
07/09/17	East Lindsey District Council	EB158	1,181.53	Business Rates Units 1D/1E
07/09/17	East Lindsey District Council	EB158	450.00	Legal Fees re unit 1D/1E
07/09/17	East Lindsey District Council	EB158	608.83	Office Rent
07/09/17	East Lindsey District Council	EB158	1,000.77	Units Rent
07/09/17	East Lindsey District Council	EB158	2,613.69	Balance of Election Costs
07/09/17	RBS Software Solutions	EB158	330.00	Cemeteries Software
07/09/17	Travis Perkins	EB158	34.89	Public property materials
07/09/17	Daisy Communications	EB158	17.90	Office telephone
07/09/17	Glendale Countryside Limited	EB158	4,284.85	Grass cutting verges Aug
07/09/17	P and R Decorators	EB158	166.04	Public property materials
07/09/17	Sid Dennis	EB158	284.91	Cemetery Bins
12/09/17	Opus Energy	DD	5.73	Units electricity
12/09/17	FuelGenie	DD	258.06	Petrol & Diesel
18/09/17	O2	DD	24.94	Mobile phone
20/09/17	Charles H Hill Ltd	EB161	97.30	Mower repairs
20/09/17	Grant Thornton UK LLP	EB161	960.00	Audit fee
20/09/17	Anglian Water	EB161	35.19	Allotment water rates
20/09/17	JB Taylor Construction Ltd	EB161	203.34	Public property materials
22/09/17	Anglian Water	DD	16.00	Unit 1A Water Rates
22/09/17	Anglian Water	DD	23.00	Unit 1B Water Rates
24/09/17	TalkTalk	DD	20.80	Office broadband
25/09/17	Staff Salaries	EB159	10,462.08	Staff Salaries

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Total Payments 40,565.22

# County Council Report October 2017

## **Lincolnshire libraries receive 1.6 million visits since new partnership:**

Lincolnshire's libraries are thriving a year after Lincolnshire County Council entered into a partnership with Greenwich Leisure Limited (GLL) - the UK's largest leisure charitable social enterprise. Positive strides have been made in improving the look and feel of local libraries, increasing footfall, book issues and activities across the county's 15 core sites and 40 community hubs. [Lincolnshire libraries receive 1.6 million visits since new partnership](#)

## **Boom in tourism is now worth £1.37 billion to the Lincolnshire economy:**

The value of Lincolnshire's tourism industry has risen by more than £300m over the last five years, reaching £1.37bn in 2016. Of this £1.37bn nearly half (£600m) was generated within the East Lindsey District with the majority of that being on the coast. The latest STEAM figures show that in 2016 the county attracted almost 20m visitors - almost 3m more than it did in 2011. Tourism is a key industry for the county economy, employing over 19,000 people. The major refurbishment of Lincoln Castle to the new visitor centre at Gibraltar Point and the outdoor theatre space at Chapel St Leonards, we're making sure Lincolnshire is a year-round tourist destination.

[Boom in tourism is now worth £1.37 billion to the Lincolnshire economy](#)

## **Going to School in Lincolnshire – now online!**

The Going to School in Lincolnshire publication, which lists the contact details for all of the county's state-funded schools, is no longer printed but can now be found [online](#). Separate downloadable PDFs are available for primary and secondary age ranges. For more details email [schooladmissions@lincolnshire.gov.uk](mailto:schooladmissions@lincolnshire.gov.uk).

## **Gritters gear up for the new season:**

The summer may only just be coming to a close, but the county's gritting team are already looking ahead to the winter. Lincolnshire's gritters will again be on call 24/7 between October and April, keeping the county moving whatever the weather. When the temperatures drop they will treat every A and B road in the county – that's nearly 2,000 miles of highway with the council stockpiling around 35,000 tonnes of salt.

[Gritters gear up for new season](#)

## **Street Light Scrutiny:**

The scrutiny of the Part Night Street Light Policy starts this month. The main area for consideration will be to examine the impact of switching off street lights at midnight in different areas such as on the local economy; on the environment; crime rates; fears about safety and crime; emergency services; health and public health services. Consultation will take place with key stakeholders including district and parish councils and will look at all available data. The scrutiny panel is due to report back with its recommendations in the spring of next year.

