

# SKEGNESS TOWN COUNCIL

## Minutes of the Management Committee Meeting

Held at 7.00pm on Wednesday, 20<sup>th</sup> July 2022

**PRESENT:** Councillor P Barry (Deputy Town Mayor) in the Chair.

Councillors M Anderson, J Brookes, T Burham, R Cunnington, M Dannatt, S Dennis, D Edginton, A Findley, D Kirk, S Kirk, C Macey, J Sadler, G Saxon and T Tye (Town Mayor).

**Officers:** Town Clerk and Deputy Town Clerk.

No members of the public or press attended the meeting.

### **M01. MINUTES OF THE LAST MEETING (Agenda Item 1)**

*It was proposed, seconded and*

**RESOLVED:** *That the minutes of the Management Committee Meeting on Wednesday 23<sup>rd</sup> March 2022 approved by Council be noted.*

### **M02. TO NOTE APOLOGIES (Agenda Item 2)**

Apologies were received from Councillor S Blackburn, B Brookes, D Brookes, S Claxton, S Emsen and P Sutton.

### **M03. DECLARATIONS OF INTEREST (Agenda Item 3)**

No declarations were made.

### **M04. SCHEDULE OF PAYMENTS FOR APPROVAL (Agenda Item 4)**

A report to respond to questions on payments for approval as deferred from Council was presented. The Town Clerk answered questions and a short discussion took place.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) the report be noted.*
- b) the list of payments from 29<sup>th</sup> March 2022 to 27<sup>th</sup> June 2022 (appendix A to these minutes) be approved.*

**M05. GOVERNANCE REPORT FINANCE QUARTER 1 (Agenda Item 5)**

A report on the first quarter financial performance was presented so that the Committee could review and identify any exceptions or new controls needed. A discussion took place and the Town Clerk answered questions on the report.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) *the report for the first quarter of 2022/23 be noted.*
- b) *the bank reconciliations be approved.*
- c) *the income & expenditure and balance sheet be noted.*
- d) *no actions or matters identified.*

**M06. GOVERNANCE REPORT RISK QUARTER 1 (Agenda Item 6)**

A report on the first quarter risk management for 2022/23 was presented. The committee went through the risk management and the Town Clerk answered questions raised. A short discussion took place.

*It was proposed, seconded and*

**RESOLVED:** *That the Risk Register be approved.*

**M07. GOVERNANCE REPORT SERVICES & OPERATIONS QUARTER 1 (Agenda Item 7)**

8:02pm Cllr J Brookes left the meeting

A report on the first quarter service performance was presented. The Town Clerk gave a verbal update on information missing from proposed events in Tower Gardens and how without being provided with the organiser's public liability insurance, risk assessments and full PIPA certification the Council is unable to grant permission for events on land it is responsible for. A discussion on events took place.

8:05pm Cllr J Brookes returned to the meeting.

8:09pm Cllr S Dennis entered the meeting.

Further discussion on access to ELDC services took place along with concerns at the lack of face to face provision for vulnerable members of the community. The Town Clerk informed the Committee about increased vandalism on play parks including daily vandalism to the skate park which had been reported to the Police and further discussion took place.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) *Councillors M Anderson, J Sadler, T Tye and G Saxon meet with the Carnival Committee to see how they can be of assistance.*
- b) *the movements on the task list be noted.*
- c) *Skegness Town Council become part of the community and support network hub.*
- d) *a Christmas tree be installed by the bandstand in Tower*

- Gardens funded by a grant application to District Councillors  
Community Grant fund.*
- e) *that no operational actions or issues are identified.*

**M08. COUNCILLOR TRAINING OPPORTUNITIES (Agenda Item 8)**

8:23pm Cllr S Kirk left the meeting.

*It was proposed, seconded and*

**RESOLVED:** *That the Councillor training opportunities report be noted.*

**M09. PREPAYMENT CARD (Agenda Item 9)**

A report to seek approval for the use of pre-payment cards for expenses took place. A discussion around the different cards available took place.

8:25pm Cllr S Kirk returned to the meeting.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) *a prepayment card system be approved.*
- b) *The Town Clerk be authorised to set up the system with controls to ensure that records are properly kept and payments are reconciled.*
- c) *A review be brought back to Management Committee after 3 months of active use.*
- d) *the card be refunded by direct debit.*

**M10. TOWNS FUND TOWER GARDENS PROJECT (Agenda Item 10)**

The Town Clerk gave a verbal report on the design stage of the Tower Gardens project. The Town Clerk reported on the lack of capacity in the sector and the lack of tenders received but those tenders were under review. The Town Clerk explained that negotiations were underway and highlighted the possible need for compromises around design, cost management and consultation which he was seeking clarification on. The Town Clerk reported that the project timescales were delayed by approximately 2-2.5 months and that there may be a need for an extra ordinary meeting to appoint a landscape architect if not, the work would need to re-tendered.

*It was proposed, seconded and*

**RESOLVED:** *That the verbal report be noted.*

**M11. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) (Agenda Item 11)**

The Town Clerk gave a verbal update explaining that responses to the section 16 representations had been sent to the examiner and further clarifications in conjunction with East Lindsey District Council were being drafted and A short discussion on the consultation took place.

*It was proposed, seconded and*

**RESOLVED:** *That the verbal report be noted.*

**M12. LONDON BRIDGE & FLAG RAISING (Agenda Item 12)**

The Town Clerk reported on preparations for operation London Bridge and changes in flag raising protocols. A short discussion took place.

*It was proposed, seconded and*

**RESOLVED:** *That:-*

- a) the report be noted.*
- b) A vote of thanks be given to Susie for all her work on operation London Bridge.*

**The meeting closed at 8:45pm**

| <b>Skegness Town Council</b>                               |                                 |            |               |                              |
|--|---------------------------------|------------|---------------|------------------------------|
| <b>Current Account</b>                                     |                                 |            |               |                              |
| <b>List of Payments made from 29/03/2022 to 27/06/2022</b> |                                 |            |               |                              |
| <u>Date</u>  | <u>Payee</u>                    | <u>Ref</u> | <u>Amount</u> | <u>Detail</u>                |
| 30/03/2022   | Lidl                            | EB549-1    | 17.98         | Café stock purchases         |
| 30/03/2022   | Booker                          | EB549-2    | 23.69         | Café Stock Purchases         |
| 31/03/2022   | Cllr M Anderson                 | EB545      | 100.00        | Councillor Allowances        |
| 31/03/2022   | Cllr D Brookes                  | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr S Dennis                   | EB545      | 100.00        | Councillor Allowances        |
| 31/03/2022   | Cllr D Edginton                 | EB545      | 100.00        | Councillor Allowances        |
| 31/03/2022   | Cllr S Kirk                     | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr T Burnham                  | EB545      | 312.15        | Councillor & Mayor Allowance |
| 31/03/2022   | Cllr D Kirk                     | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr M Dannatt                  | EB545      | 100.00        | Councillor Allowances        |
| 31/03/2022   | Cllr S Blackburn                | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr J Brookes                  | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr R Cunnington               | EB545      | 100.00        | Councillor Allowances        |
| 31/03/2022   | Cllr S Claxton                  | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr A Findley                  | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr P Barry                    | EB545      | 100.00        | Councillor Allowances        |
| 31/03/2022   | Cllr S Emsen                    | EB545      | 100.00        | Councillor Allowances        |
| 31/03/2022   | Cllr G Saxon                    | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr B Brookes                  | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr P Sutton                   | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr T Tye                      | EB545      | 100.00        | Councillor Allowances        |
| 31/03/2022   | Cllr J Sadler                   | EB545      | 125.00        | Councillor Allowances        |
| 31/03/2022   | Cllr C Macey                    | EB545      | 100.00        | Councillor Allowances        |
| 01/04/2022   | Ark ICT                         | DD         | 41.10         | IP Phones                    |
| 04/04/2022   | Lidl                            | EB550-1    | 17.80         | Café stock purchases         |
| 04/04/2022   | Lidl                            | EB550-2    | 4.76          | Café stock purchases         |
| 04/04/2022   | B&M                             | EB550-3    | 5.00          | Café stock purchases         |
| 04/04/2022   | Booker                          | EB550-4    | 34.44         | Café stock purchases         |
| 04/04/2022   | Lidl                            | EB550-5    | 8.15          | Café stock purchases         |
| 04/04/2022   | Adobe System Software Ireland L | APR22      | 12.64         | Adobe Pro DC                 |
| 04/04/2022   | Environment Agency              | APR22      | 105.00        | Waste Carrier Licence        |
| 04/04/2022   | Banana Print                    | APR22      | 22.76         | Café printing                |
| 04/04/2022   | Public Works Loan               | DD         | 10,065.87     | Loan Payment                 |