**Local NHS trust champions dementia research:**

Dementia patients across the county are being supported to get involved in research into the condition, thanks to Lincolnshire Partnership NHS Foundation Trust's new status as a 'Join Dementia Research Champion'.

Join Dementia Research is a nationwide online and telephone service that makes it easier for people to register their interest in volunteering for vital dementia research studies. The service's designers, the National Institute for Health Research (NIHR), hope it will boost research participation by connecting patients to suitable dementia studies across the East Midlands. Lincolnshire Partnership NHS Foundation Trust (LPFT) was the first NHS trust in England to sign up the organisation as a whole as a 'champion', and staff across its services are now actively promoting the programme to patients, their families and friends.

"We're looking for people to take part in a number of studies, ranging from clinical trials of new treatments to studies of healthy people in middle age, so we're also keen to reach both patients and their friends and families."

To find out more about signing up to Join Dementia Research, visit [www.joindementiaresearch.nihr.ac.uk](http://www.joindementiaresearch.nihr.ac.uk), or if you need help, please call Alzheimer's Research UK on 0300 111 5 111 or the Alzheimer's Society on 0300 222 1 122.

[Local NHS trust champions dementia research](#)

**LGBT:**

The Government is conducting a [survey](#) until 15 October 2017 to understand the experiences of lesbian, gay, bisexual and transgender (LGBT) people living in the UK. If you are lesbian, gay, bisexual, transgender or intersex, or have a minority sexual orientation or gender identity, you are encouraged to respond.

We hope you have found this report useful. Please feel free to ask any questions you may have.

Cllr Steve Kirk  
Skegness South, Burgh and Croft

Cllr Carl Macey  
Skegness North

# SKEGNESS TOWN COUNCIL

## Minutes of the Planning & Planning Policy Committee Meeting

Held at 7.00 pm on Tuesday, 12<sup>th</sup> September 2017

**PRESENT:** Councillor C Macey in the Chair.

Councillors S Blackburn, D Brookes (Mayor) T Burnham, D Cargill, G Ellis, M Gabbitas, M Gray and D Kirk.

**Officers:** Town Clerk and Deputy Town Clerk.

**Absent:** Cllrs J Carpenter and R Hall

One member of the public was present.

### **P48. MINUTES OF LAST MEETING (Agenda Item 1)**

*It was proposed, seconded and  
**RESOLVED:** That The minutes of the Planning and Planning  
Policy Committee meeting of [Tuesday 22<sup>nd</sup> August 2017](#) be  
confirmed as a correct record.*

### **P49. APOLOGIES (Agenda Item 2)**

Apologies for absence were received from Councillor M Anderson.

### **P50. DECLARATIONS OF INTEREST (Agenda Item 3)**

Cllr C Macey item 4.3 Category A – Similar Business.  
Cllr D Brookes (Mayor) 4.3 Category A – Similar Business.

### **P51. APPLICATION [S/153/01423/17](#) – Mrs. K Darler, 74 Lumley Road, Skegness, PE25 3NG (Agenda Item 4.1)**

**Proposal:** Consent to Display - 1no. internally illuminated fascia sign, 1no. internally illuminated double sided projecting sign and 1no. window vinyl sign.

*It was proposed, seconded and  
**RESOLVED:** That the application be supported.*

### **P52. APPLICATION [S/153/01470/17](#) – Mr. A Parker, Land South of, The Meadows, Skegness (Agenda Item 4.2)**

**Proposal:** Planning Permission - Erection of fencing to a maximum height of 2.4m to plot 133 and 3m to Plot 134 and 2.1m high fencing to plots 168 & 169.

*It was proposed, seconded and*

**RESOLVED:** *That the application be supported.*

**P53. APPLICATION [S/153/01601/17](#) – Plaza Family Entertainment Centre, Grand Parade, Skegness, PE25 2UG (Agenda Item 4.3)**

**Proposal:** Planning Permission - Change of use of part of existing entertainment centre to form a restaurant and bar.

*It was proposed, seconded and*

**RESOLVED:** *That the application be supported.*

**P54. APPLICATION [S/153/0093/17](#) – Lincolnshire County Council, Skegness Seathorne Primary School, Count Alan Road, Skegness PE25 1HB (Agenda Item 4.4)**

This item was not considered. A decision on this application was made by the planning authority on 9<sup>th</sup> September 2017.