|            |                                |          |          |                                |
|------------|--------------------------------|----------|----------|--------------------------------|
| 05/04/2022 | Amazon Payments UK Limited     | EB546-1  | 35.49    | Hand Sanitiser                 |
| 05/04/2022 | East Lindsey District Council  | EB546-2  | 2,361.32 | Units Rent                     |
| 05/04/2022 | Freedom Fire and Security Main | EB546-3  | 2.40     | 4 x tamper seals for fire exti |
| 05/04/2022 | Nisbets Plc                    | EB546-4  | 69.59    | Cleaning and Hygiene           |
| 05/04/2022 | Pilgrim Foodservice Ltd        | EB546-5  | 148.41   | Café stock purchases           |
| 05/04/2022 | Turner and Price Ltd           | EB546-6  | 351.18   | Café stock purchases           |
| 05/04/2022 | TRJ Electric & PV Solar Ltd    | EB546-7  | 3,231.60 | Electrical Works remedial      |
| 05/04/2022 | Amazon Payments UK Limited     | EB547-1  | 17.10    | Cleaning & Hygiene             |
| 05/04/2022 | Amazon Payments UK Limited     | EB547-1  | 15.00    | Cleaning & Hygiene             |
| 05/04/2022 | Amazon Payments UK Limited     | EB547-1  | 10.80    | Cleaning & Hygiene             |
| 05/04/2022 | Amazon Payments UK Limited     | EB547-1  | 10.80    | Cleaning & Hygiene             |
| 05/04/2022 | Burdens Group                  | EB547-2  | 44.18    | Equipment parts                |
| 05/04/2022 | Burdens Group                  | EB547-2  | 765.32   | Mower Lease                    |
| 05/04/2022 | B A Bush & Son Ltd             | EB547-3  | 19.94    | Vehicle Repair                 |
| 05/04/2022 | Eastern Shires Purchasing Orga | EB547-4  | 84.60    | Stationery & cleaning          |
| 05/04/2022 | R W Stokes & Sons Ltd          | EB547-5  | 532.00   | Café stock purchases           |
| 05/04/2022 | Lighting and Illuminating Tech | EB547-6  | 7,182.00 | Xmas Illuminations             |
| 05/04/2022 | Tree Generation                | EB547-7  | 600.00   | Tree Survey                    |
| 05/04/2022 | M K Door Systems Ltd           | EB547-8  | 546.00   | Service and Maintenance        |
| 05/04/2022 | Trade UK                       | EB547-9  | 123.27   | Workwear                       |
| 05/04/2022 | Trade UK                       | EB547-9  | 45.70    | Public Property Materials      |
| 05/04/2022 | Turner and Price Ltd           | EB547-10 | 123.53   | Café stock purchases           |
| 05/04/2022 | Petty Cash                     | 5312     | 150.00   | Cash ex bank                   |
| 06/04/2022 | Aldi                           | EB552    | 9.90     | Café stock purchases           |
| 07/04/2022 | BT                             | DD       | 77.80    | Broadband                      |
| 11/04/2022 | Booker                         | EB553-1  | 17.93    | Café stock purchases           |
| 11/04/2022 | Booker                         | EB553-2  | 40.39    | Café stock purchases           |
| 11/04/2022 | B & M                          | EB553-3  | 1.99     | Café equipment                 |
| 11/04/2022 | Morrisons                      | EB553-4  | 10.62    | Café stock purchases           |
| 11/04/2022 | Alive & Kicking Charity        | 5313     | 589.00   | Mayors Charity                 |
| 11/04/2022 | Royal British Legion           | 5314     | 589.00   | Mayors Charity                 |
| 12/04/2022 | Resident                       | EB551-1  | 485.00   | Grave space refund             |
| 12/04/2022 | Opus Energy                    | DD       | 91.87    | Electric units                 |
| 13/04/2022 | Lidl                           | EB555-1  | 10.56    | Café stock purchases           |
| 13/04/2022 | Aldi                           | EB555-2  | 1.98     | Café stock purchases           |
| 13/04/2022 | Lidl                           | EB555-3  | 35.58    | Café stock purchases           |
| 13/04/2022 | Booker                         | EB555-4  | 45.80    | Café stock purchases           |
| 13/04/2022 | Fuelgenie                      | DD       | 737.04   | Petrol and Diesel              |
| 14/04/2022 | ARK                            | DD       | 170.70   | CSP Licences                   |
| 14/04/2022 | Ark ICT                        | DD       | 1,824.14 | Annual support                 |
| 19/04/2022 | MHD Construction Services Limi | EB551-2  | 2,340.00 | West Way works re embankmen    |
| 19/04/2022 | B A Bush & Son Ltd             | EB551-3  | 19.94    | Puncture repairs               |
| 19/04/2022 | 2commune Ltd                   | EB551-4  | 180.00   | Council domain renewal 2yr     |
| 19/04/2022 | EKM Ltd                        | EB551-5  | 5,580.00 | Playground repairs             |
| 19/04/2022 | Parker Motor Services Ltd      | EB551-6  | 35.47    | Public Property Materials      |
| 19/04/2022 | Pilgrim Foodservice Ltd        | EB551-7  | 17.94    | Café stock purchases           |
| 19/04/2022 | Pilgrim Foodservice Ltd        | EB551-7  | 101.02   | Café stock purchases           |
| 19/04/2022 | Trade UK                       | EB551-8  | 32.99    | Workwear                       |
| 19/04/2022 | Sid Dennis & Sons Ltd          | EB551-9  | 316.88   | Tower Gardens Bins             |
| 19/04/2022 | Sid Dennis & Sons Ltd          | EB551-9  | 237.24   | Cemetery Bins                  |

|            |                                |            |           |                             |
|------------|--------------------------------|------------|-----------|-----------------------------|
| 19/04/2022 | Tudor (UK) Ltd                 | EB551-10   | 165.46    | Public Property Materials   |
| 19/04/2022 | Tudor (UK) Ltd                 | EB551-10   | 41.96     | Public Property Materials   |
| 19/04/2022 | Anglian Water                  | EB551-11   | 614.70    | Pavilion water rates        |
| 19/04/2022 | Aldi                           | EB556-1    | 5.06      | Café stock purchases        |
| 19/04/2022 | Booker                         | EB556-2    | 8.72      | Café stock purchases        |
| 19/04/2022 | Booker                         | EB558      | 92.11     | Café stock purchases        |
| 19/04/2022 | Lidl                           | EB559      | 48.90     | Café stock purchases        |
| 19/04/2022 | Lidl                           | EB559-2    | 5.36      | Café stock purchases        |
| 19/04/2022 | Booker                         | EB559-3    | 26.13     | Café stock purchases        |
| 19/04/2022 | Booker                         | EB559-4    | 13.98     | Café stock purchases        |
| 19/04/2022 | AIB                            | DD         | 19.99     | Credit card charge          |
| 20/04/2022 | British Gas                    | DD         | 136.90    | Electricity unit            |
| 21/04/2022 | Total Gas and Power            | DD21/04    | 405.15    | Park electricity            |
| 21/04/2022 | British Gas                    | DD21/04/22 | 794.74    | Electricity pavilion        |
| 21/04/2022 | O2                             | DD         | 63.31     | Mobile phone                |
| 22/04/2022 | British Gas                    | DD22/04/20 | 20.45     | Electricity pavilion        |
| 22/04/2022 | iZettle                        | DD         | 39.00     | Till Subscription           |
| 25/04/2022 | Anglian Water                  | DD         | 23.00     | Water rates                 |
| 27/04/2022 | Amazon Payments UK Limited     | EB557-1    | 98.92     | Café equipment              |
| 27/04/2022 | Amazon Payments UK Limited     | EB557-1    | 18.99     | Café equipment              |
| 27/04/2022 | Burdens Group                  | EB557-2    | 765.32    | Ransome Mower lease         |
| 27/04/2022 | B A Bush & Son Ltd             | EB557-3    | 336.84    | Vehicle repairs             |
| 27/04/2022 | Charles H Hill Ltd             | EB557-4    | 102.57    | Equipment parts             |
| 27/04/2022 | Charles H Hill Ltd             | EB557-4    | 144.45    | Equipment parts             |
| 27/04/2022 | CRS Business Systems           | EB557-5    | 292.99    | Equipment repairs           |
| 27/04/2022 | East Lindsey District Council  | EB557-6    | 1,194.66  | Units Rent                  |
| 27/04/2022 | HMRC                           | EB557-7    | 6,051.24  | PAYE April 2022             |
| 27/04/2022 | Lincolnshire County Council    | EB557-8    | 6,466.66  | LCC Pension contributions   |
| 27/04/2022 | Nisbets Plc                    | EB557-9    | 61.16     | Café equipment & cleaning   |
| 27/04/2022 | Parker Motor Services Ltd      | EB557-10   | 1.07      | vehicle bulb                |
| 27/04/2022 | R W Stokes & Sons Ltd          | EB557-11   | 202.20    | Café stock purchases        |
| 27/04/2022 | Tudor (UK) Ltd                 | EB557-12   | 16.44     | PPE                         |
| 27/04/2022 | Turner and Price Ltd           | EB557-13   | 408.59    | Café stock purchases        |
| 27/04/2022 | Workwear Express Ltd           | EB557-14   | 728.67    | Workwear                    |
| 27/04/2022 | Pure-Clean                     | EB557-15   | 35.00     | Window cleaner              |
| 28/04/2022 | Staff Salaries                 | EB560      | 22,949.65 | Staff Salaries              |
| 28/04/2022 | Total Gas and Power            | DD         | 83.19     | Gas pavilion                |
| 28/04/2022 | Lloyds Bank                    | PAY        | 71.85     | Bank Charges                |
| 03/05/2022 | Amazon Payments UK Limited     | EB554-1    | 13.98     | Café equipment              |
| 03/05/2022 | Amazon Payments UK Limited     | EB554-1    | 2.94      | Office Stationery           |
| 03/05/2022 | Amazon Payments UK Limited     | EB554-1    | 4.48      | Office Stationery           |
| 03/05/2022 | Amazon Payments UK Limited     | EB554-1    | 20.98     | Café equipment              |
| 03/05/2022 | Charles H Hill Ltd             | EB554-2    | 235.56    | mower blades                |
| 03/05/2022 | Flowbird Smart City UK Ltd     | EB554-3    | 5,439.90  | Car park machine            |
| 03/05/2022 | R A Hackett Tree Care & Garden | EB554-4    | 1,800.00  | Tree work                   |
| 03/05/2022 | Pilgrim Foodservice Ltd        | EB554-5    | ( 26.73 ) | Refund Café stock purchases |
| 03/05/2022 | Pilgrim Foodservice Ltd        | EB554-5    | 73.17     | Café stock purchase         |
| 03/05/2022 | Pilgrim Foodservice Ltd        | EB554-5    | 125.37    | Café stock purchase         |
| 03/05/2022 | Pilgrim Foodservice Ltd        | EB554-5    | 159.90    | Café stock purchase         |
| 03/05/2022 | Trade UK                       | EB554-6    | 69.94     | public property materials   |
| 03/05/2022 | Trade UK                       | EB554-6    | 13.98     | Public Property Materials   |
| 03/05/2022 | Tudor (UK) Ltd                 | EB554-7    | 195.72    | Cleaning and Hygiene        |
| 03/05/2022 | Morrisons                      | EB562-1    | 8.80      | Café stock purchases        |
| 03/05/2022 | Home Bargains                  | EB562-2    | 3.79      | Café stock purchases        |
| 03/05/2022 | Lidl                           | EB562-3    | 70.73     | Café stock purchases        |

|            |                                 |          |          |                                 |
|------------|---------------------------------|----------|----------|---------------------------------|
| 03/05/2022 | Ebay                            | EB562-4  | 64.90    | Café equipment                  |
| 03/05/2022 | Ebay                            | EB562-5  | 25.00    | Café Equipment                  |
| 03/05/2022 | Allotment Holder                | EB562    | 85.00    | Allotment refund                |
| 04/05/2022 | B A Bush & Son Ltd              | EB561-1  | 57.19    | mower tyre                      |
| 04/05/2022 | Eastern Shires Purchasing Orga  | EB561-2  | 25.50    | Office stationery               |
| 04/05/2022 | Eastern Shires Purchasing Orga  | EB561-2  | 45.96    | Office Stationery               |
| 04/05/2022 | Jewson                          | EB561-3  | 25.20    | public property materials       |
| 04/05/2022 | Nisbets Plc                     | EB561-4  | 64.74    | Café cleaning & equipment       |
| 04/05/2022 | Pilgrim Foodservice Ltd         | EB561-5  | 108.48   | Café stock purchases            |
| 04/05/2022 | Pilgrim Foodservice Ltd         | EB561-5  | 169.07   | Café stock purchases            |
| 04/05/2022 | Sid Dennis & Sons Ltd           | EB561-6  | 265.70   | Cemetery Bins                   |
| 04/05/2022 | Sid Dennis & Sons Ltd           | EB561-6  | 611.99   | Tower Gardens Bins              |
| 04/05/2022 | Skegness Silver Band            | EB561-7  | 1,100.00 | Silver band performances        |
| 04/05/2022 | Workwear Express ltd            | EB561-8  | 63.34    | Workwear                        |
| 04/05/2022 | Tradevault                      | EB564    | 782.22   | Heras Fencing sets x14          |
| 04/05/2022 | Booker                          | EB564-1  | 42.82    | Café stock purchases            |
| 04/05/2022 | Lidl                            | EB564-2  | 61.37    | Café stock purchases            |
| 04/05/2022 | Aldi                            | EB564-3  | 2.34     | Café stock purchases            |
| 04/05/2022 | ARK ICT                         | DD       | 64.67    | SSL Certificate annual          |
| 05/05/2022 | Adobe System Software Ireland L | CC-APR   | 12.64    | Acrobat Pro DC                  |
| 06/05/2022 | British Gas                     | DD       | 29.00    | Electricity unit                |
| 06/05/2022 | Ark ICT Solutions Ltd           | DD06/05  | 40.57    | IP Phones                       |
| 09/05/2022 | British Telecom                 | DD09/05  | 110.18   | Broadband                       |
| 09/05/2022 | iZettle                         | DD       | 20.12    | Till software                   |
| 09/05/2022 | Morrisons                       | EB565-1  | 19.52    | Café stock purchases            |
| 09/05/2022 | Lidl                            | EB565-2  | 6.06     | Café stock purchases            |
| 12/05/2022 | Opus Energy                     | DD       | 83.87    | Electricity units               |
| 12/05/2022 | Ark ICT Solutions Ltd           | DD12/05  | 170.70   | CSP licences                    |
| 12/05/2022 | Fuel Genie                      | DD12.5   | 799.65   | Petrol and Diesel               |
| 13/05/2022 | Lidl                            | EB567-1  | 20.82    | Café stock purchases            |
| 13/05/2022 | Booker                          | EB567-2  | 60.49    | Café stock purchases            |
| 16/05/2022 | Lidl                            | EB568-1  | 15.26    | café stock purchases            |
| 16/05/2022 | Lidl                            | EB568-2  | 75.77    | Café stock purchases            |
| 17/05/2022 | Amazon Payments UK Limited      | EB563-1  | 19.75    | Safety signs                    |
| 17/05/2022 | BROCOL                          | EB563-2  | 28.80    | Public property materials       |
| 17/05/2022 | Charles H Hill Ltd              | EB563-3  | 172.78   | Strimmer heads                  |
| 17/05/2022 | East Lincs Rural Training       | EB563-4  | 210.00   | Staff Training                  |
| 17/05/2022 | East Lincs Rural Training       | EB563-4  | 245.00   | Staff Training                  |
| 17/05/2022 | Emprocom Limited                | EB563-5  | 1,608.00 | Fire Risk Assessments           |
| 17/05/2022 | Flowbird Smart City UK Ltd      | EB563-6  | 24.53    | April Service for parking equip |
| 17/05/2022 | Flowbird Smart City UK Ltd      | EB563-6  | 12.29    | March Service for parking equip |
| 17/05/2022 | Hallgate Lincs Ltd              | EB563-7  | 97.50    | Fire equipment service          |
| 17/05/2022 | Konica Minolta                  | EB563-8  | 78.26    | Photocopier lease               |
| 17/05/2022 | Lighting and Illuminating Tech  | EB563-9  | 7,056.00 | Column infrasture               |
| 17/05/2022 | Pilgrim Foodservice Ltd         | EB563-10 | 91.84    | Café stock purchases            |



|            |                                |            |           |                                |
|------------|--------------------------------|------------|-----------|--------------------------------|
| 17/05/2022 | R A Hackett Tree Care & Garden | EB563-11   | 2,580.00  | Tree works                     |
| 17/05/2022 | Tudor (UK) Ltd                 | EB563-12   | 239.39    | public property materials      |
| 17/05/2022 | Tudor (UK) Ltd                 | EB563-12   | 285.59    | Tools and Equipment            |
| 17/05/2022 | AIBMS                          | DD         | 19.92     | Card payment fee               |
| 18/05/2022 | O2                             | DD         | 63.14     | Mobile phones                  |
| 18/05/2022 | British Gas                    | DD         | 669.51    | Electricity pavilion           |
| 19/05/2022 | Lidl                           | EB570      | 20.75     | Café stock purchases           |
| 23/05/2022 | Amazon Payments UK Limited     | EB566-1    | 12.89     | Signage                        |
| 23/05/2022 | Anglian Water Business Nationa | EB566-2    | 90.76     | Water rates unit 1A            |
| 23/05/2022 | 7 Core Electrical Wholesale Lt | EB566-3    | 68.34     | Street lamp replacement        |
| 23/05/2022 | Electrical Testing Ltd         | EB566-4    | 1,584.00  | Design/strength calc xmas illu |
| 23/05/2022 | Trade UK                       | EB566-5    | 76.24     | public property materials      |
| 23/05/2022 | Trade UK                       | EB566-5    | 88.77     | Workwear                       |
| 23/05/2022 | Sid Dennis & Sons Ltd          | EB566-6    | 14.54     | waste disposal                 |
| 23/05/2022 | Charles H Hill Ltd             | EB566-7    | 402.29    | equipment repairs              |
| 23/05/2022 | Charles H Hill Ltd             | EB566-7    | 365.57    | equipment repairs              |
| 24/05/2022 | Lidl                           | EB572      | 32.52     | Café stock purchases           |
| 24/05/2022 | Anglian Water                  | DD         | 23.00     | Water Rates unit               |
| 25/05/2022 | Tesco                          | EB574      | 97.79     | Diesel                         |
| 25/05/2022 | Total Gas and Power            | DD         | 320.59    | Electricity park               |
| 27/05/2022 | Staff Salaries                 | EB573      | 24,506.53 | Staff Salaries                 |
| 27/05/2022 | Cllr T Tye                     | EB573      | 200.00    | Mayors Allowance               |
| 27/05/2022 | Lloyds Bank                    | PAY        | 132.21    | Bank charges                   |
| 30/05/2022 | Anglian Water Business Nationa | EB569      | 45.13     | Water rates unit 1D            |
| 30/05/2022 | Anglian Water Business Nationa | EB569      | 48.57     | Water rates unit 1E            |
| 30/05/2022 | Amazon Payments UK Limited     | EB569-3    | 25.95     | Café repairs and renewals      |
| 30/05/2022 | Amazon Payments UK Limited     | EB569-3    | 19.99     | Café equipment                 |
| 30/05/2022 | Amazon Payments UK Limited     | EB569-3    | 6.30      | Café equipment                 |
| 30/05/2022 | Charles H Hill Ltd             | EB569-4    | 19.54     | Equipment parts                |
| 30/05/2022 | Pilgrim Foodservice Ltd        | EB569-5    | 113.25    | Café stock purchases           |
| 30/05/2022 | Trade UK                       | EB569-6    | 49.91     | public property materials      |
| 30/05/2022 | Sid Dennis & Sons Ltd          | EB569-7    | 27.47     | Green waste                    |
| 30/05/2022 | Amazon Payments UK Limited     | EB571-1    | 59.26     | Safety signs                   |
| 30/05/2022 | Amazon Payments UK Limited     | EB571-1    | 14.98     | Replacement cables             |
| 30/05/2022 | Amazon Payments UK Limited     | EB571-1    | 2.78      | Signs                          |
| 30/05/2022 | Amazon Payments UK Limited     | EB571-1    | 187.60    | Fire safety equipment          |
| 30/05/2022 | Wicksteed Leisure Ltd          | EB571-2    | 594.00    | Playpark inspections           |
| 30/05/2022 | B A Bush & Son Ltd             | EB571-3    | 96.00     | Mower tyre                     |
| 30/05/2022 | HMRC                           | EB571-4    | 6,671.44  | PAYE contributions month 2     |
| 30/05/2022 | Lincolnshire County Council    | EB571-5    | 6,461.21  | LCC Pension contributions mth2 |
| 30/05/2022 | Petty Cash                     | 5315       | 150.00    | Cash ex bank                   |
| 31/05/2022 | Tesco                          | EB576-1    | 98.26     | Diesel                         |
| 31/05/2022 | Lidl                           | EB576-2    | 33.78     | Café Stock Purchases           |
| 31/05/2022 | Allotment holder               | EB569-1    | 40.00     | Allotment refund               |
| 31/05/2022 | British Gas                    | DD         | 16.22     | electric unit 2                |
| 01/06/2022 | B&Q                            | EB577      | 6.68      | Chain                          |
| 02/06/2022 | Lidl                           | EB576A - 1 | 29.59     | Café stock purchases           |
| 02/06/2022 | Lidl                           | EB576A - 2 | 44.37     | Café Stock Purchases           |
| 02/06/2022 | Lidl                           | EB576A - 3 | 35.97     | Café Stock Purchases           |
| 02/06/2022 | Lidl                           | EB576A - 4 | 31.34     | Café stock purchases           |