**P55. DECISION NOTICE – Land off Lincoln Road (Agenda Item 5)**

*It was proposed, seconded and*

**RESOLVED:** *That the decision notice be noted.*

**P56. ENFORCEMENT NOTICE & DECISION – Former Skegness Town Football Club, Burgh Road. (Agenda Item 6)**

*It was proposed, seconded and*

**RESOLVED:** *That the enforcement notice and decision notice be noted.*

**The meeting closed at 7.13 pm.**

## **SKEGNESS TOWN COUNCIL**

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**REPORT TO:** COUNCIL 4<sup>TH</sup> OCTOBER 2017  
**BY:** TOWN CLERK  
**SUBJECT:** Town Clerk's Miscellaneous Issues Report

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### **PURPOSE:**

To update Council on various issues and to seek decisions on:-

- Amenity Grass Cutting
- Investments
- Street Scene Committee
- Cemetery Paths
- Remembrance Parade Volunteers

## **1 AMENITY GRASS CUTTING**

- 1.1 Proposals for Amenity Grass Cutting have been reviewed on two occasions by the Direction & Strategy Committee. Final proposals are to create 3 new posts (reduced from 4 in the original proposals). These posts are:

Senior Grounds Maintenance Assistant – Full Time Annualised Hours  
Grounds Maintenance Assistant – Annualised Hours 1326 of 1924 (full time equivalent)  
Apprentice – Full Time

- 1.2 The revised proposals reduce costs to £41,800 in year one and £52,200 in year two. The Committee proposes to accept the additional risks associated with the reduced proposals, that is not having as much flexibility to manage unplanned absence or unusual growing conditions.
- 1.3 The initial start-up costs for equipment are estimated to be up to £38,000 and running costs excluding staff approximately £4300. This includes a used flatbed van and various mowers, strimmers, blowers and other equipment necessary for the grass cutting programme.
- 1.4 To ensure staff and equipment are in place ready for the coming season, the process of recruitment and procurement will need to start soon and prior to Council finalising the budget and precept. The Business and Resources Committee have yet to examine the operational budgets, but these have been reviewed by the Town Clerk and the overall budget has been taken into consideration within the Direction & Strategy Committee

recommendations to Council (see D&S minutes elsewhere on this agenda).

- 1.5 The Direction and Strategy Committee recommend that preparations are started and as a result Council are asked to authorise the Town Clerk to start the staff recruitment process in conjunction with the HR Committee and that the Town Clerk be authorised to procure the necessary equipment and vehicle to undertake the work.
- 1.6 All the necessary delegated powers are in place from Lincolnshire County Council to enable the Council to legally undertake the work.

## **2 INVESTMENT**

- 2.1 The current investment bank accounts have been returning lower and lower interest returns. **See Appendix A.** It is proposed that the investment made in the Council's Lloyds Commercial Call Account and Fixed Term Deposit Account are moved to the Council's Nationwide Instant Saver Account. On current interest rates this will give the Council an additional £325 interest per annum and also remove any fixed term conditions, which will allow the Council to move money to other accounts easily if it wishes in the future.
- 2.2 The Commercial Call Account can be moved immediately, but the fixed term deposit cannot be moved until after the 18<sup>th</sup> December when the term expires.
- 2.3 It is recommended that Council authorise the Town Clerk to move the investments as indicated.

## **3 STREET SCENE WORKING GROUP**

- 3.1 At last month's Council meeting in response to a motion, the Council asked the Town Clerk to contact ELDC with a view to re-establishing the Street Scene Working Group that was in existence prior to 2010.
- 3.2 ELDC have indicated that they would welcome such a move. Realistically, the meetings will likely need to take place during office hours as they will be attended by ELDC Officers and may include visits to specific problem sites. It is recommended that Council agree the size of the Skegness Working Group representation and that Councillors are appointed. It is further recommended that the Working Group are initially tasked with agreeing the terms or reference with ELDC and bringing this back to Council.