|            |                                 |            |          |                             |
|------------|---------------------------------|------------|----------|-----------------------------|
| 02/06/2022 | Booker                          | EB576A - 5 | 88.26    | Café Stock Purchases        |
| 06/06/2022 | Ark ICT Solutions Ltd           | 06.06.2022 | 39.66    | ip phones                   |
| 06/06/2022 | HM Land Registry                | CCMAY22    | 3.00     | Title Plan                  |
| 06/06/2022 | RBLI                            | CCMAY22    | 144.99   | Jubilee Plaque              |
| 06/06/2022 | Adobe System Software Ireland L | CCMAY22    | 12.64    | Acrobat Pro DC (mthly)      |
| 06/06/2022 | Zoom Video Communication Inc    | CCMAY22    | 71.94    | Zoom Subscription annual    |
| 07/06/2022 | British Telecom                 | 07.06.2022 | 110.18   | Broadband                   |
| 08/06/2022 | Amazon Payments UK Limited      | EB575-1    | 24.76    | Signage                     |
| 08/06/2022 | Amazon Payments UK Limited      | EB575-1    | 5.98     | Civic costs                 |
| 08/06/2022 | Amazon Payments UK Limited      | EB575-1    | 3.79     | Fire safety expenses        |
| 08/06/2022 | Burdens Group                   | EB575-2    | 765.32   | Mower lease                 |
| 08/06/2022 | Bray Design Ltd t/a Copystat    | EB575-3    | 12.00    | Honours board vinyl         |
| 08/06/2022 | Charles H Hill Ltd              | EB575-4    | 148.15   | Equipment parts             |
| 08/06/2022 | Eastern Shires Purchasing Orga  | EB575-5    | 71.20    | Stationery                  |
| 08/06/2022 | Flowbird Smart City UK Ltd      | EB575-6    | 1,080.00 | Installation of new machine |
| 08/06/2022 | Four One Four Ltd               | EB575-7    | 522.00   | Skate ramp survey           |
| 08/06/2022 | R W Stokes & Sons Ltd           | EB575-8    | 207.56   | Café stock purchases        |
| 08/06/2022 | Lincolnshire Association of Lo  | EB575-9    | 50.00    | Networking Day x 2delegates |
| 08/06/2022 | Pilgrim Foodservice Ltd         | EB575-10   | 281.69   | Café stock purchases        |
| 08/06/2022 | Pilgrim Foodservice Ltd         | EB575-10   | 197.51   | Café stock purchases        |
| 08/06/2022 | Pilgrim Foodservice Ltd         | EB575-10   | 31.37    | Café stock purchases        |
| 08/06/2022 | Trade UK                        | EB575-11   | 10.98    | Public property materials   |
| 08/06/2022 | East Lindsey District Council   | EB575-12   | 1,194.66 | Rent units                  |
| 08/06/2022 | Pure-Clean                      | EB575-13   | 30.00    | window cleaner              |
| 08/06/2022 | Turner and Price Ltd            | EB575-14   | 157.56   | Cafe stock purchases        |
| 09/06/2022 | Lidl                            | EB580-1    | 5.70     | cafe stock purchases        |
| 09/06/2022 | Lidl                            | EB580-2    | 25.08    | Cafe stock purchases        |
| 09/06/2022 | British Gas                     | DD09.06.22 | 19.79    | Electricity Pavilion        |
| 13/06/2022 | Aldi                            | EB581-1    | 11.40    | Café stock purchases        |
| 13/06/2022 | Aldi                            | EB581-2    | 17.41    | Café Stock Purchases        |
| 13/06/2022 | Booker                          | EB581-3    | 75.59    | Café Stock Purchases        |
| 13/06/2022 | Opus Energy                     | DD13.06.22 | 93.21    | Electricity units           |
| 14/06/2022 | Ark ICT Solutions Ltd           | DD14.06.22 | 170.70   | CSP Licences & antivirus    |
| 14/06/2022 | Fuel Genie                      | DD 14.06   | 912.21   | Petrol and Diesel           |
| 14/06/2022 | Booker                          | EB582      | 25.81    | Café Stock Purchases        |
| 15/06/2022 | Tesco                           | EB584      | 208.57   | Petrol & Diesel             |
| 16/06/2022 | Aldi                            | EB585-1    | 17.08    | Café stock purchases        |
| 16/06/2022 | Booker                          | EB585-2    | 49.19    | Café stock purchases        |
| 17/06/2022 | AIBMS                           | DD         | 28.83    | AIBMS Card fees             |
| 20/06/2022 | British Gas                     | DD 20/06   | 538.58   | Electricity Pavilion        |
| 20/06/2022 | O2                              | DD O2001   | 63.14    | Mobile phones               |
| 20/06/2022 | Lidl                            | EB586-1    | 8.38     | Café stock purchases        |
| 21/06/2022 | British Gas                     | DD 21/06   | 20.45    | Electricity Pavilion        |
| 21/06/2022 | Lidl                            | EB589-1    | 0.84     | Café Stock Purchases        |
| 21/06/2022 | Booker                          | EB589-2    | 45.39    | Café Stock Purchases        |
| 21/06/2022 | Amazon Payments UK Limited      | EB583-2    | 38.99    | Café consumables            |
| 21/06/2022 | Amazon Payments UK Limited      | EB583-2    | 8.99     | Office Stationery           |
| 21/06/2022 | Amazon Payments UK Limited      | EB583-2    | 25.85    | Café equipment              |
| 21/06/2022 | Charles H Hill Ltd              | EB583-3    | 75.41    | Equipment parts             |
| 21/06/2022 | CRS Business Systems            | EB583-4    | 159.00   | Cafe repairs                |

|            |                                |                |                   |                                |
|------------|--------------------------------|----------------|-------------------|--------------------------------|
| 21/06/2022 | Eastern Shires Purchasing Orga | EB583-5        | 26.38             | Office stationery and cleaning |
| 21/06/2022 | Flowbird Smart City UK Ltd     | EB583-6        | 67.44             | Car Parking Costs              |
| 21/06/2022 | TRJ Electric & PV Solar Ltd    | EB583-7        | 219.00            | Electrical works               |
| 21/06/2022 | Nisbets Plc                    | EB583-8        | 131.91            | Café equipment                 |
| 21/06/2022 | P & R Decorator Centre         | EB583-9        | 14.57             | Public property materials      |
| 21/06/2022 | P & R Decorator Centre         | EB583-9        | 21.20             | Public property materials      |
| 21/06/2022 | Turner and Price Ltd           | EB583-10       | 313.64            | Café purchases                 |
| 22/06/2022 | Amazon Payments UK Limited     | EB579 - 1      | 19.49             | Wooden stakes                  |
| 22/06/2022 | Amazon Payments UK Limited     | EB579 - 1      | 2.50              | Office Stationery              |
| 22/06/2022 | Amazon Payments UK Limited     | EB579 - 1      | 15.81             | Fertiliser                     |
| 22/06/2022 | Amazon Payments UK Limited     | EB579 - 1      | 15.60             | Cleaning & Hygiene             |
| 22/06/2022 | Amazon Payments UK Limited     | EB579 - 1      | 15.89             | Fertiliser                     |
| 22/06/2022 | Amazon Payments UK Limited     | EB579 - 1      | 15.00             | Cleaning & Hygiene             |
| 22/06/2022 | Lincoln Occupational Health LL | EB579 - 2      | 505.00            | Occupational Health            |
| 22/06/2022 | GeoXphere Ltd                  | EB579-3        | 540.00            | Parish Online subscription     |
| 22/06/2022 | Pilgrim Foodservice Ltd        | EB579 - 4      | 182.02            | Café stock purchases           |
| 22/06/2022 | Trade UK                       | EB579 - 5      | 3.73              | public property materials      |
| 22/06/2022 | Trade UK                       | EB579 - 5      | 4.29              | public property materials      |
| 22/06/2022 | Sid Dennis & Sons Ltd          | EB579 - 6      | 206.40            | Cemetery Bins                  |
| 22/06/2022 | Sid Dennis & Sons Ltd          | EB579 - 6      | 694.57            | Tower Gardens Bins             |
| 22/06/2022 | Tudor (UK) Ltd                 | EB579 - 7      | 195.72            | Cleaning & Hygiene             |
| 22/06/2022 | East Lindsey District Council  | EB579 - 8      | 125.75            | LCBID Levy                     |
| 22/06/2022 | Anglian Water Business Nationa | EB579 - 9      | 144.48            | Water Rates                    |
| 23/06/2022 | Anglian Water                  | DD             | 23.00             | Water Rates Unit               |
| 27/06/2022 | PWLB                           | DD             | 22,978.95         | Loan Payment                   |
| 27/06/2022 | Staff Salaries                 | EB587          | 23,051.59         | Staff Salaries                 |
| 27/06/2022 | Allotment holder               | EB583-1        | 50.00             | Allotment deposit refund       |
| 27/06/2022 | Lidl                           | EB591          | 26.60             | Café Stock Purchases           |
|            |                                | Total Payments | <u>212,905.38</u> |                                |
|            |                                |                |                   |                                |
|            |                                |                |                   |                                |
|            |                                |                |                   |                                |

## Skegness Town Council

### Petty Cash

#### List of Payments made from 01/04/2022 to 27/06/2022

| <u>Date</u> | <u>Payee</u>             | <u>Ref</u>     | <u>Amount</u> | <u>Detail</u>                |
|-------------|--------------------------|----------------|---------------|------------------------------|
| 04/04/2022  | Allotment Holder         | PC191          | 5.00          | Allotment key deposit refund |
| 05/04/2022  | Fairburn & Son           | PC192          | 6.25          | Café stock purchases         |
| 11/04/2022  | Fairburn & Son           | PC193          | 12.50         | Café stock purchases         |
| 19/04/2022  | Fairburn & Son           | PC194          | 6.25          | Café stock purchases         |
| 25/04/2022  | Fishers                  | PC195          | 10.00         | 3 x Allotment keys cut       |
| 25/04/2022  | Fairburn & Son           | PC196          | 12.50         | Café stock purchases         |
| 27/04/2022  | Allotment holder         | PC197          | 5.00          | Key deposit returned         |
| 29/04/2022  | Scarborough Ave Car Park | PC198          | 2.00          | Testing new machine          |
| 03/05/2022  | Fairburn & Son           | PC199          | 12.50         | Café stock purchases         |
| 09/05/2022  | Fairburn & Son           | PC200          | 6.25          | Café stock purchases         |
| 18/05/2022  | Fishers                  | PC201          | 31.50         | Allotment keys               |
| 21/05/2022  | Lidl                     | PC202          | 3.72          | Café stock purchases         |
| 23/05/2022  | Fairburn & Son           | PC203          | 6.25          | Cafe stock purchases         |
| 24/05/2022  | Yorkshire Trading        | PC204          | 17.93         | Jubilee Decorations          |
| 30/05/2022  | Fairburn                 | PC205          | 12.50         | Café stock purchases         |
| 06/06/2022  | Fairburn & Son           | PC206          | 6.25          | Café stock purchases         |
| 09/06/2022  | Lidl                     | PC207          | 2.58          | Café stock purchases         |
| 14/06/2022  | Fairburn and Son         | PC208          | 6.25          | Café stock purchases         |
| 21/06/2022  | Fairburn & Son           | PC209          | 12.50         | Café Stock Purchases         |
| 24/06/2022  | Lidl                     | PC210          | 16.77         | Café stock purchases         |
| 27/06/2022  | Fairburn & Son           | PC211          | 6.25          | Café stock purchases         |
|             |                          | Total Payments | <u>200.75</u> |                              |

## **SKEGNESS TOWN COUNCIL**

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|                   |  |
|-------------------|--|
| <b>REPORT TO:</b> | <b>MANAGEMENT COMMITTEE</b><br><b>28<sup>th</sup> September 2022</b> |
| <b>BY:</b>        | <b>TOWN CLERK</b>  |
| <b>SUBJECT:</b>   | <b>Draft Budget</b>  |

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**PURPOSE:** To present and review the first draft revenue budget for 2023/24 to deliver the Council's current planned service levels. Councillors to bring forward any ideas new or changed services that will need to be worked up.

### **1 BACKGROUND**

- 1.1 As part of the budget planning cycle for 2023/24 and beyond, the Management Committee have the responsibility for reviewing and confirming the budget requirement relating to the existing and ongoing business operation as set out by the Town Clerk. Eventually following the budget review process, this will form part of the budget and precept recommendation for approval by Council in January 2023.
- 1.2 The budget process starts by trying to predict the changing economic situation and reflect the likely levels of inflation for different budget headings. It also takes into account any changes in the service or responsibilities that Council has agreed since the last budget was set.
- 1.3 At this meeting Councillors can propose new services or changes which can be considered by the Committee to see whether these should be worked up in more detail, ready to be considered at the October meeting.
- 1.4 The Capital Programme and other Ear Marked Reserves will be considered at a future meeting as these do not constitute Revenue expenditure. The General Reserve will also be considered later, once we know the extent of the budget.

### **2 NATIONAL ECONOMIC TURBULENCE**

- 2.1 The Country is facing significant economic turbulence including:-
  - inflation driven by lack of supply both internationally and in domestic markets
  - high levels of government borrowing placing pressure on the cost of government borrowing which translates into higher revenue costs and less money for public services
  - the potential for recession with current low/zero growth

### **3 INFLATION**

- 3.1 The HM Treasury estimate for inflation will come in the Autumn Statement. The September Report shows inflation above the Bank of England target of 2 % at 9.9% dropping slightly from 10% in the previous month but it is expected to peak at around 13% in the last quarter and then only slowly dropping back during 2023/4 and not getting back to target until at least 2024/25. There are however a number of uncertainties. These include the impact of wage inflation on the economy reflecting staff shortages in some sectors and the likely large wage demands to keep up with inflation. There is also inflation pressure external to the UK which is pushing internal prices higher. Government intervention on energy prices may to some extent limit the inflationary rises but this will take months to work through and may also then rise again unless energy prices then fall.
- 3.2 Council will face higher inflation costs over at least 2 to 3 years based on the Bank of England analysis. During last year's budget setting insufficient amounts in some expenditure areas, including staffing costs, means the baseline budget position for this year is too low. An increase was made of 4.85% but this leaves the starting position for 2023/4 over 5% below the required level. This will need to be made up before the inflationary increase for 2023/4 is added.
- 3.3 Petrol and Diesel costs also continue to be under under pressure. Although retail prices have fallen back by about 7% from the maximum, last year's estimate of fuel inflation within the 2022/23 budget fell far short of the real level. Similarly, wholesale energy prices have increased dramatically leading to dramatic increases in energy costs.
- 3.4 Each budget head has been considered for both inflation and change in service. But the overall picture is one of significant inflationary pressures at levels not seen in recent years and with the likelihood that these will continue for at least 18 months and likely beyond this.

### **4 BUDGET DETAILS**

- 4.1 The following comments need to be read in conjunction with the budget sheet (**Appendix A**).
- 4.2 EMPLOYEE COSTS
- a) Employee costs represents the largest single budget within the Council's expenditure. The National Minimum Wage (NMW) is currently planned to be raised next April but it is unclear whether this will be at the rate previously expected. A flat rate offer of £1925 per full time equivalent has

been made by the Employers side but currently it is uncertain whether this will be accepted by the Unions. This should be known by the end of October. Additionally, there are proposed changes to allowances and a 1 day increase in annual leave.

- b) We will need to keep an eye on Employers National Insurance rates. The rate increased last year but was not budgeted. This year there is uncertainty as at the time of writing as the new Prime Minister has pledged to reverse the increase, but we haven't got details as yet.

#### 4.3 SUPPLIES AND SERVICES

- a) The insurance long term agreement was renegotiated and came in below budget. No increase is proposed as it is expected that inflationary pressures can be absorbed within this headroom.
- b) IT Equipment has not been increased and we will operate within the existing budget.
- c) Printing and Stationery budget has not been increased, but demand needs to be managed to keep this within budget. Currently a lot of agenda papers are wasted.
- d) Telephone and broadband costs have generally risen but a new agreement has been negotiated and it will be possible to manage within the existing budget.
- e) Bank charges have been set consistent with the amount of cash that is handled.
- f) Website and Software Support has been increased by inflation.

#### 4.4 PROFESSIONAL FEES

- a) External Audit fees are based on expenditure and income levels. These costs are set nationally but an inflationary increase has been allowed. In 2023/24 Council expenditure will be increased by more than £500,000 due to the Towns Fund deal. This will push the Council above the £1million threshold resulting in a higher fee. Additionally, the contract for External Audit is being nationally retendered. Given inflationary pressures this is likely to lead to a significant increase in the fees.
- b) Legal expenses have been left unchanged.
- c) Subscription costs have been increased by inflation.

#### 4.5 DEMOCRATIC AND CIVIC

- a) A provision for an inflationary increase has been put in for Councillor allowances. This is being examined by the remuneration panel this autumn. The Mayoral allowance however has been left unchanged.
- b) Councillor expenses have been left unchanged.
- c) Election costs have been increased for the 2023 election. This will be part funded from reserves (see transfer from reserves).

#### 4.6 PUBLICITY AND MARKETING

- a) The Christmas illumination contract runs until Christmas 2023. At September's meeting, Council approved a motion to add £1000 into the draft budget for a tree and decorations in Tower Gardens.

#### 4.7 INDUSTRIAL UNITS

- a) An inflationary increase has been allowed across the board.

#### 4.8 ALLOTMENTS

- a) No proposed change to the level of fees but it is hoped that a higher yield of rent can be achieved as demand is high.

#### 4.9 TOWER GARDENS PARK AND BUILDING

- a) The income budget for Kiosk rents is set at the level as per the leases plus 5%. It has been impossible to recruit a commercial valuer. Advice has been sought from the solicitor to investigate whether it is possible to change to an index linked review.
- b) The net income from the Café and Hall has been left unchanged as input costs have risen.
- c) The running costs of Tower Gardens have been left at the previous levels with Major Works now considered within the Capital Programme.
- d) Part of the commercial waste budget has been moved from Public Property.



#### 4.10 SCARBROUGH AVENUE CAR PARK

- a) Car Park income and costs have been left unchanged.

#### 4.11 PUBLIC PROPERTY AND GROUNDS

- a) Most headings have been increased by inflation.
- b) Some larger repairs and renewals will be accounted for in the Capital Programme.
- c) Waste costs have been reduced to reflect the disposal of public walk waste at LCC Recycling Centre. Part of the budget has also been moved to Tower Gardens.
- d) Increased fees and charges for the Cemetery of up to 10% are proposed. Reflecting increased costs (**see Appendix B**)

#### 4.12 GENERAL INCOME

- a) Increases in interest rates are not yet coming through into saving accounts as yet, so only a modest change has been included.