## **4 CEMETERY PATH INSPECTION**

- 4.1 Following complaints about the paths from some members of the public, it was agreed that costs should be obtained for the relaying of paths in the cemetery. Because of the construction method of the paths and the lack of access for large machinery, it became apparent that wholesale path replacement would be a very costly exercise. The Town Clerk decided therefore to undertake a full path inspection to identify the problems in depth and to pinpoint priority areas.
- 4.2 The Town Clerk and Deputy Town Clerk undertook a detailed inspection of the paths checking for trip hazards and loose or rocking paving slabs. Every slab surrounding the open cemetery sections and leading to the Garden of Remembrance was checked and defects noted.
- 4.3 Overall the conditions of the paths was far better than anticipated based on comments received. There was one path between sections D and F, which is lightly used but which requires attention due to several loose paving slabs. There was also a raised step that needs the leading edge highlighting with paint in section BB. Other odd paving slabs were noted as needing re-fixing or levelling, but none presented a significant trip hazard. All problem slabs identified have been recorded and will be prioritised for remedial action over coming weeks and months.
- 4.4 Based on the inspection, there is no need for an immediate wholesale resurfacing or relaying of the paths and there is time for the Council to consider the best medium to long term approach. In the meantime, Council are recommended to add an annual path inspection as the control mechanism in its risk register and request that the Business and Resources Committee monitor this occurs.

## **5 REMEMBRANCE PARADE**

- 5.1 Most plans are now in place for the Remembrance Parade in November. The Temporary Road Closure Notices were sent to LCC but no confirmation has yet been received. It is understood that a meeting was taking place within LCC to discuss the County wide issues presented by Remembrance Parades. At the time of writing this report no feedback had been received.
- 5.2 18 volunteers are needed for the road closure and provisionally 16 have provisionally been identified. Volunteers will need to be trained by Empreo SFM who are providing road closure services for this year's parade free of

charge. Clearly volunteers may drop out so it would be useful to have some additional backup volunteers.

## **6 RECOMMENDATIONS**

6.1 It is recommended that the Council

- a) Adopt the proposals set out in section 1.
- b) Authorise the movement of investment funds as set out in section 2.
- c) Establish the Street Scene Working Group and appoint Councillors as set out in section 3.
- d) Note the report on Cemetery Paths and make changes to the risk register and monitoring as set out in section 4.
- e) Note the report on the Remembrance Parade and identify potential additional volunteers.

**FOR DECISION**

For information relating to this report please contact  
The Town Clerk, Town Hall  
Skegness or email  
[townclerk@skegness.gov.uk](mailto:townclerk@skegness.gov.uk)

Background papers – None.

## Bank Accounts as at 31<sup>st</sup> August 2017

1. Current Account – Lloyds Bank – Current Balance £300,587.24 – No credit interest received on this account
2. Burial Account – Lloyds Bank – Current Balance £12,565.00– No credit interest received on this account – funds moved to Current Account at year end
3. Commercial Call Account – Lloyds Bank – Current Balance £95,749.75 – Interest rate 0.01%
4. Instant Saver Account – Nationwide Bank – Current Balance £50,107.98 – Interest rate 0.35% equates to approx.
5. Fixed Term Deposit – Lloyds Bank – Current Balance £50,056.71 – Current Interest rate 0.22% equates to approx. This is fixed and the earliest this can be withdrawn is 18<sup>th</sup> December 2017.

### **Estimated annual interest received based on current investments**

$$(\pounds 95,749.75 \times 0.01\%) + (\pounds 50,107.98 \times 0.35\%) + (\pounds 50,056.71 \times 0.22\%) = \pounds 295.08$$

### **Potential annual interest if Lloyds Commercial Call Account Balance moved to Nationwide Instant Saver Account**

$$(\pounds 145,857.73 \times 0.35\%) + (\pounds 50,056.71 \times 0.22\%) = \pounds 620.63$$

This would equate to £325.55 increase in interest receivable