#### 4.13 TRANSFER TO AND FROM RESERVES

- a) It is anticipated that at least £6,000 will need to be transferred into the General Reserve to keep it at an acceptable level for next year. These figures may change over the coming couple of months as the current year outturn firms up.

### 5 CAPITAL PROGRAMME

- 5.1 This will be considered at a future meeting

### 6 RECOMMENDATIONS

- 6.1 The Committee should give direction and guidance as to the initial budget and whether any Councillor suggestions for changes or new services should be worked up and brought back to a future meeting.

For information relating to this report please contact The Town Clerk, Tower Gardens Pavilion, Skegness or email [info@skegnesscouncil.org.uk](mailto:info@skegnesscouncil.org.uk)  
Background papers –  
Bank of England Monetary Policy Report

**FOR DECISION**

# Skegness Town Council

Draft Budget for the Year Ended 31st March 2023



|  | BUDGET<br>2022/2023<br>£ | BUDGET<br>2023/2024<br>£ |   |
|--|--------------------------|--------------------------|---|
| <b>EMPLOYEE COSTS</b>                      |                          |                          |   |
| Salaries & Wages                           | 289,935                  | 341,066                  | assume 1925 per fte for 2022/23 and 6% for 23/24  |
| Overtime                                   | 5,000                    | 5,800                    | Same level of increase as salaries  |
| Employers NI                               | 21,780                   | 23,655                   | Calculated  |
| Employers Superannuation                   | 64,563                   | 74,981                   | Calculated  |
| Car User Allowance & Mileage               | 1,750                    | 1,821                    | 4.04% agreed by employers   |
| Staff Training                             | 1,200                    | 2,500                    | New staff   |
| <b>Total Employee Costs</b>                | <b>384,228</b>           | <b>449,823</b>           |   |
| <b>SUPPLIES &amp; SERVICES</b>             |                          |                          |   |
| Insurance                                  | 9,700                    | 9,700                    | Kept same as last years premium came in below budget  |
| Office Equipment                           | 500                      | 500                      | We will work within fixed budget  |
| IT Equipment                               | 1,250                    | 1,250                    | We will work within fixed budget  |
| Printing & Stationery                      | 750                      | 750                      | We will work within fixed budget  |
| Photocopier Lease                          | 1,200                    | 1,200                    |   |
| Telephone & Broadband                      | 1,500                    | 1,500                    | We will work within fixed budget  |
| Postage Stamps                             | 440                      | 440                      | We will work within fixed budget  |
| Bank Charges                               | 1,400                    | 1,540                    | Inflationary increase   |
| Website                                    | 820                      | 900                      | Inflationary increase   |
| Software Support                           | 5,950                    | 6,500                    | Inflationary increase   |
| <b>Total Supplies &amp; Services Costs</b> | <b>23,510</b>            | <b>24,280</b>            |   |
| <b>PROFESSIONAL FEES</b>                   |                          |                          |   |
| External Audit Fees                        | 1,700                    | 2,500                    | New contract plus Inflationary increase plus cross threshold as result of Towns Fund Contract |
| Valuation Fees                             | 400                      | 400                      | Unknkown at this stage  |
| Legal Fees                                 | 4,000                    | 4,000                    | We will work within fixed budget  |
| Subscription                               | 5,500                    | 6,050                    | Inflationary increase   |
| <b>Total Professional Fees Costs</b>       | <b>11,600</b>            | <b>12,950</b>            |   |
| <b>GRANTS AND DONATIONS</b>                |                          |                          |   |

# Skegness Town Council

Draft Budget for the Year Ended 31st March 2023



|  | BUDGET<br>2022/2023<br>£ | BUDGET<br>2023/2024<br>£ |   |
|--|--------------------------|--------------------------|---|
| Community Grants                           | -                        | -                        |   |
| <b>Total Grants and Donations Costs</b>    | -                        | -                        |   |
| <b>DEMOCRATIC AND CIVIC</b>                |                          |                          |   |
| Members Allowances                         | 10,500                   | 11,550                   | Goes to panel in Autumn 10% allowed   |
| Members Expenses                           | 350                      | 350                      | We will work within fixed budget  |
| Civic Events                               | -                        | -                        |   |
| Mayor's Allowance                          | 3,000                    | 3,000                    | Goes to panel in Autumn - doubtful of increase                              |
| Members Training                           | 250                      | 250                      |   |
| Civic Costs                                | 250                      | 275                      |   |
| Election Costs                             | 8,000                    | 17,000                   | Election year   |
| <b>Total Democratic and Civic Costs</b>    | <b>22,350</b>            | <b>32,425</b>            |   |
| <b>Publicity and Marketing</b>             |                          |                          |   |
| Christmas Illuminations                    | 20,000                   | 21,000                   | Fixed price contract Councillor plus approved motion for Tower Gardens Tree |
| <b>Total Publicity and Marketing Costs</b> | <b>20,000</b>            | <b>21,000</b>            |   |
| <b>INDUSTRIAL UNIT</b>                     |                          |                          |   |
| Rent                                       | 14,500                   | 15,500                   | inflationary increase   |
| Rates                                      | 6,970                    | 7,100                    |   |
| Water                                      | 1,330                    | 1,400                    |   |
| Electricity                                | 1,260                    | 2,200                    |   |
| Commercial Waste                           | 330                      | 360                      |   |
| <b>Total Industrial Unit Costs</b>         | <b>24,390</b>            | <b>26,560</b>            |   |
| <b>ALLOTMENTS</b>                          |                          |                          |   |
| Allotment Rents                            | 3,150                    | 3,300                    | No proposed increase in fees  |
| <b>Total Allotment Income</b>              | <b>3,150</b>             | <b>3,300</b>             |   |
| Water                                      | 260                      | 280                      |   |
| Repairs & Maintenance                      | 100                      | 100                      |   |

# Skegness Town Council

Draft Budget for the Year Ended 31st March 2023



|   | BUDGET<br>2022/2023<br>£ | BUDGET<br>2023/2024<br>£ |                                    |
|---|--------------------------|--------------------------|------------------------------------|
| Commercial Waste                                    | 880                      | 880                      |                                    |
| <b>Total Allotment Costs</b>                        | <b>1,240</b>             | <b>1,260</b>             |                                    |
| <b>Net Income over Expenditure</b>                  | <b>1,910</b>             | <b>2,040</b>             |                                    |
| <b>TOWER GARDENS PARK AND BUILDING</b>              |                          |                          |                                    |
| Kiosks Rent   | 50,500                   | 52,500                   | Guestimate at this stage           |
| Net Contribution Community Hall and Café Dansant    | 1,500                    | 1,500                    |                                    |
| <b>Total Tower Gardens Park and Building Income</b> | <b>52,000</b>            | <b>54,000</b>            |                                    |
| Rates   | 12,300                   | 11,500                   |                                    |
| Water   | 3,600                    | 3,600                    |                                    |
| Electricity   | 11,700                   | 11,700                   |                                    |
| Gas   | 3,600                    | 5,000                    |                                    |
| Buildings Repairs & Maintenance                     | 6,000                    | 6,000                    |                                    |
| Grounds Repairs & Maintenance                       | 5,850                    | 5,850                    |                                    |
| Commercial Waste                                    | -                        | 5,500                    | moved from Public Property         |
| Cleaning & Hygiene                                  | 1,200                    | 2,000                    | much higher prices above inflation |
| PWLB Finance Costs                                  | 66,500                   | 66,500                   |                                    |
| <b>Total Tower Gardens Park and Building Costs</b>  | <b>110,750</b>           | <b>117,650</b>           |                                    |
| <b>Net Income over Expenditure</b>                  | <b>- 58,750</b>          | <b>- 63,650</b>          |                                    |
| <b>SCARBROUGH AVENUE CAR PARK</b>                   |                          |                          |                                    |
| Car Park Fees                                       | 25,000                   | 25,000                   |                                    |
| <b>Total Scarbrough Avenue Car Park Income</b>      | <b>25,000</b>            | <b>25,000</b>            |                                    |
| Rates   | 2,260                    | 2,260                    |                                    |
| Car Park Utilities                                  | 800                      | 600                      |                                    |
| Parking Consumables                                 | 1,500                    | 1,500                    | includes transaction fees          |
| Parking Machine Maintenance                         | 1,000                    | 1,000                    |                                    |
| Replacement Parking Meter Contribution              | -                        | -                        |                                    |
| Car Park Repairs and Maintenance                    | 260                      | 260                      |                                    |
| Contribution to Maintenance of Surface and Markings |                          |                          | Capital Reserve Contribution       |
| <b>Total Scarbrough Avenue Car Park Costs</b>       | <b>5,820</b>             | <b>5,620</b>             |                                    |

# Skegness Town Council

Draft Budget for the Year Ended 31st March 2023



|   | BUDGET<br>2022/2023<br>£ | BUDGET<br>2023/2024<br>£ |   |
|---|--------------------------|--------------------------|---|
| <b>Net Income over Expenditure</b>                | <b>19,180</b>            | <b>19,380</b>            |   |
| <b>PUBLIC PROPERTY AND GROUNDS</b>                |                          |                          |   |
| Planter and basket plants                         | 3,250                    | 3,500                    |   |
| Play Area Inspections & Responsive Maintenance    | 4,000                    | 6,000                    | vandalism and ageing some capital replacement might reduce revenue in medium term               |
| Rates   | 3,080                    | -                        |   |
| Electricity                                       | 100                      | 100                      |   |
| Public Property Materials                         | 4,100                    | 5,000                    |   |
| Equipment Repairs                                 | 4,100                    | 4,500                    | increase in servicing costs   |
| Ransome Mower Lease                               | 8,400                    | 8,400                    |   |
| Tools and Equipment                               | 3,000                    | 3,000                    |   |
| Property Team Vehicles and Ride-on Mower          | 11,500                   | 15,000                   | Increase in fuel costs  |
| Commercial Waste                                  | 10,200                   | 4,000                    | no longer paying for Vine Walk and King George V walk. Some now identified within Tower Gardens |
| Tree Work   | 15,390                   | 10,000                   | Urgent work caught up. Working through medium and lower priority.                               |
| CCTV  | 6,160                    | 6,000                    |   |
| Workwear and PPE                                  | 1,540                    | 1,540                    |   |
| Contingency - Public Property                     | -                        | -                        |   |
| Reserve - Equipment                               | -                        | -                        |   |
| <b>Total Public Property Costs</b>                | <b>74,820</b>            | <b>67,040</b>            |   |
| <b>INCOME</b>                                     |                          |                          |   |
| Burial Fees                                       | 4,000                    | 4,400                    | Assumes cemetery fees increased by 10%  |
| Sale of Graves                                    | 12,000                   | 13,200                   | Assumes cemetery fees increased by 10%  |
| Grave Digging Fees                                | 12,000                   | 13,200                   | Assumes cemetery fees increased by 10%  |
| Memorial Fees                                     | 10,000                   | 10,500                   | assumes fees increased by 5%  |
| <b>Total Burial Grounds and Cemeteries Income</b> | <b>38,000</b>            | <b>41,300</b>            |   |
| <b>Net Cost Public Property</b>                   | <b>36,820</b>            | <b>25,740</b>            |   |
| <b>CAPITAL PROJECTS</b>                           |                          |                          |   |
| Set Up Costs                                      | -                        | -                        | To be determined  |
|   | -                        | -                        |   |
| <b>GENERAL INCOME</b>                             |                          |                          |   |
| Interest Received                                 | 130                      | 140                      |   |
| Amenity Grass Cutting                             | 9,850                    | 10,300                   |   |
| <b>Total General Income</b>                       | <b>9,980</b>             | <b>10,440</b>            |   |
| <b>TOTAL EXPENDITURE</b>                          | <b>678,708</b>           | <b>758,608</b>           |   |
| <b>TOTAL INCOME (NOT INCL PREPCEPT)</b>           | <b>128,130</b>           | <b>134,040</b>           |   |
| <b>NET EXPENDITURE OVER INCOME</b>                | <b>550,578</b>           | <b>624,568</b>           |   |

# Skegness Town Council

Draft Budget for the Year Ended 31st March 2023



|  | BUDGET                   |                          |
|--|--------------------------|--------------------------|
|  | BUDGET<br>2022/2023<br>£ | BUDGET<br>2023/2024<br>£ |
|  |                          |                          |
|  |                          |                          |
| Transfer into General Reserves           | 6,000                    | 6,000                    |
| Transfer from General Reserves           | -                        | -                        |
| Provision for Bad Debt                   | -                        | -                        |
| Transfer from Earmarked Reserves         |                          | 7,000                    |
|  |                          |                          |
| Revenue contribution to Capital Reserves | 26,000                   | 33,000                   |
|  |                          |                          |
| <b>Precept needed</b>                    | <b>582,578</b>           | <b>656,568</b>           |
|  |                          |                          |
| <b>Band D Tax Base</b>                   | <b>5,768</b>             | <b>5,768</b>             |
| <b>Cost per Band D</b>                   | £ 101.00                 | £ 113.83                 |
| <b>Increase</b>                          | £ 4.64                   | £ 12.83                  |
| <b>Increased cost per week</b>           | £ 0.09                   | £ 0.25                   |
| <b>Percentage Increase</b>               | 4.82%                    | 12.70%                   |
|  |                          |                          |

election

This figure will change

## Skegness Town Council Cemetery Fees and Charges

### WINTHORPE ST MARY'S CEMETERY - BURIAL AUTHORITY SKEGNESS TOWN COUNCIL

| FEES AND CHARGES from 1st April 2023   |   | FEES                    |               | Notes  |
|--|---|-------------------------|---------------|--|
| Ref  |   | Residents*              | Non Residents | See definition below   |
| <b>Grave Purchase</b>  |   |                         |               |  |
| A  | Purchase/Reservation of Grave for 40 years  | £600                    | £1,800        |  |
| B  | Section M perimeter plot charge surcharge (the most sought after plots)   | £200                    | £1,000        | e.g. A + B   |
| D  | Purchase of Grave - Under 18 & over 12 months (all grave types) for 40 years - L Section Only                                   | £440*                   | £800          | * STC will reclaim this cost direct from Government for residents only and so <b>residents will not have to pay this fee.</b>                    |
| E  | Purchase of Grave - Stillborn (24 weeks gestation and over) and up to 12 months (all grave types) for 40 years - L Section Only | £300*                   | £600          | * STC will reclaim this cost direct from Government for residents only and so <b>residents will not have to pay this fee.</b>                    |
|  | Purchase of Grave - Stillborn (under 24 weeks gestation) L Section Only   | No charge for residents | £600          |  |
| F  | Purchase/Reservation of Ashes Graves (age 18+)  | £250                    | £850          |  |
| G  | Non- Resident Full Burial Supplement  |                         | £1,200        | where a grave purchased after 1st Jan 2015 by a resident is subsequently used for a non-resident burial  |
| H  | Non- Resident Ashes Supplement  |                         | £600          | where a grave purchased after 1st Jan 2015 by a resident is subsequently used for a non-resident ashes   |
| <b>Administrative Fees (obligations as burial authority to keep records in perpetuity)</b>         |   |                         |               |  |
| I  | Interment Fee (18+)   | £120                    | £240          | Per person interred  |
|  | Interment Fee (under 18)  | £120*                   | £240          | Per person interred* STC will reclaim this cost direct from Government for residents only and so <b>residents will not have to pay this fee.</b> |
| J  | Grave deed transfer (spouse/next of kin/estate beneficiary on death)  | £0                      | £0            | This was removed to encourage the notification of responsibility   |
| K  | Reserved Grave Re-purchase Admin Fee  | £40                     | £40           |  |
| L  | Grave deed transfer (to a third part other than spouse/next of kin/estate beneficiary)  | £600                    | £1,800        | This figure will be less the original purchase value. This is set to avoid bulk buying and re-selling  |
| <b>Grave Digging (preparing a grave for burial, refill, level and seed)</b>                        |   |                         |               |  |
| M  | Full Grave (18+) Grave Digging  | £500                    | £700          |  |
| N  | Large grave digging surcharge(where coffin is greater than 18" (45.72cm) deep or 30" (76.2cm) wide or 84" (213.36cm) long       | £150                    | £300          |  |
| O  | Single urn Ashes Grave (18+) Grave Digging  | £110                    | £220          |  |
| P  | Double urn Ashes Grave (18+) Grave Digging  | £220                    | £440          |  |
| Q  | Child Grave (under 18) – Grave Digging  | £100*                   | £200          | * STC will reclaim this cost direct from Government for residents only and so <b>residents will not have to pay this fee.</b>                    |
| R  | Grave digging fee in Churchyards - Full Burial  | n/a                     | n/a           | No longer provided   |
| S  | Grave digging fee in Churchyards - Cremated Remains Burial  | n/a                     | n/a           | No longer provided   |
| T <sub>1</sub>   | Funerals held outside normal hours supplement   | £150                    | £300          | available by arrangement only. All burials must be timed so as to allow the re-filling of the grave by dusk.                                     |
| T <sub>2</sub>   | Ashes Funerals held outside normal hours supplement   | £40                     | £80           |  |
| <b>Memorial Permits and Licenses (obligations to record memorial and underwrite H&amp;S risks)</b> |   |                         |               |  |
| U  | Permission to install a Memorial on Full Grave  | £300                    | £650          |  |
| V  | Permission to install Memorial across two adjacent occupied graves  | £600                    | £1,300        |  |
| W  | Permission for Additional Inscriptions or Refitting (following repair/removal of any memorial)                                  | £140                    | £280          |  |
| X  | Permission to install a double memorial across two adjacent graves replacing an existing single memorial)                       | £440                    | £930          |  |
| Y  | Permission to install Memorial (Headstone, Vase or Tablet) on Ashes Grave   | £250                    | £560          |  |
| Z  | Permission to install Vase only Memorial (where separate from a full memorial)  | £250                    | £560          | (Sections A-L only - not permitted in M onwards)   |
| AA   | Supply of Memorial Bench - space permitting (excluding fitting )  | N/A                     | N/A           | Not currently being offered due to large number of benches already in place  |
| AB   | Installation of Memorial Bench - space permitting (to existing base - inc admin)  | N/A                     | N/A           | Full   |
| AC   | Installation of Memorial Bench - space permitting (providing new base - inc admin)  | N/A                     | N/A           | Full   |
| AD   | Exhumation (minimum charge that will apply additional charges at cost)  | £1,400                  | £1,400        |  |

\*the definition of a 'Resident' for the purpose of calculating the charges is:-

- a) A person on the Electoral Register at the time of death
- b) A person under 18 whose parents/guardians appear on the current Electoral Register
- c) A person who immediately prior to moving to a Nursing Home outside of Skegness, resided in Skegness for a period of at least 12 months and whose next of kin (Parent, Child or Sibling) appears on the current Electoral Register.
- d) A person returning to be buried alongside a spouse/civil partner already interred and where the grave rights are owned
- e) **STC will reclaim the fees from government for Interments of under 18s requiring an adult grave (i.e. not in section L) due to coffin size.** If this is simply a request to be buried in a full size grave then recovery of the extra costs may not be possible and may be payable by the family.
- f) Supplementary charges for under 18 interments will not be reclaimable (e.g. out of hours services) and will be billed to the Funeral Director
- g) STC will only reclaim grave purchase, grave digging and interment fees payable by government under the new scheme for funeral costs for the under 18s. Non residents will need to check with the Funeral Director to see if they are able to claim this back on their behalf.

**NB** If someone claims residence but does not appear on the electoral register they will need to provide alternative proof and explain their absence from the electoral role.

## **SKEGNESS TOWN COUNCIL**

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|                   |  |
|-------------------|--|
| <b>REPORT TO:</b> | <b>MANAGEMENT COMMITTEE</b><br><b>28<sup>TH</sup> SEPTEMBER 2022</b> |
| <b>BY:</b>        | <b>TOWN CLERK</b>  |
| <b>SUBJECT:</b>   | <b>Towns Fund Projects</b>   |

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**PURPOSE:** To update Council on the Tower Gardens Project and the Town Centre Public Realm Project.

### **1 BACKGROUND**

- 1.1 Approximately £500,000 has been allocated from the Towns Fund for reinstatement of historical Tower Gardens.
- 1.2 Approximately £150,000 has been allocated to a Public Realm Project aimed at improving the public realm within specific areas on Lumley Rd, Lumley Square, around the entrance from Lumley Rd to Tower Gardens and the road behind the shops adjacent to Rutland Rd and Tower Gardens. It is hoped that the budget can be supplemented by matched funds from the Authorities with responsibility who may be undertaking works in these areas anyway.

### **2 TOWER GARDENS**

- 2.1 Initial discussions have taken place with SCAPE Framework Contractors. They have taken an initial view of the project and identified that the briefing produced by Skegness Town Council (STC) and Heritage Lincolnshire (HL) will likely cost many times the available budget.
- 2.2 To take this forward the contractors have agreed to break down their estimate so that it will be possible for STC and HL to produce a phased project. Phase 1 will be funded through the Towns Fund, but further phases may have to wait for future funding opportunities but could be sufficiently developed to be on the shelf projects ready to go.
- 2.3 Once we have the breakdown of likely costs and activities, these will be examined to produce a more detailed phase 1 project. The prioritisation will have to take account of the order in which work should be done for both cost efficiency and practical purposes and then to meet the priorities of STC and HL. It is hoped that this first phase will provide the full masterplan for all phases but recognise that work will likely have to focus on the core of the gardens as this is where the main historic characteristics lie and also where there is the greatest need for work.



### 3 PUBLIC REALM

3.1 The scheme is being developed by Heritage Lincolnshire in conjunction with Lincolnshire County Council, East Lindsey and Skegness Town Council who have various degrees of involvement and responsibility. The initial brief sets out to:-

- Improve accessibility throughout, on the route between the rail station and the beach, ensuring that a greater range of people can comfortably navigate the journey between both, reducing hazards where appropriate.
- Declutter the streetscape and improve the look and appearance of the retail environment, driving footfall to local businesses and making the area an attractive destination to shop, even in the 'off' season.
- Improve public spaces, augment the appearance and enjoyment of Lumley Road's historic environment, as well as supporting the installation of interpretation and wayfinding

3.2 It is hoped that any planned work by the three authorities can be coordinated to compliment and act as matched funds for this project.

### 4 RECOMMENDATIONS

4.1 Note the report

For information relating to this report please contact The Town Clerk, Tower Gardens Pavilion, Skegness or email [info@skegnesscouncil.org.uk](mailto:info@skegnesscouncil.org.uk)

**FOR NOTING**

## SKEGNESS TOWN COUNCIL

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**REPORT TO:** MANAGEMENT 28<sup>th</sup> September 2022  
**FROM:** THE DEPUTY TOWN CLERK  
**SUBJECT:** HEALTHWATCH ANNUAL REPORT AND PRESENTATION

---

**Purpose:** To agree on the challenges that the people of Skegness have in accessing health and care services for the Mayor to raise at the event.

### 1 BACKGROUND

- 1.1 The Mayor has been invited to a Healthwatch Lincolnshire event at 11am on 26<sup>th</sup> October 2022 at the Storehouse to represent the people of Skegness at the presentation of the Healthwatch Annual Report. This event is open to the public to attend.

### 2 CHALLENGES IN ACCESSING HEALTH AND CARE SERVICES.

- 2.1 The Mayor has been asked to put forward any challenges that the people of Skegness have in accessing health and care services at this event.

### 3 RECOMMENDATIONS

- 5.1 It is recommended that the Committee agree the issues and challenges that the people of Skegness face when accessing health and care services in the parish so that the Mayor can take this approved list to the event.

For information relating to this report please contact  
The Deputy Town Clerk,  
Tower Gardens Pavilion  
Skegness or email  
[info@skegnesscouncil.org.uk](mailto:info@skegnesscouncil.org.uk)

Background papers – None.

**FOR DECISION**

# Age-friendly Business Award Expression of Interest Form

## Business Details:

|                            |  |
|----------------------------|--|
| Business name:             |  |
| Business Address:          |  |
| Postcode:                  |  |
| Business telephone number: |  |
| Website address:           |  |
| Type of business:          |  |

## Business contact/ representative details:

|                   |       |
|-------------------|-------|
| Name:             |       |
| Job title:        |       |
| Address:          |       |
| Postcode:         |       |
| Telephone number: |       |
| Email address:    |       |
| Print name:       |       |
| Signature:        | Date: |

By signing this form you are confirming that you are consenting to YMCA Lincolnshire holding and processing your personal data for the following purposes (please tick the boxes where you grant consent):

I consent to YMCA Lincolnshire contacting me by Email:  Telephone:  Post:

Your data will not be used for any other purpose and will be stored as per YMCA Lincolnshire Privacy Policy, this can be found on our website:

[www.lincsymca.co.uk](http://www.lincsymca.co.uk)

Please complete and return this form to: YMCA Lincolnshire, The Old Mart, Church Lane, Sleaford, NG34 7DF

# Age-friendly Business Award



[grace.tompkins@lincsymca.co.uk](mailto:grace.tompkins@lincsymca.co.uk)  
01529 301966

# YMCA

YMCA LINCOLNSHIRE

# Age-friendly Business Award

Are you a business or organisation committed to creating a welcoming environment and providing great service for people over 50?

The Age-friendly Business Award scheme recognises local businesses who foster a positive approach to ageing. The Award is open to businesses and services in Lincolnshire who have been operating for more than 6 months and who meet the set criteria in the following categories:

- Respect and Inclusion
- Customer Comfort
- Clear Marketing and Communications
- Accessibility

Over 50s make up a significant proportion of the population and are an important part of our economy with 23% of Lincolnshire residents aged over 65.

Age-friendly Business status also speaks volumes when attracting customers visiting the area. A report by the Greater Lincolnshire LEP revealed that the highest proportion of visitors were age 55 - 64 years.

## How to become an Age-friendly Business

The first step is to register your interest with the the Community Development Officer or by contacting the team on 01529 301966 or email [grace.tompkins@lincsymca.co.uk](mailto:grace.tompkins@lincsymca.co.uk)

“We are so pleased to be an Age-friendly Business; it is so positive to be recognised for making the older generation feel welcome and comfortable”.

**Age-friendly Business Owner**

“Knowing that a local business is Age-friendly means I can feel confident that I’ll get a friendly welcome and great service. It’s a great way to celebrate businesses who value their community”.

**Local Shopper**

The Award process begins with an assessment and discussion with the business manager, followed by a review to validate the assessment findings.

## Recognising Business Achievement

Businesses achieving Age-friendly status receive:

- An Award and window sticker
- Promotion of certification on YMCA social medias
- Increased profile in the community
- Networking opportunities
- Regular newsletter

## Register your interest

Complete the form overleaf and return to the Community Development Officer



**Town and Country Planning Act 1990**

**REFUSAL OF OUTLINE PLANNING  
PERMISSION**

| <b>Agent/Applicant's Name &amp; Address</b>                                       | <b>Applicant's Name &amp; Address</b>   |
|---|---|
| Mrs. J. Hayes,<br>32 Everington's Lane,<br>SKEGNESS,<br>Lincolnshire.<br>PE25 1HN | Mrs. J. Hayes,<br>32 Everington's Lane,<br>SKEGNESS,<br>Lincolnshire.<br>PE25 1HN |

**Part I - Particulars of Application**

---

|                             |                                      |
|-----------------------------|--------------------------------------|
| Date received<br>05/07/2022 | Application Number<br>S/153/01307/22 |
|-----------------------------|--------------------------------------|

---

Particulars and location of the development

PROPOSAL: Outline erection of 1no. dwelling and demolition of part of existing dwelling.  
LOCATION: 32 EVERINGTONS LANE, SKEGNESS, PE25 1HN

**Part II - Particulars of Decision**

The East Lindsey District Council hereby give notice in pursuance of the provisions of the Town and Country Planning Act 1990 that permission has been refused for the carrying out of the development referred to in Part I hereof for the following reason:

1. The proposed dwelling, if approved would be situated in Flood Zone 3 and in an area of Danger for Most as shown by the flood hazard maps of the Environment Agency and within the East Lindsey Coastal Zone where the East Lindsey Local Plan seeks to limit future housing growth to existing commitments and certain limited exceptions none of which would apply in this case. To allow the development in these circumstances would undermine the Council's Housing Strategy and place future occupants at risk from tidal flooding. As there are no wider public benefits that would outweigh these harms the proposal would constitute unsustainable development and would be contrary to policies SP2, SP3, SP17 and SP18 in the East Lindsey Local Plan.

**POSITIVE AND PROACTIVE STATEMENT:-**

The Local Planning Authority has considered the issues raised, and the relevant Development Plan policies and relevant paragraphs in the National Planning Policy Framework have been taken into account. As a result of proactive negotiations the Local Planning Authority conclude in this case that a solution to the matters set out in the reasons for refusal above, is not available in this case.

Dated: 06/09/2022

Signed:

A handwritten signature in black ink, appearing to read 'M.G.', with a large, sweeping horizontal stroke underneath.

Mike Gildersleeves  
Assistant Director - Planning

Tel. No. 01507 601111  
EAST LINDSEY DISTRICT COUNCIL, TEDDER HALL, MANBY PARK, LOUTH, LINCS, LN11  
8UP.